

**A GUIDE
TO
COUNTY RECORDS
IN THE
ILLINOIS REGIONAL ARCHIVES**



THE ILLINOIS STATE ARCHIVES

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A GUIDE
TO
COUNTY RECORDS
IN THE
ILLINOIS REGIONAL ARCHIVES

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The Illinois State Archives
Jim Edgar, Secretary of State and State Archivist
Springfield, Illinois 62756

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Illinois Historical Survey

To
The Men and Women of the Historical Records Survey in Illinois
1936-1942

. . . every moment is a window on all time.

Thomas Wolfe

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FOREWORD

The publication of this guide to the holdings of the Illinois Regional Archival Depository (IRAD) system is an important outcome of efforts begun nine years ago.

Planning for IRAD began in 1974 when the disposal of materials under Illinois' Local Records Act, administered by the State Archives, first reached appreciable levels. That program was thus successful from the viewpoint of local officials, but it did not address questions of the preservation and research use of permanently valuable records. The new regional system was designed not simply to prevent the disposal of such records, but also to provide access to them in the most practicable fashion. The system directly complements the Archives' holdings of state agency records as well.

Building the system demanded extended negotiations, of course, but those efforts were rewarding. Through them Archives staff found that there existed across the state a real interest in the preservation of the public records that reflect our past. Not only did archivists and historians welcome our efforts, but energetic groups of family historians and even many local officials wished us well. By the latter part of 1975 agreements were signed between the Office of the Secretary of State and the six universities which serve as depositories. Each university agreed to provide secure storage space and public access for the records of its geographic area; the Archives undertook to meet the costs of the system's staff of graduate interns, and to supply all coordination and support services necessary; and the National Endowment for the Humanities contributed a timely and generous grant to meet costs of the first two years' operations.

During the spring of 1976 the first graduate interns were chosen, and the system began to function in August of that year. Since that time IRAD has accessioned more than 5,000 cubic feet of original records, and 4,200 reels of microfilmed material, from ninety-five counties of a target of 101. It has built a collection that is especially strong in the areas of public education, probate, taxation, and elections. The State Archives' program has benefited from the regional system in a number of ways. We have broadened and improved our relations with history faculties in the state. We have expanded markedly the reference services we are able to deliver. The graduate interns have formed a recruitment pool for the Archives and, happily, a number of other historical agencies. Our recent publication, *Windows to the Past*, issued in 1982, drew upon the system's holdings for the facsimile documents it contained. Even the format of this present guide is a distinct achievement, as an effective means to deal with problems of record

series formation and description that textbook procedures could resolve only by extremely cumbersome forms.

The gains are the results, first and most importantly, of the labors of our staff. They have dealt effectively with local officials, university faculties, and user groups throughout the state; fashioned a successful data bank and EDP programs for holdings' intellectual and physical control; and created a very well-received slide/tape presentation to explain IRAD functions and benefits. They also put to use the Historical Records Survey of public records materials for Illinois which were housed in the State Archives. Those inventories were most useful, of course. And there was, further, something deeply satisfying in building upon foundations set by professional forebears. For very good reasons this guide is dedicated to the men and women of the Historical Records Survey in Illinois.

For the future, there remains the goal of establishing an archival depository in Chicago for the public records of the city and Cook County. That will be a major undertaking, but its success will provide the capstone of the regional system. We are aware that experience in other states attests to the difficulties that regional systems have met in encompassing the records of major metropolitan areas. But we are encouraged by the achievements of the IRAD system, and our experiences with it can be put to use profitably in Chicago. We regard that project as our highest professional priority at this time, and we will devote all of the resources at our disposal to it.

JOHN DALY
Director
Illinois State Archives

ACKNOWLEDGMENTS

This guide could not have been prepared without the cooperation of county officials from all parts of Illinois. The six state universities deserve credit for their willingness to participate in a program designed to preserve the documentary heritage of the citizens of Illinois. Over 100 graduate student interns have prepared inventories and provided reference services since 1976; this group deserves credit for helping to keep the regional archives program functioning on a daily basis. Many colleagues at the State Archives cooperated in the early development of the system and deserve thanks also.

Several individuals have played substantial roles in all facets of the efforts that produced this guide. Thanks go to Randy Miller and the staff of the Data Processing Department, Office of the Secretary of State, for their superb cooperation in developing automated control over the regional archives. Frank Straus, Secretary of State Intern, 1982-1983, did research for and prepared drafts of the administrative histories in this volume. John Daly, Director of the Illinois State Archives, contributed greatly to the descriptive format of this guide and provided encouragement and material support at every step.

Finally, three friends and colleagues have made inestimable contributions. Karl R. Moore, field representative for the Illinois Regional Archives Depository system, led the county surveys, discovered many of the most valuable records in the system, and negotiated for their transfer. Robert E. Bailey, archivist, checked all descriptive inventories for accuracy at the depositories and helped design and implement the NEBO data base. Elaine Shemoney Evans, coordinator of the Illinois Regional Archives Depository system, kept the program functioning on a daily basis, participated in fieldwork, and did proofreading, layout, and the cover for this publication.

INTRODUCTION

The Illinois Regional Archives Depository system began in 1976, with a grant from the National Endowment for the Humanities. The Illinois State Archives, in conjunction with six state universities, initiated the system to create depositories for local government records of permanent value. Each of the participating universities agreed to provide secure, accessible space for records, students to work as interns, and a staff member to serve as on-campus supervisor. The State Archives agreed to provide the funding, records, and direction for the program. In 1978, the regional archives program became a regular part of the budget of the Illinois State Archives, where it remains.

Up to the present, the regional system has concentrated on acquiring county records. As a result, this guide is a guide to records that have come from county offices. Illinois has 102 counties, 101 of them are contained in the regional system. The exception is Cook County; efforts are underway to incorporate Cook County and the City of Chicago in the regional system. Each campus depository is responsible for the public records of a region that contains from 14 to 23 contiguous counties. Within this framework, and that provided by Illinois' Local Records Act of 1961, the State Archives has persuaded county officials to transfer title of their records to the Archives. The Local Records Act gives no coercive powers to the State Archives; everything in the regional system was acquired through negotiation.

After State Archives staff members have surveyed the records of a county and negotiated for the transfer of selected records, these records may be accessioned either in their original paper form or as microfilm. A few records of outstanding value have been borrowed, filmed by the State Archives, and returned to their county. Many more records have been duplicated from county security microfilm that is stored at the State Archives. This copying has been done only with the express permission of the county official who is responsible for the microfilm. Microfilm made by the Church of Jesus Christ of Latter-Day Saints has also been accessioned by the regional archives. To date, over 5,000 cubic feet and 4,200 reels of microfilm are held at the six regional depositories.

Regional archives depositories are located at Northern Illinois University, DeKalb; Western Illinois University, Macomb; Illinois State University, Normal; Sangamon State University, Springfield; Eastern Illinois University, Charleston; and Southern Illinois University, Carbondale. At each depository, graduate student interns arrange and describe each record series as it is accessioned. The descriptive inventories which result are checked for accuracy by State Archives staff

members and then distributed to the other depositories in the system, for reference use. Since January, 1981, NEBO, an automated access and control system, has been in operation. NEBO manipulates basic information about each record in the system in several different ways, and it produces lists which are arranged by county, by depository, by date of record, by title, and by subject. These lists are used by patrons and staff alike, and microfiche versions are broadly distributed.

The first, and most extensive, part of *A Guide to County Records in the Illinois Regional Archives* is divided into 16 record groups. Each county office is a record group. For example, the office of County Clerk is a single record group, one which contains all of the records from the 101 county clerks who are included in the regional system. This departure from custom is based on several years of close experience with county records. Early in the development of the regional system, State Archives staff members became aware that counties create records of overwhelming similarity. This meant that much redundant description of these records could be eliminated, since an Assessor's Book from one county contains the same information as an Assessor's Book from any other county.

In practice, this meant that record series would only be described once, no matter how many counties had placed that same series on deposit in the regional system. A single description for Assessor's Books would work just as well as the same description repeated 27 times, or once for each series on deposit. In turn, the decision to develop a format based on single descriptions for a guide to county records meant that record groups would be more general and inclusive than if each series (e.g. the 27 sets of Assessor's Books) were described separately. Consequently, series are placed within their office of origin. Assessor's Books come from county clerks' offices; in this guide, they may be found in the County Clerk's record group. A brief administrative history is included at the beginning of each record group.

The descriptive format used in this guide may be illustrated by examining a typical series entry:

2.78 Nurse Certificate Register

Register contains copies of certificates which show the name of the nurse, the number and the date of the certificate, the filing date, and the signature of the clerk.

McDonough County

1910-1932.

1 volume, no index.

2/25/5

Montgomery County

1915-1922.

1 volume, indexed alphabetically by the surname of the nurse.

4/209/15

In this example, the number of the series description is 2.78. It belongs to Record Group 2, County Clerk, and it is the 78th series entry in that record group. No other series description has the same number. The series title is Nurse Certificate Register. This is followed by a description of the contents of the Nurse Certificate Register. After the descriptive text, the entry notes the series that are on deposit, and provides for each the county, dates, quantity, indexing information, and accession number. As this sample entry shows, Nurse Certificate Registers are on deposit for McDonough County and Montgomery County. The italicized accession number indicates the depository where a series is held. The first digit on the left in the accession number designates the depository, thus:

1 = Northern Illinois University

2 = Western Illinois University

3 = Illinois State University

4 = Sangamon State University

5 = Eastern Illinois University

6 = Southern Illinois University

In the example above, the McDonough County record is on deposit at Western Illinois University (2/25/5), and the Montgomery County record is on deposit at Sangamon State University (4/209/15).

The second part of *A Guide to County Records in the Illinois Regional Archives* is a county index. This is an alphabetical list of counties which have records on deposit. After each county, arranged by ascending series description number, is the number of each series description and the title of the series. For example, an excerpt from this section looks like this:

PERRY COUNTY

2.90 Marks and Brands Record

2.103 Election Papers

3.3 Land Patent Record

3.35 Swamp Land Record

4.14 Anti-Saloon Violation Case Files

4.33 Naturalization Record

4.35 Declarations of Intent

5.3 Feeble-Minded Case Files

5.5 Insanity Proceedings Case Files

5.19 Dependency and Delinquency Case Files

5.22 Mother's Pension Case Files

7.3 Jail Registers

8.4 Coroner's Inquest Record

A user who is interested in any of these records can then find the full entry in the first part of the guide by using the series description number.

The third, and final, part of *A Guide to County Records in the Illinois Regional Archives* is a subject index. This part consists of descriptors in alphabetical order, each descriptor followed by the series description numbers of the records which contain information on that subject. For example, a user who is interested in records that contain information on children would look under that descriptor and find:

Children

5.13, 5.19, 5.20, 5.21, 5.22, 5.23, 6.24, 6.25, 6.43, 6.47, 6.58, 6.70, 6.74, 6.75, 15.4, 15.6, 15.9.

Each number under Children refers to the full entry in the first part of the guide, which is accessible by series description number. The first number here, 5.13, refers one to the full entry for Dependency and Delinquency Dockets.

The Illinois Regional Archives Depositories are open Monday through Friday, from 8:00 am to 12 noon, and from 1:00 to 4:00 pm. They are closed on Saturday and Sunday, on state holidays, and on any day when the various university libraries are closed. Users are advised to contact the depository to ensure that it will be open before making a visit. The addresses of the regional archives are:

Booth Library

Eastern Illinois University
Charleston, IL 61920
Telephone: (217) 581-6093

Williams Hall

Illinois State University
Normal, IL 61761
Telephone: (309) 438-5525

Swen Parson Hall

Northern Illinois University
DeKalb, IL 60115
Telephone: (815) 753-1779

Brookens Library
Sangamon State University
Springfield, IL 62708
Telephone: (217) 786-6520

Morris Library
Southern Illinois University
Carbondale, IL 62901
Telephone: (618) 453-3040

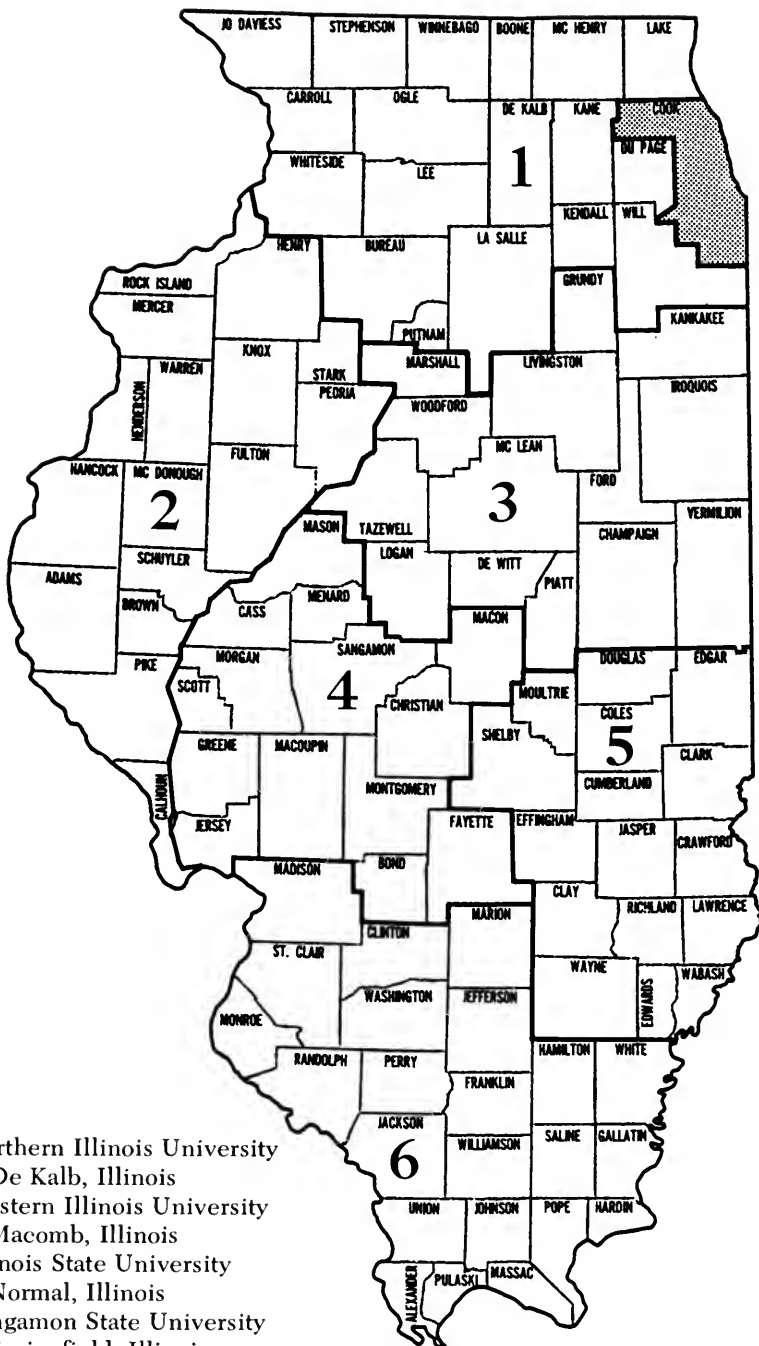
University Library
Western Illinois University
Macomb, IL 61455
Telephone: (309) 298-2411, Ext. 272

Additional information on the regional archives may be obtained from:

IRAD Coordinator
Illinois State Archives
Archives Building
Springfield, IL 62756
Telephone: (217) 782-2226

When a record from the Illinois Regional Archives is cited, the following form is suggested:

Record Series 2.78, Nurse Certificate Register, McDonough County, Illinois Regional Archives Depository system.



1. Northern Illinois University
De Kalb, Illinois
2. Western Illinois University
Macomb, Illinois
3. Illinois State University
Normal, Illinois
4. Sangamon State University
Springfield, Illinois
5. Eastern Illinois University
Charleston, Illinois
6. Southern Illinois University
Carbondale, Illinois

IRAD does not include Cook County

RECORD GROUP 1

COUNTY BOARD OF SUPERVISORS/BOARD OF COUNTY COMMISSIONERS

County boards are the corporate and fiscal bodies of their counties. From 1818 to the present, they have been elected by the citizens of the county. The Constitution of 1818 provided that three commissioners should be elected by each county, with the authority to transact all county business.¹ This body was named the county commissioners' court, and the commissioners' terms were set at two years in 1821 and lengthened to three years in 1837.² The Constitution of 1848 authorized counties to organize by township and thus abandon the county commission form of government.³ For those counties which remained organized, the county court was created, consisting of the county judge and two justices of the peace, elected for four years on a county-wide basis.⁴ In 1870, the county court was replaced by the board of county commissioners; the three commissioners were elected to three-year terms.⁵ For counties which organized by township, the General Assembly passed a law in 1849 which vested the county court's powers in the county board of supervisors. One supervisor would be elected from each township for a one-year term.⁶ In 1874, representation of cities and towns on county boards became proportional to their population.⁷ In 1969, counties could choose to elect their board on an at-large basis or according to one man, one vote districts.⁸ The Constitution of 1970, while continuing the previous county board laws, authorized counties to elect county chief executive officers with executive powers over the county government, including veto powers over the ordinances of the county board. As of 1983, only Cook County elects a chief executive officer.⁹

The primary duty of the county board has been fiscal management. As early as 1819, boards were authorized to levy property taxes and license fees. Boards were empowered to build county buildings in 1819, as well as to select names of citizens for petit jury duty, to appoint overseers of the poor in every township and supervise their work, to appoint election judges, to appoint road supervisors with responsibility for construction and maintenance.¹⁰ In 1831, boards were directed to audit the accounts of the county school commissioner, and in 1851 this authority was expanded to cover all county offices in township-organized counties.¹¹

County boards have the authority to create new townships, to name them, and, in non-township counties, to create and change the boundaries of road districts.¹² Boards may establish regional planning commissions, airports, health departments, museums, dog pounds, parks, law libraries, alcoholism clinics, senior citizen centers, and weed control departments.

1. Constitution of 1818, Schedule, section 4.
2. L. 1819, p. 175; L. 1821, p. 80; Rev. L. 1837, p. 103.
3. Constitution of 1848, Article VII, section 6.
4. Constitution of 1848, Article V, sections 17, 19; L. 1849, p. 65.
5. Constitution of 1870, Article X, section 6.
6. L. 1849, p. 192.
7. Rev. Stat. 1874, p. 1075.
8. P.A. 76-1650, 1969.
9. Constitution of 1970, Article VII, sections 4a, 6a; P.A. 77-1746, 1971.
10. L. 1819, pp. 175, 237, 255, 127, 90, 333.
11. L. 1831, p. 175; L. 1851, p. 51.
12. Rev. Stat. 1979, Chapter 34, Para. 858.

1.1 County Commissioners' Proceedings

Proceedings contain all business of the commissioners, including reports, appointments, oaths and bonds, resignations, petitions from citizens, treasurer's and collector's receipts, bills and vouchers, orders, bids, and contracts, plats and surveys, elections, roads and bridges, jury duty, licenses, the county jail, tax levy, assessment, delinquency, and sale, indentures, applications for relief, and care of the poor and indigent.

Alexander County

1819-1878; 1910; 1918; 1921-1922; 1924; 1942.

3 cubic feet, no index.

6/227/1

Edwards County

1815-1832.

1 roll of microfilm, no index.

5/45/6

Menard County

1833; 1838-1899; 1902; 1904; 1922-1924; 1926-1937.

21 cubic feet and 1 volume, no index.

4/185/2

Randolph County
1809-1810; 1815-1817; 1849-1858.
4 rolls of microfilm, no index.
6/11/7

1.2 Board of Supervisors' Proceedings

Proceedings contain all business of the board, including committee and other reports, appointments, oaths and bonds, resignations, petitions from citizens, treasurer's and collector's receipts, bills and vouchers, orders, bids and contracts, plats and surveys, elections, roads and bridges, jury duty, licenses, the county jail, tax levy, assessment, delinquency, and sale, indentures, applications for relief, and care of the poor and indigent.

Carroll County
1839-1889; 1915-1926.
7 1/4 cubic feet, no index.
1/192/1

Christian County
1866-1893; 1898; 1900.
5 cubic feet, no index.
4/184/1

DeWitt County
1837-1912; 1914-1916; 1937.
15 cubic feet, no index.
3/77/2

Gallatin County
1813-1904.
1 cubic foot, no index.
6/28/2

Greene County
1829-1835; 1839-1840; 1845-1846; 1851-1852; 1857; 1861-1862;
1866-1934; 1943-1947; 1955; 1959-1960; 1962.
9 1/2 cubic feet, no index.
4/186/3

County Commissioners' Proceedings

Lake County

1969; 1970-1978.

24 1/2 cubic feet, no index.

1/212/1

Livingston County

1848-1920.

3 cubic feet, no index.

3/53/1

Macon County

1939-1956.

8 rolls of microfilm, no index.

4/222/6

Ogle County

1837-1889; 1891-1899; 1905; 1915.

13 cubic feet, no index.

1/215/5

Sangamon County

1820-1871; 1874-1877; 1879-1880; 1883-1884; 1886; 1888; 1899.

11 cubic feet, no index.

4/149/1

Schuyler County

1850-1910.

5 cubic feet, no index.

2/49/2

Stephenson County

1905-1923; 1960-1970.

4 cubic feet, no index.

1/129/1

1.3 County Commissioners' Minutes

Minutes show the date and place of meetings, the names of those present, and the motions, petitions, and claims acted upon.

County commissioners lack the committee structure of the board of supervisors. Minutes contain abbreviated accounts of all of the items of business handled by the commissioners. Settlement of all claims against the county by the issuance of orders drawn on the county treasury is a constant item of business. Commissioners must examine the accounts of all county officials, who make semi-annual reports to them. Commissioners are charged with providing relief for the indigent and infirm. This was accomplished by constructing and maintaining almshouses, county homes, and county farms. Superintendents of these institutions reported at frequent intervals to the commissioners. Blind residents of the county were granted relief payments by the commissioners. Commissioners selected grand and petit jurors and supervised elections, including the creation of election districts and the appointment of election judges and clerks. Commissioners levy taxes within a county. They franchise utility companies for operation within a county, license businesses, and construct and maintain county roads and bridges. These tasks are reflected in the minutes.

Calhoun County

1825-1971.

5 rolls of microfilm, no index.

2/47/6

Randolph County

1819-1849.

3 rolls of microfilm, no index.

6/11/6

1.4 **Board of Supervisors' Minutes**

Minutes show the date and place of meetings, the names of those present, and the motions, petitions, and claims acted upon. Continuing business of the board is commonly handled by committees. Minutes contain abbreviated accounts of all of the items of business of the board. Settlement of all claims against the county by the issuance of orders drawn on the county treasury is a constant item of board business. Boards must examine the accounts of all county officials, who make semi-annual reports to this body. Boards are charged with providing relief for the indigent and infirm. This was accomplished by constructing and maintaining almshouses, county homes, and county farms. Superintendents of these institutions reported at frequent intervals to

Board of Supervisors' Minutes

the board. Blind residents of the county were granted relief payments by the board. The board selected grand and petit jurors and supervised elections, including the creation of election districts and the appointment of election judges and clerks. Boards levy taxes within a county, and equalize assessments between townships. They franchise utility companies for operation within a county, license businesses, act on zoning appeals, and construct and maintain county roads and bridges. These tasks are reflected in the minutes.

Bond County

1817-1893.

11 volumes, no index.

4/214/2

Carroll County

1849-1963.

5 rolls of microfilm, no index.

1/239/11

Champaign County

1833-1942.

7 rolls of microfilm, no index.

3/92/4

Crawford County

1816-1875.

2 rolls of microfilm, 1858-1867 indexed alphabetically by subject.

5/51/22

Douglas County

1868-1906.

2 rolls of microfilm, indexed alphabetically by subject.

5/52/1

Hancock County

1829-1840; 1843-1847.

2 rolls of microfilm, no index.

2/61/27

Jackson County

1886-1951.

16 volumes, 1922-1951 indexed alphabetically by subject.

6/85/1

Knox County

1871-1955.

16 volumes, no index.

2/29/1

McDonough County

1838-1969.

49 volumes, no index.

2/30/3; 2/42/1.

Macon County

1870-1963.

11 rolls of microfilm, indexed separately by 4/222/8.

4/222/7

Marion County

1843-1849.

1 volume, no index.

6/18/18

Mason County

1873-1960.

15 volumes, indexed separately by 4/211/2.

4/211/1

Montgomery County

1873-1965.

14 volumes, indexed alphabetically by subject.

4/209/8

Ogle County

1837-1898.

9 volumes, indexed separately by 1/215/7.

1/215/6

Board of Supervisors' Minutes

Rock Island County

1833-1967.

16 rolls of microfilm, indexed separately by 2/72/1.

2/72/2

St. Clair County

1884-1889; 1955-1962.

8 volumes, 1955-1962 indexed alphabetically by subject.

6/8/4; 6/138/1.

Tazewell County

1827-1905.

7 rolls of microfilm, no index.

3/99/1

Whiteside County

1950-1976.

27 volumes, no index.

1/83/1

1.5 Board of Supervisors' Minutes Index

Index shows the type of proceeding, the date, and the book and page of entry.

Jackson County

1880-1888.

1 volume.

6/80/1

McDonough County

1879-1913.

1 volume.

2/30/5

Macon County

1894; 1932-1964.

1 roll of microfilm.

4/222/8

Mason County
1841-1926.
3 volumes.
4/211/2

Ogle County
1837-1839; 1892-1903.
2 volumes.
1/215/7

Rock Island County
1833-1958.
2 rolls of microfilm.
2/72/1

1.6 Commissioners' Court Orders

Record shows the number of the order, the amount due, the name of the plaintiff or the defendant, and the cause of the case.

Montgomery County
1840-1849.
1 roll of microfilm, indexed alphabetically by subject.
4/172/6

1.7 County Claims

Record of bills submitted to the county includes such items as printing, insurance, construction and maintenance of roads and buildings, care of paupers, and salaries and expenses of county officials and employees, signed by the person performing the service.

Carroll County
1843; 1845-1853; 1855-1889; 1915-1926.
10 1/2 cubic feet, no index.
1/192/2

Sangamon County
1944-1945.
1/10 cubic foot, no index.
4/153/7

1.8 Claims against Highway Fund

Claims show the date, the receipt, the amount, an itemized list of expenditures, the names and addresses of recipients of road district orders, the amounts of the orders, and the fund balance. Ledger sheets show route, construction, engineering, personnel, and office expenses.

Scott County
1946-1966.
1 cubic foot, no index.
4/138/2

1.9 Motor Fuel Tax Claims Registers

Registers show expenditures for construction, maintenance, purchase of machinery and equipment, land and buildings, and operations, with the account, the amount, and the date and number of the warrant. Claims include the date, the warrant claim number, the purchase order, the name and address of the claimant, the reason for the claim, and the warrant claim totals.

Scott County
1931-1949.
1/4 cubic foot, no index.
4/138/1

1.10 Road Bond Issue Committee Minutes

Minutes list the members present and provide a voting record. Discussion at meetings concerns advertising and reviewing bids, awarding contracts, purchasing, and determining routes, and minutes also include petitions and letters to the committee, with official highway maps.

Champaign County
1923-1939.
2 volumes, 1926-1939 indexed by subject.
3/45/2

1.11 Blind Pension Applications

Applications show the applicant's name, age, marital status, address, and current total income; a certificate from two witnesses; a report on the condition of the applicant; and a certificate of verification of the applicant's blindness signed by the examiner of the blind. Applications may also contain records of the applicant's interview with the county clerk and information on the applicant's occupation and the effect of loss of sight on the applicant's job.

DeKalb County

1906; 1908; 1920-1943.

2/10 cubic foot, no index.

1/10/1

1.12 Blind Relief Application Record

Record shows the name and address of the applicant, the date examined, the results of the examination, the names of witnesses, and a record of payments including the date, the name of the recipient, and the amount of the payment.

McDonough County

1915-1944.

1 volume, indexed alphabetically by the surname of the applicant.

2/25/18

Marion County

1916-1927.

1 volume, indexed alphabetically by the surname of the applicant.

6/18/5

Montgomery County

1915-1933.

1 volume, indexed alphabetically by the surname of the applicant.

4/209/23

Wayne County

1913-1943.

1 volume, indexed alphabetically by the surname of the applicant.

5/40/6

1.13 Civil War Dependents' Relief Record

Record of payments to soldiers' wives shows the wife's name, the number of children, the husband's regiment, and notes to the clerk requesting payment.

St. Clair County

1862-1864.

1 volume, indexed alphabetically by the surname of the dependent.

6/21/1

1.14 Animal Bounty Register

Record of payments for wolf scalps, fox scalps, and sparrows. Each entry gives the number and date of the order, to whom the order was paid, the amount, and the date paid.

McDonough County

1891-1900.

1 volume, no index.

2/25/33

1.15 Crow Bounty Certificates

Certificates show the name of the person claiming the bounty, the date and township, the number of crows or eggs, the amount of bounty paid and the signature of the county clerk.

Dekalb County

1907-1910.

1/4 cubic foot, no index.

1/155/1

1.16 Crow Bounty Orders

Record shows the number of the order, the date, the name of the person receiving the order, the number of crows or eggs claimed, the amount paid, and the signature of the county clerk.

DeKalb County
1907-1910.
1 volume, no index.
1/155/2

1.17 English Sparrow Bounty Certificates

Certificates show the name of the person claiming the bounty, the date and township, the number of sparrows killed, the amount of bounty paid, and the signature of the county clerk.

DeKalb County
1900.
1/4 cubic foot, no index.
1/156/4

1.18 Fox Bounty Certificates

Certificates show the name of the person claiming the bounty, the date and township, the number of foxes killed, and the signature of the county clerk.

DeKalb County
1934-1970.
1 cubic foot, no index.
1/20/1

1.19 Ground Hog Bounty Certificates

Certificates show the name of the person claiming the bounty, the date and township, the number of ground hogs killed, the amount of bounty paid, and the signature of the county clerk.

DeKalb County
1907-1909; 1925.
1/4 cubic foot, no index.
1/156/3

1.20 Wolf Scalp Certificate Register

Register shows the date of the certificate, to whom paid, and the amount of the payment.

McDonough County
1850-1867.
1 volume, no index.
2/25/54

1.21 Wolf Bounty Certificates

Certificates show the name of the person claiming the bounty, the date, the township, the number of wolves killed, and the signature of the county clerk.

DeKalb County
1919-1921; 1923-1924.
1/4 cubic foot, no index.
1/156/1

RECORD GROUP 2

COUNTY CLERK

The office of county clerk dates from 1818, when it was titled clerk of the county commissioners' court. The commissioners' courts appointed the county clerks until 1837, when the office became elective, with a four-year term that was reduced to two years in 1845.¹ In 1848, the office of county clerk became constitutional, with a four-year term.²

Originally, the clerk's duties were to keep the records of the commissioners' court, to deal with official county correspondence, and to receive the official bonds of the county officials. The Constitution of 1848 gave clerks the duties of *ex officio* recorders.³ In 1849, clerks became clerks of the county board in township-organized counties. Their duties were to keep the minutes of the board, records of their appropriations, and orders for payment of county money.⁴ The Constitution of 1870 removed the duties of *ex officio* recorder from the county clerk in counties with populations of 60,000 or more.⁵ In 1874, the first index law required the county clerk to index his official bonds. At present, all papers in the offices of the clerk must be indexed for the public.⁶

County clerks served as clerks of the county courts from 1848 to 1963. They were charged with keeping the court records, issuing all court papers, and keeping the court docket.⁷

County clerks have held significant responsibilities dealing with taxation. In 1825, clerks were required to keep the county assessment and tax lists on file for use by assessors and collectors, and in 1827, they were also required to keep records of all land tax forfeiture sales, to take payments for land redemptions, and to correct the state's assessment lists.⁸ In 1845, county clerks were made responsible for overseeing the county collectors, and were also required to compute each taxpayer's school tax.⁹ In 1853, the clerks became responsible for calculating the taxes of each taxpayer, for settling accounts with township collectors, and for making necessary corrections to the assessment books.¹⁰ Clerks were also charged with keeping indexes of forfeited lands and lands sold for taxes.¹¹ From 1898 to 1923, county clerks were members of county assessment boards of review, in counties with population less than 125,000. The Revenue Act of 1939, still in effect, certified these duties.¹²

County clerks are supervisors of local and county elections. As early as 1819, they were given the duty of overseeing the vote count, certifying the winners, and abstracting the returns for the Illinois Secretary of State.¹³ Boards of election commissioners took over the vote counting in 1885, but the clerks continued to add to their list of responsibilities. In 1891, they began to receive nominations for positions on the ballot; in 1901 they began to keep lists of election precincts and districts; in 1903 they began to keep lists of voters who participated in an election; and in 1905 they began to oversee party primaries.¹⁴ In 1943, the clerks discontinued listing precincts and voters and receiving nominations. They became supervisors

of voter registration, with overall responsibility for the vote count.¹⁵

In addition, county clerks have kept birth and death records since 1843 and stillbirth records since 1919.¹⁶ They have licensed marriages, professions, taverns and ferries; maintained the jury system; awarded animal bounties; bonded free blacks; and listed school lands sold, among other duties.¹⁷

¹L. 1819, p. 175; L. 1837, p. 49; L. 1845, p. 28.

²Constitution of 1848, Article V, section 19.

³Constitution of 1848, Article V, section 19.

⁴L. 1849, p. 62.

⁵Constitution of 1870, Article 10, section 8.

⁶Rev. Stat. 1874, Chapter 35, section 10; Rev. Stat. 1979, Chapter 35, section 10.

⁷L. 1849, p. 62; L. 1871-72, pp. 325, 340.

⁸L. 1825, p. 173; Rev. L. 1827, p. 332.

⁹L. 1845, pp. 7, 72.

¹⁰L. 1853, pp. 20, 71, 19.

¹¹L. 1898, p. 46.

¹²L. 1939, p. 886.

¹³L. 1819, p. 96.

¹⁴L. 1885, p. 148; L. 1891, p. 109; L. 1901, p. 167; L. 1903, p. 175; L. 1905, p. 228.

¹⁵L. 1943, 2: 2, 16, 35, 216.

¹⁶L. 1843, p. 210; L. 1919, p. 558.

¹⁷Rev. L. 1827, p. 289; L. 1877, p. 209; L. 1899, pp. 272, 280; L. 1819, p. 77; Rev. L. 1827, p. 221; L. 1873, p. 182; Rev. L. 1827, p. 250; Rev. L. 1879, p. 109; L. 1845, p. 57.

2.1 Taxable Lands Lists

Record of taxable lands and lots shows the names of the patentee and the owner, the date of purchase or entry, the number of acres, a legal description of the property, and may also give the amount of tax for each year and the owner's residence.

Calhoun County

1846.

1 roll of microfilm, no index.

2/47/18

Crawford County
1817-1851.
1 roll of microfilm, no index.
5/51/9

DeWitt County
1845; 1849-1850.
1/10 cubic foot, no index.
3/26/9

Fayette County
1827-1830.
1 volume, no index.
4/179/8

Ford County
1833-1876.
1 volume, no index.
3/29/6

Hancock County
1836-1837; 1817-1857.
2 rolls of microfilm, no index.
2/61/13; 2/61/14.

McDonough County
n.d.
3 volumes, no index.
2/25/48

Menard County
1824-1866.
1 volume, no index.
4/210/7

Montgomery County
1821-1849.
1 volume, 3 rolls of microfilm, no index.
4/140/5; 4/172/2.

Taxable Land Lists

Morgan County

1845; 1849.

2 volumes, no index.

4/200/9

Pope County

1825-1865.

1 roll of microfilm, no index.

6/243/1

St. Clair County

1848-1851.

1 volume, no index.

6/78/1

Sangamon County

1832-1838.

1 roll of microfilm, no index.

4/206/1

Whiteside County

1839-1851.

1 volume, no index.

1/77/22

2.2 Assessor's Books

Assessments of real property show the owner's name, the number of acres assessed, the value per acre, the value of improved lands, the value of unimproved lands, a legal description of the property, usually the tax spread, and the total tax. Abstracts may be found at the end of each volume, showing the total acreage, the total valuation of improved lands, the total value of improvements, and the grand total. Assessments of personal property show the owner's name, the taxing districts, the full assessed valuation of the owner's personal property, an itemized list of personal property, with the number of items in each category, the average value for each category, and the full assessed value for each category. Categories of taxable personal property became more comprehensive during the nineteenth century. In 1827, counties were

empowered to tax the following items:

slaves

negro and mulatto servants

distilleries

pleasure carriages

stock in trade

horses, mares, mules, asses, and neat cattle over three years old

watches

other property as ordered.

In 1845, the following categories of property were added to this list:

ships and vessels

stocks

money on hand and at interest

household furniture

retail stores

wholesale stores.

The following categories were eliminated from the list:

distilleries

watches.

Indentured servants replaced negro and mulatto servants.

By 1853, the following categories of personal property were added:

sheep

hogs

watches and clocks

piano fortes

materials and manufactured articles

money and credits

bonds, stocks, and joint stocks.

The following were eliminated as taxable items:

servants

ships and vessels.

Retail and wholesale stores were changed to goods and merchandise.

In 1872, the list of taxable personal property was again revised to include:

steam engines

fireproof safes

sewing and knitting machines

billiard tables

melodeons and organs

franchises, annuities, and royalties

patent rights

gold and silver plate

diamonds and jewelry

saloons and eating houses

pawnbrokers' property

Assessor's Books

investments in real estate
manufacturing tools, implements, and machinery
agricultural tools, implements, and machinery.
In 1921, motor vehicles were added to the itemized list of taxable
personal property.

Alexander County

1867; 1880.

3 volumes, no index. Real property only.

6/132/1

Bureau County

1944-1947; 1955; 1958-1969.

116 volumes, no index. Real and personal property.

1/196/1; 1/211/1.

Coles County

1953; 1957-1967.

129 volumes, no index. Personal property only.

5/15/1

DeKalb County

1860; 1864; 1867-1868; 1871-1957.

1576 volumes, no index. Personal property only for 1919-1954.

1/8/1

DeWitt County

1953-1968.

325 volumes, no index. Personal property only.

3/26/6

Effingham County

1854-1870; 1955; 1965.

72 volumes, no index. Personal property only for 1854-1860;
1955; 1965.

5/9/1

Fayette County

1854.

1 volume, no index. Real and personal property.

4/202/8

Ford County

1857; 1859-1872.

19 volumes, no index. Real and personal property.

3/29/1

Greene County

1846; 1848; 1850.

3 volumes, no index. Real and personal property.

4/42/1

Henry County

1876-1878; 1880-1900; 1902.

88 volumes, no index. Real and personal property.

2/37/3

Jackson County

1861-1863; 1865-1868; 1870-1871; 1967-1970.

44 volumes, no index. Real and personal property.

6/130/1

Kankakee County

1851-1860; 1870; 1880; 1883-1890; 1899-1902; 1906; 1913; 1920.

149 volumes, no index. Real and personal property.

3/68/1

Knox County

1951-1962.

29 volumes, no index. Real and personal property.

2/33/1

La Salle County

1953; 1964-1968.

67 volumes, no index. Personal property only.

1/187/1

Assessor's Books

Livingston County

1862-1864; 1871-1873; 1875; 1878; 1880; 1887; 1899-1902;
1911; 1923; 1935-1950; 1952-1968; 1970.

619 volumes, no index. Real and personal property.

3/51/4

McDonough County

1855; 1860; 1880-1883; 1917; 1951-1971.

497 volumes, no index. Personal property only for 1860,
1967-1971. Real property only for 1880-1883; 1951-1952.

2/25/73

McHenry County

1968-1969.

53 volumes, no index. Personal property only.

1/134/1

Marion County

1849-1951.

520 volumes, no index. Real and personal property.

6/14/1

Montgomery County

1849-1851; 1854; 1859-1861; 1863; 1865; 1867-1870; 1872.

25 volumes, no index. Real and personal property.

4/1/1; 4/140/6.

Morgan County

1839-1840; 1842; 1845; 1849; 1855.

10 volumes, no index. Real property only for 1845.

4/39/6

Peoria County

1957-1960; 1962-1969.

244 volumes, no index. Real and personal property.

2/40/1

Randolph County

1932-1951.

289 volumes, no index. Personal property only.

6/4/1

St. Clair County

1841-1842; 1844; 1847; 1849; 1861; 1973-1976.

12 volumes, no index. Real property only for 1842; 1861.

6/8/12; 6/16/2.

Scott County

1843-1847; 1849-1850; 1853-1855; 1857-1860; 1862-1953.

261 volumes, no index. Real and personal property.

4/26/5

Shelby County

1935-1938; 1943-1946; 1958-1970.

64 volumes, no index. Real property only.

5/28/1

Tazewell County

1959-1967.

177 volumes, no index. Real and personal property.

3/21/1

Whiteside County

1848-1966.

289 volumes, no index. Real and personal property.

1/77/2

2.3 Railroad Tax Books

Record shows the name of the railroad company, the year assessed, the taxing district, a schedule of taxable property, the tax spread, the total tax, equalizations, and protests. Types of taxable property include miles of track; right-of-way acreage; improvements on property off the right-of-way; and personal property, including tools, materials, fuel, furniture, rolling stock, and capital stock.

Railroad, Telephone and Telegraph Tax Books

McDonough County
1873-1954.
9 volumes, no index.
2/25/57

2.6 Telephone and Telegraph Tax Books

Record shows the name of the company, the year assessed, the name of the railroad line along which the telephone or telegraph is located, the municipalities and school districts in which the company is taxable, the value of poles, wires, instruments, and office furniture, the total assessed value, the tax spread, the total tax, the school tax rate, and remarks.

Brown County
1933-1939.
1 volume, no index.
2/36/3

Bureau County
1900-1936; 1947-1952.
7 volumes, no index.
1/199/1

DeKalb County
1903-1931.
2 volumes, no index.
1/149/1

Jefferson County
1946-1962.
4 volumes, no index.
6/144/1

McDonough County
1908-1919; 1921-1939.
3 volumes, no index.
2/25/34

St. Clair County
1876.
1 volume, no index.
6/75/1

Whiteside County
1873-1912.
3 volumes, no index.
1/77/9

2.4 Railroad, Telephone, and Telegraph Tax Schedules

Schedules list all taxable property and its location by township. Schedule A shows all railroad track and improvements by legal description; Schedule B gives an inventory of rolling stock, with valuation; Schedule C lists all personal property other than rolling stock, with valuation; Schedule D shows all real property other than track by legal description, with valuation. A recapitulation apportions the property by townships. Telephone and Telegraph Tax Schedules show the value of all personal property, including motor vehicles, office furniture, machinery, and stocks and bonds, belonging to each company.

DeKalb County
1872-1954.
2 1/4 cubic feet, no index.
1/29/1

2.5 Railroad, Telephone, and Telegraph Tax Books

Record shows the name of the company, each township and school district in which the company is taxable, the total listed value by township, municipality, and school district, the tax spread, and the total tax.

Coles County
1923-1945.
2 volumes, no index.
5/19/1

Railroad Tax Books

DeKalb County
1873-1936.
6 volumes, no index.
1/150/1

Brown County
1928-1967.
2 volumes, no index.
2/36/4

Jefferson County
1938-1965.
3 volumes, no index.
6/146/1

Livingston County
1876-1880; 1932-1954.
4 volumes, no index.
3/53/2

McDonough County
1913-1937.
2 volumes, no index.
2/52/3

McLean County
1852-1968.
2 volumes, no index.
3/55/2

Mason County
1933-1951.
2 volumes, no index.
4/160/1

Peoria County
1859; 1863.
2 volumes, no index.
2/10/4

Marion County
1901-1922.
1 volume, no index.
6/18/13

St. Clair County
1968-1976.
4 volumes, no index.
6/16/1

Whiteside County
1883-1921.
1 volume, no index.
1/77/7

2.7 Utility Company Tax Books

Tax books show the name of the utility company (companies include telephone, telegraph, electric and gas companies), the township name, the assessed value of company property for school districts, the tax spread, the total tax for each township, and the total tax assessed each company for the county, with certification by the county clerk.

McLean County
1945-1964.
4 volumes, no index.
3/55/3

2.8 Non-Resident Tax Lists

Record of assessments on non-resident property owners shows the name of the property owner, a legal description of the property, its assessed valuation, the tax spread, the amount of tax due, and by whom the tax was paid.

McDonough County
1857-1859.
2 volumes, no index.
2/25/23

2.9 Tax Assessment Abstracts

Abstracts show the total assessed values of all taxable property in the county. Categories of taxable property include personal property, real estate-lands, real estate-lots, and occasionally, railroad property. Enumerated items of personal property can include: horses, cattle, mules, sheep, hogs, steam engines, fire or burglar proof safes, billiard tables, carriages and wagons, watches and clocks, sewing and knitting machines, piano fortes, melodeons and organs, franchises, annuities, and royalties, patent rights, steamboats, and other water craft. The number, average value, and assessed value of each item of enumerated personal property is given. Unenumerated personal property can include merchandise, material and manufactured articles, manufacturing tools, implements, and machinery, gold and silver plate and plated ware, diamonds and jewelry, moneys of banks, credits of banks, other moneys and credits, stocks and bonds, property of saloons and eating houses, household and office property, real estate investments, grain, and all other personal property. In 1916, automobiles were included as a separate category; after 1920, the acreage planted in wheat, corn, oats, meadows, orchard, enclosed pastures, and woodland was no longer given. Real estate lands and lots shows the town, the improved lands or lots, the unimproved lands or lots, the improvements, the full value of all lands or lots, the total acreage of lands and lots, and the total value of lands and lots.

Champaign County
1935-1945.

1 volume, no index.
3/30/19

DeKalb County
1892-1912; 1914-1928.
1/10 cubic foot, no index.
1/16/1

Marion County
1908-1912.
1 volume, no index.
6/92/1

Montgomery County
1885-1899; 1909-1914; 1916; 1918-1922.
3 volumes, no index.
4/209/1

2.10 Township Assessment Files

Arranged by township for each year, the record shows the assessed valuations of lands, lots, personal property, and railroad property for each township. Each taxing district within the township is then assigned a total valuation. Files also contain certifications of the different tax levels.

Warren County
1932; 1936-1937.
1/2 cubic foot, no index.
2/11/5

2.11 Township Tax Rates

Record shows for each township and school district within the county the assessed valuations of land, lots, personal property, railroads, and telephone and telegraph property, with the tax spread and the amount due from the township.

Coles County
1942; 1944.
1/10 cubic foot, no index.
5/20/1

Moultrie County
1956-1967.
1 volume, no index.
5/22/13

2.12 Bank Stock Assessments

Record shows the stockholder's name and residence, the number of shares held, the face and market values of each share, the fair cash value as determined by the assessor, and the assessed value.

Bank Stock Assessments

DeKalb County
1917-1933.
1/2 cubic foot, no index.
1/12/1

2.13 Road Tax List

List shows the name of the township, the road district number, a legal description of the property taxed, the total acreage assessed, the total assessed value, and the amount of road tax assessed.

Sangamon County
1888.
1/10 cubic foot, no index.
4/153/6

2.14 Tax Assessment Statements

Statements divide taxable property into the following categories: personal property, lands and lots, railroad property, and capital stock of corporations other than railroads. For each category the assessed and equalized valuation is provided, with the tax spread.

DeKalb County
1892; 1894; 1896-1936.
1/10 cubic foot, no index.
1/16/2

2.15 Liquor Manufacture Tax Assessment Record

Record includes reports from inspectors and collectors, correspondence with Internal Revenue, and lists of shipments of distilled spirits which show the date, amount, and destination.

Whiteside County
1866-1873.
1 volume, no index.
1/77/21

2.16 Tax Abstracts

Abstracts show the tax year and the page of the record from which the amount of taxes is taken, the kind of property, its valuation, the equalized value, the tax spread, the interest and costs, and the total taxes.

Marion County
1883-1902.
2 volumes, no index.
6/14/3

Sangamon County
1889-1895.
1/10 cubic foot, no index.
4/162/7

2.17 Tax Levy Files

Files include land road tax lists, land and personal road tax lists, personal property tax lists, abstracts of value of railroad property, railroad land and personal tax lists, and assessments for poll tax. Each list includes the date, the names of the taxpayers, the amount assessed, and whether paid.

DeWitt County
1894-1900; 1903-1904; 1906-1907; 1911.
2 cubic feet, no index.
3/77/1

2.18 Tax Levy Ordinance Files

Files include tax ordinances passed by villages, towns, cities, park districts, fire protection districts, school districts, sanitary districts, special drainage districts, and township highway commissioners, and show the purpose and the amount of the levy.

DeKalb County
1885-1954.
1 cubic foot, no index.
1/63/1

2.19 Tax Levy and Financial Statement Files

Files contain annual town tax levies, the town clerk's certificate to the county clerk of the town tax, the township treasurer's report of funds, the supervisor's financial statement, the treasurer's annual report of finances, board of town auditors' certificates, ordinances of appropriation, and notices of public hearings.

DeWitt County
1943-1966.
1/10 cubic foot, no index.
3/77/6

2.20 Road Tax Record

Record of road tax levies on towns shows the name of the town, the year, the road district number, the amount of the road district tax, and whether the tax was paid.

McDonough County
1868-1870.
1 volume, no index.
2/25/27

2.21 Collector's Books

Record of tax collections usually contains three sections: taxable lands, taxable town lots, and taxable personal property. For lands, the record shows the number of the township, the name of the owner, the legal description of land, its assessed and equalized valuation, the tax spread and total tax, the name of the person paying the assessment, and the date of payment. For town lots, the record shows the name of the owner, the lot and block numbers, the assessed and equalized valuation of the lot, the tax spread and total tax, the name of the person paying the tax, and the date of payment. For personal property, the record shows the name of the owner, the location of the property, its assessed and equalized valuation, the tax spread and total tax, the name of the person paying the tax, and the date of payment.

Alexander County
1861-1925; 1932.
112 volumes, no index.
6/214/1

Bond County
1853-1966.
78 rolls of microfilm, no index.
4/27/1

Coles County
1880-1967.
1004 volumes, no index.
5/16/1

DeWitt County
1884; 1891-1940; 1942-1961; 1963.
535 volumes, no index.
3/26/5

Hancock County
1851-1963.
553 volumes, no index.
2/14/13

Jackson County
1858-1859; 1861; 1870-1872; 1875; 1908.
8 volumes, no index.
6/116/1

Kankakee County
1855-1872.
287 volumes, no index.
3/2/1

Lake County
1851-1900.
735 volumes, no index.
1/96/1

Collector's Books

La Salle County
1933-1936; 1948-1956.
179 volumes, no index.
1/2/1

McDonough County
1862-1900; 1913.
41 volumes, no index.
2/25/53

McHenry County
1964-1967.
44 rolls of microfilm, no index.
1/134/2

Marion County
1853-1929.
560 volumes, no index.
6/14/2

Mason County
1903-1918; 1920; 1930-1949.
36 rolls of microfilm, no index.
4/51/1

Montgomery County
1851-1855; 1857; 1859-1870; 1872.
10 rolls of microfilm, no index.
4/22/1

Peoria County
1902; 1906; 1908-1949.
350 volumes, no index.
2/6/1

Randolph County
1922; 1924; 1929; 1932-1936; 1939-1943.
144 volumes, no index.
6/4/2

St. Clair County
1842-1843; 1850; 1854; 1858.
4 volumes, no index.
6/84/1

Scott County
1842-1844; 1846-1850; 1852-1867; 1870-1954.
384 volumes, no index.
4/26/4

Warren County
1839-1854; 1857-1950.
175 volumes, no index.
2/19/1

Whiteside County
1848-1949.
149 rolls of microfilm, no index.
1/77/1

Will County
1914-1965.
250 rolls of microfilm, no index.
1/33/1

2.22 Tax Collection Memoranda

Memoranda show the name of the township, the county collector, the section, township and range, the tax spread, forfeited back taxes, total taxes, the date received, and the page and line of recordation.

Bond County
1890-1892.
1 volume, indexed by township.
4/156/1

2.23 Coal Rights Tax Books

Record of collection of taxes for coal rights shows the name of the person assessed, a legal description of the property, the tax spread, the total tax due, the costs and interest, the amount collected, when and by whom it was paid, the back taxes, and the interest due.

Bond County
1920-1925; 1930-1936.
2 volumes, no index.
4/27/3

2.24 Dog Tax Collection Record

Record shows the name of the county collector, the name of the township and the tax year, the amount charged on personal property and the total amount charged in the township, the amounts credited, the commission, amount due and total credits, the date and the amount received from the county clerk by the township supervisor, with the signature of the township supervisor.

Kankakee County
1918-1919.
1 volume, no index.
3/68/2

2.25 Delinquent Tax Lists

Lists of lands and lots on which taxes are owed show the name of the owner, a legal description of the property, its assessed value, the tax spread, the total amount due including costs, and remarks.

Fulton County
1840-1841; 1846.
1/10 cubic foot, no index.
2/15/3

Lake County
1876-1878.
1 volume, no index.
1/100/1

McDonough County
1849-1857; 1860.
2 volumes, no index.
2/25/39

Marion County
1876; 1906; 1909.
4 volumes, no index.
6/93/1

Peoria County
1874; 1876-1877.
4 volumes, no index.
2/10/8

Whiteside County
1852-1900; 1912; 1930-1931.
50 volumes, no index.
1/77/11

2.26 Delinquent Tax Collection Record

Record shows the name of the delinquent taxpayer, a legal description of the taxable property, the number and amount of installment payments, the interest, fees, and costs due, the total assessment, the date of payments, the name of the person paying the installments, and the type of assessment.

Jackson County
1941-1946.
1 volume, no index.
6/116/2

Delinquent Tax Collection Record

Marion County
1939-1943.
1 volume, no index.
6/88/1

2.27 Delinquent Road Tax List

List shows the road district number, the township, the name of the taxpayer, and the dates the list was prepared and filed. If the delinquent tax was for real estate, the legal description and amount due is shown; if for personal property, only the amount due is shown.

DeWitt County
1897.
1/10 cubic foot, no index.
3/77/4

2.28 Civil War Bounty Tax Delinquent Lists

Record contains a list of real estate, personal property, and bank stock on which the April, 1865 Special Bounty War Tax remained unpaid. For real estate, the record shows the name of the owner, the legal description of the property, the number of acres, its equalized value, and the bounty tax due. For personal property and bank stock, the record shows the name of the owner, the equalized value, and the bounty tax due.

Whiteside County
1865.
1 volume, indexed alphabetically by the surname of the delinquent property owner.
1/77/5

2.29 Tax Judgment Petition Record

Record shows for each tax delinquency the owner's name, a legal description of the real property, the number of acres and the

value, the assessed valuation, the tax spread, back tax, total tax, interest and costs, and the total amount due.

Whiteside County
1862-1880.
19 volumes, no index.
1/77/17

2.30 Bounty War Tax Judgment Petitions

Petitions show the owner's name, a legal description of the property, the number of acres, the valuation, and the total tax.

Whiteside County
1865.
1 volume, no index.
1/77/23

2.31 Tax Judgment Record

Record of judgments against delinquent taxpayers shows the name of the property owner, a legal description of the property, its assessed valuation, the tax spread, the total back taxes unpaid, the costs and penalties, and the amount paid.

Calhoun County
1852-1875.
1 roll of microfilm, no index.
2/47/27

Lake County
1868-1873.
1 volume, no index.
1/98/1

McDonough County
1849; 1858-1880.
5 volumes, no index.
2/25/61

Tax Judgment Record

Peoria County
1850-1874.
4 volumes, no index.
2/10/9

St. Clair County
1846-1854; 1862-1866; 1869-1872; 1874-1875.
4 volumes, 1862-1875 indexed alphabetically by the name of the town.
6/71/1

Scott County
1876-1880.
1 volume, no index.
4/26/3

Whiteside County
1850-1852; 1858-1880.
10 volumes, no index.
1/77/12

2.32 Tax Judgment, Sale, Redemption, and Forfeiture Record

Tax judgments show the name of the property owner, a legal description of the property, the number of acres, the established equalized value, the tax spread, the total delinquent tax, the total special assessments, costs, fees, interest, and the amount of the judgment. Tax sales show the date of the sale, the name of the purchaser, a legal description of the property, the number of acres or parts of lots sold, and the amount of the sale. Tax redemptions show the date of the redemption, the name of the redemptioner, a legal description of the property, and the amount of the redemption. Forfeitures to the state are usually recorded under tax sales.

Alexander County
1904-1907; 1909-1911; 1918.
9 volumes, no index.
6/12/1

McDonough County
1880-1896; 1899-1932; 1935-1963.
72 volumes, no index.
2/25/63

Marion County
1881-1883.
1 volume, no index.
6/18/15

St. Clair County
1961-1962.
3 volumes, no index.
6/24/1

Whiteside County
1882; 1885-1908.
9 volumes, no index.
1/77/13

2.33 Tax Sale Notice Record

Record contains transcripts of Certificates of Purchase, Tax Purchaser's Notices, Certificates of Publication, and Affidavits for Tax Deeds. Certificates of Purchase show the names of the owner and the purchaser, the date and amount of the sale, a legal description of the property, the amount of tax due, the penalties, costs, and interest, and the date of filing. Notices show the dates of the notice and of the sale, the names of the owner and purchaser, a legal description of the property, and the expiration date of the redemption period. Certificates of Publication show the name and address of the newspaper publishing the notice, the publication dates, and the printer's fee. Affidavits show the names of the affiant, the newspaper, the date of purchase, the application for deed, a legal description of the property, a statement to the original owner that the redemption period has expired, and the date filed.

McDonough County
1850-1916; 1924-1960.
3 volumes, 1924-1960 indexed alphabetically by the surname of the purchaser.
2/25/60

Tax Sale Notice Record

Warren County

1862-1911.

1 volume, indexed alphabetically by the surname of the purchaser.

2/32/5

2.34 Tax Sale Record

Record shows the name of the owner, a legal description of the property, the number of acres, the value, the established equalized value, the tax spread, and the name of the purchaser.

Calhoun County

1852-1976.

1 roll of microfilm, no index.

2/47/26

Champaign County

1857-1862; 1865-1872.

1 roll of microfilm, no index.

3/86/16

Fulton County

1834-1839.

1 volume, no index.

2/15/4

Hancock County

1833-1848.

1 roll of microfilm, no index.

2/61/52

Jackson County

1836-1839; 1841-1846.

1 volume, indexed alphabetically by the surname of the delinquent owner.

6/33/1

Lake County
1865-1874.
1 volume, no index.
1/99/2

McDonough County
1834-1880.
6 volumes, no index.
2/25/62

Montgomery County
1855-1856; 1859-1885; 1903-1913.
1 volume, 1 roll of microfilm, no index.
4/18/1; 4/172/1.

St. Clair County
1839-1850; 1869.
2 volumes, no index.
6/8/13

Scott County
1843-1880.
3 volumes, no index.
4/26/1

Warren County
1852-1879.
2 volumes, no index.
2/32/4

2.35 State Auditor's Sale Record

Transcript of tax sales by the state auditor shows the date of the sale, a legal description of the property, the amount of consideration, the date of deed, by whom the property was redeemed, with the state auditor's name and seal.

Calhoun County
1823-1850.
1 roll of microfilm, no index.
2/47/20

2.36 Tax Sale Abstracts

Abstracts show the date of the tax sale, a legal description of the property sold, the number of acres for sale, the total amount of the tax, interest, and costs due, the number of acres sold, the tax year for which the property was sold, the name of the purchaser, the amount of redemption, the date deposited, by whom the deposit was made, and the book and page of the sale record.

McDonough County

1823-1863.

6 volumes, no index.

2/25/21

Peoria County

1823-1965.

1 volume, no index.

2/10/6

2.37 Tax Sale and Redemption Record

Record shows the name of the purchaser or redemptioner, a legal description of the property, the number of acres, the date of the sale or redemption, the amount paid, the date of the deed, and the name of the person receiving the deed. The record may also show the taxes due, the fees, costs, and interest, and the total due.

Lake County

1879.

1 volume, no index.

1/99/1

Morgan County

1839-1841.

1 volume, no index.

4/39/4

St. Clair County

1847-1921.

4 volumes, indexed alphabetically by the surname of the plaintiff.

6/7/1

Sangamon County
1863-1872.
1 volume, no index.
4/101/1

Whiteside County
1850-1890.
9 volumes, no index.
1/77/6

2.38 Tax Sale, Redemption, and Forfeiture Record

Record shows the names of owners, a legal description of the property, the tax year, the amount of taxes, interest, and costs, and the total due, with the date of sale, and the name of the redemptioner or purchaser.

St. Clair County
1871-1875.
1 volume, no index.
6/76/1

Will County
1964-1975.
5 rolls of microfilm, no index.
1/89/1

2.39 Tax Forfeiture Record

Record shows the name of the property owner, a legal description of the property, the valuation, the tax spread, the back taxes, the total taxes, costs, and interest, and the total amount due, with a notation whether the property was redeemed or forfeited.

Marion County
1879.
1 volume, no index.
6/18/3

Tax Forfeiture Record

Whiteside County
1863-1882.
1 volume, no index.
1/77/18

2.40 Forfeited Lands and Lots Record

Record of real estate forfeited for taxes shows the date of sale, the name of the owner, a legal description of the property, its assessed value, the tax spread, back taxes, the total amount of tax due, the amount of penalty, the costs, and the amount for which the property was sold.

McDonough County
1855-1858.
1 volume, no index.
2/25/50

Sangamon County
1876-1879.
1 volume, no index.
4/103/1

2.41 Tax Purchase Certificates

Certificates show the names of the clerk, the purchaser, the owner, the collector or sheriff, the date of sale, the tax year, a legal description of the property purchased, and the amount of taxes due. Record also contains Certificates of Publication, which show the name of the newspaper, the dates published, and the length of the time a notice was published.

Sangamon County
1844-1871.
1/2 cubic foot, no index.
4/144/1

2.42 Tax Levy, Sale, and Redemption Certificates

Certificates show the names of the sheriff, defendant, and complainant, a legal description of the property in question, the book and page of recordation of the certificate issued, the date recorded, the name of the purchaser, the amount of the sale, and the date of the certificate of levy, sale, or redemption.

Knox County

1902-1959.

2 1/2 cubic feet, no index.

2/4/1

2.43 Notices to Purchase Tax Deeds

Notices show the county, the name of the purchaser, the date of purchase, a legal description of the property, a certification of the notice to purchase, the signature of the clerk, and the date of the affidavit.

Scott County

1852-1883.

1 volume, indexed alphabetically by the surname of the purchaser.

4/26/2

2.44 Tax Deed Affidavits

Affidavits of tax sale purchase show the name of the affiant, the date of the sale, the type of unpaid tax, the name of the original owner, a legal description of the property, the name of the newspaper publishing the sale notice, the dates published, a statement to the original owner of the affiant's application for deed, and the date filed.

McDonough County

1885-1893.

1 volume, indexed alphabetically by the surname of the affiant.

2/25/32

Tax Deed Affidavits

Sangamon County
1888-1891.
1/10 cubic foot, no index.
4/162/8

2.45 Tax Deed Order Record

Record contains the petition for tax deed, with a legal description of the property, and the names of the petitioner and defendant; and also the court order, with the name of the judge, the decree, and the date filed.

St. Clair County
1954-1961.
1 volume, indexed alphabetically by the surname of the petitioner.
6/149/1

2.46 Personal Property Abatement Record

Record of abatements of personal property tax includes the name of the township, the name of the taxpayer, the amounts of assessed valuation of state, county, town, roads and bridges, district school, back, and dog taxes, and the total tax.

Jackson County
1936-1962.
2 volumes, no index.
6/110/1

Marion County
1930-1943.
1 volume, no index.
6/86/2

2.47 State Tax Refunding Record

Record of refunds of improperly assessed state taxes for real estate includes a legal description of the property taxed, the number of acres or the lot and block number, the equalized value

as determined by the State Board of Equalization, the amount of state tax paid, the amount of tax refunded, and the date of the refund. For personal property, the record shows the name of the person or corporation assessed, the equalized value of the property, the amount of state tax paid, and the date and amount of the refund.

Henry County

1873.

3 volumes, no index.

2/37/4

2.48 Corporation Tax Statements

Statements include the name of the company, the location of its headquarters, the names and addresses of its corporate officers, the number of shares of capital stock, the number of shares issued with both the market and the actual value of the shares, the total amount of capital stock paid up, the total corporate indebtedness, its assessed valuation, assets and liabilities, surplus and undivided profits, a legal description of real property, and statements of the corporation's object and principal business.

DeKalb County

1907-1933.

1/2 cubic foot, no index.

1/22/1

2.49 Birth Record

Record shows the name and sex of the newborn; the date and place of birth; the name, residence, age, place of birth, race or color of the father and mother; the occupation of the father; the name and address of the person attending the birth and the person making out the certificate; and the date the certificate was returned or filed. See entry 2.50, Birth Record Index, for separate indexes.

Alexander County

1878-1915.

1 roll of microfilm, indexed separately by 6/221/10.

6/221/12

Birth Record

Clinton County

1877-1915.

5 rolls of microfilm, indexed separately by 6/222/1.

6/222/2

Crawford County

1877-1915.

3 rolls of microfilm, indexed separately by 5/51/20.

5/51/16

Edwards County

1877-1939.

3 rolls of microfilm, indexed separately by 5/45/9. Also includes

Certificates of Stillbirth for 1924-1928.

5/45/10

Fayette County

1882-1899.

1/2 cubic foot, no index.

4/179/5

Franklin County

1877-1915.

2 rolls of microfilm, indexed separately by 6/223/1.

6/223/2

Hancock County

1877-1915.

3 rolls of microfilm, 1877-1883 indexed separately by 2/61/2.

2/61/3

Jersey County

1878-1900; 1902-1932.

4 rolls of microfilm, indexed separately by 4/190/1.

4/189/1

Johnson County

1878-1915.

4 rolls of microfilm, 1887-1915 indexed separately by 6/244/5.

6/244/6

Lake County
1922-1941.
2 volumes, no index.
1/132/1

Montgomery County
1936-1957.
30 rolls of microfilm, no index.
4/212/7

Ogle County
1878-1915; 1917-1927.
9 rolls of microfilm, indexed separately by 1/222/8.
1/222/6

2.50 Birth Record Index

Index shows the full name of the newborn and the book and page number of the entry.

Alexander County
1878-1915.
1 roll of microfilm.
6/221/10

Clinton County
1877-1915.
1 roll of microfilm.
6/222/1

Crawford County
1877-1915.
2 rolls of microfilm.
5/51/20

Edwards County
1877-1933.
1 roll of microfilm.
5/45/9

Birth Record Index

Franklin County
1877-1915.
1 roll of microfilm.
6/223/1

Hancock County
1877-1883.
1 roll of microfilm.
2/61/2

Jersey County
1875-1967.
1 roll of microfilm.
4/190/1

Johnson County
1887-1915.
1 roll of microfilm.
6/244/5

Montgomery County
1877-1918.
1 roll of microfilm.
4/212/6

Ogle County
1860; 1863; 1868; 1871; 1873-1875; 1877-1965.
3 rolls of microfilm. Index also shows the names of parents.
1/222/8

2.51 Birth Certificates

Certificates show the name, sex, and legitimacy of the newborn; the date and place of birth; the name, residence, color, age, birth-place, and occupation of the father and the mother; whether the birth was multiple; the number of other children born to the same mother; the number of other children still living; and the signature and address of the attending physician. When certification was delayed, the certificates show the types of documents used to substantiate information about the birth.

Clinton County

1896-1898.

1 roll of microfilm, indexed alphabetically by the name of the child.

6/222/5

Hancock County

1844-1900. (1844-1874 scattered).

17 rolls of microfilm, no index.

2/61/1

Lawrence County

1889-1910.

2 2/10 cubic feet, no index.

5/48/4

Ogle County

1860; 1867; 1875; 1889; 1891-1892; 1894; 1900-1901; 1911; 1913-1935.

15 rolls of microfilm, indexed separately by 1/222/8.

1/222/7

St. Clair County

1874-1912; 1914-1916.

42 1/2 cubic feet, no index.

6/6/1; 6/242/1.

Wayne County

1863-1952.

3 1/2 cubic feet, no index.

5/22/1

2.52 Birth Certificates-Adoptees

Record shows the date the birth certificate was issued to an adoptee, the county, the full name of the child, its sex, the date of birth, the full names and residence of the adoptive parents, and the date the county clerk's copy was mailed.

Birth Certificates - Adoptees

Champaign County
1940-1946.
7 volumes, no index.
3/30/3

2.53 Delayed Birth Certificates

Certificates show the place of birth; the registration district number; the child's full name, date of birth, sex, and legitimacy; the father's name, color, age, birthplace, and occupation; the mother's name, address, color, age, birthplace, and occupation; the number of children born to the mother; and a witness's affidavit showing the affiant's name, address, and relationship to the child.

Wayne County
1941-1953.
1 1/2 cubic feet, no index.
5/22/3

2.54 Delayed Birth Index

Index shows the names of the child and parents, the date of birth, and the book of recordation.

Ogle County
1878-1950.
1 roll of microfilm.
1/222/9

2.55 Death Record

Record usually shows the name, race, marital status, age, sex, and occupation of the deceased; the date, place, and the primary cause of death; contributing causes and duration; the place and date of burial; the name and address of the undertaker; and the name and address of the physician. See entry 2.56, Death Record Index, for separate indexes.

Alexander County

1879-1915.

1 roll of microfilm, indexed alphabetically by the surname of the deceased.

6/221/13

Champaign County

1878-1902.

1 roll of microfilm, indexed alphabetically by the surname of the deceased.

3/82/2

Clinton County

1877-1915.

2 rolls of microfilm, indexed separately by 6/222/7.

6/222/8

Crawford County

1877-1915.

2 rolls of microfilm, indexed separately by 5/51/21.

5/51/17

Edwards County

1877-1916; 1917-1933.

1 roll of microfilm, indexed separately by 5/45/5.

5/45/11

Franklin County

1877-1910.

1 roll of microfilm, indexed separately by 6/223/4.

6/223/6

Hancock County

1877-1917.

3 rolls of microfilm, indexed alphabetically by the surname of the deceased.

2/61/4

Johnson County

1878-1933.

1 roll of microfilm, indexed separately by 6/244/3.

6/244/4

Death Record

Lake County

1922-1972.

15 volumes, no index. (hospital deaths only)

1/132/2

Montgomery County

1941-1956.

5 rolls of microfilm, no index.

4/212/5

Ogle County

1878-1927.

4 rolls of microfilm, indexed separately by 1/222/10.

1/222/11

2.56 Death Record Index

Index shows the name of the deceased, the book and page number in the Death Record, occasionally the year of death, and whether a stillbirth.

Alexander County

1878-1915.

1 roll of microfilm.

6/221/11

Clinton County

1877-1915.

1 roll of microfilm.

6/222/7

Crawford County

1877-1915.

2 rolls of microfilm.

5/51/21

Edwards County

1877-1933.

1 roll of microfilm.

5/45/5

Franklin County
1877-1915.
1 roll of microfilm.
6/223/4

Gallatin County
1878-1915.
1 roll of microfilm.
6/224/6

Jersey County
1878-1967.
1 roll of microfilm.
4/195/1

Johnson County
1878-1933.
1 roll of microfilm.
6/244/3

Ogle County
1878-1965.
1 roll of microfilm.
1/222/10

2.57 Death Certificates

Certificates show the name, age, sex, marital status, and race of the deceased; the places of birth, death and burial; the dates of death and burial; the cause of death; the date filed; and the signature of the physician and the registrar.

Champaign County
1902-1915.
4 rolls of microfilm, indexed separately by 3/82/1.
3/82/3

Fayette County
1879-1897.
1/4 cubic foot, no index.
4/179/4

Death Certificates

Lawrence County
1889-1900; 1902-1907.
1/4 cubic foot; no index.
5/48/3

St. Clair County
1950-1955.
1 volume, no index. County home and hospital only.
6/24/6

Wayne County
1940-1941; 1943-1944; 1948; 1950-1952.
1/4 cubic foot, no index.
5/22/4

2.58 Death Certificate Index

Index shows the name of the deceased and the death certificate number.

Champaign County
1878-1949.
2 rolls of microfilm.
3/82/1

2.59 Death and Stillbirth Certificates

Death certificates show the county and township; the name, sex, color, marital status, spouse's name, age, and occupation of the deceased; the names and birthplaces of the parents of the deceased; the name and address of the informant; the date, time, and cause of death; the signature and address of the doctor; the date and place of burial; and the name of the undertaker. Certificates may also show whether an autopsy was performed or an inquest held. Stillbirth certificates show the county and township; the name and sex of the stillborn child; whether it was a multiple birth; whether it was legitimate; the date of the stillbirth; the gestation period; the cause of death; the names, residence, color, birthplaces, and occupations of parents; the signature and address

of the attending physician or midwife; the signature of the registrar; the undertaker's name; and the date and place of burial.

Ogle County

1915-1934.

11 rolls of microfilm, indexed alphabetically by the surname of the deceased.

1/222/12

2.60 Stillbirth Certificates

Certificates show the mother's name, race, age, birthplace, occupation, and residence; the father's name, race, age, birthplace, and occupation; the place and date of stillbirth; the birth registration number; the duration of the pregnancy; and the sex and legitimacy of the stillbirth. Certificates may also contain information on other births from the same mother.

Lawrence County

1889-1910.

1 cubic foot, no index.

5/48/1

Wayne County

1943.

1/10 cubic foot, no index.

5/22/7

2.61 Stillbirth Certificate Record

Record shows the county and township where the stillbirth occurred; the name and sex of the stillborn child; the date of stillbirth; the gestation period; the cause of death; the name, residence, color, age, birthplace and occupation of the parents; the signature and residence of the attending physician or midwife; the undertaker's name; and the place and date of burial.

Carroll County

1920-1928.

1 volume, indexed alphabetically by the surname of the father.

1/229/15

2.62 Vital Records Corrections

Record of corrections made to birth, death, and stillbirth certificates shows the name of the person whose certificate is being corrected, the date corrected, the date filed, the registration number, certification by a physician, the item corrected and the date, with the signature and address of the registrar.

Wayne County
1930-1953.
1/10 cubic foot, no index.
5/22/9

2.63 Birth and Death Accounts

Accounts with registrars of births and deaths show the names and addresses of the physician or midwife reporting the birth or the town clerk reporting the death, the number of births and deaths reported by each, the amount of payment, and the date of certification of births and deaths.

DeKalb County
1902-1903.
1 volume, no index.
1/154/1

McDonough County
1902-1908.
3/10 cubic foot, indexed alphabetically by the surname of the person reporting.
2/25/22; 2/52/1.

2.64 Monthly Death Reports

Reports show the month, the date prepared, the number of death certificates for the month, and the names of the deceased, and may show the place of death and the name of the physician or coroner.

Lawrence County
1902-1907; 1909.
1/10 cubic foot, no index.
5/48/2

2.65 Registrar's Incoming Correspondence

Correspondence to the local registrar of births and deaths includes appointments, instructions, information, and requests for copies of records.

Wayne County
1929-1930; 1932; 1934-1937; 1941-1946.
1/10 cubic foot, no index.
5/22/6

2.66 Marriage Record

Record shows the date of the marriage license and the names of the bride and groom. It may also show the name of the person performing the marriage, the dates of the marriage, certification, and receipt of the license by the clerk. See entry 2.67, Marriage Record Index, for separate indexes.

Clinton County
1825-1937.
4 rolls of microfilm, 1874-1937 indexed separately by 6/222/10.
6/222/11

Johnson County
1835-1878.
3 rolls of microfilm, indexed alphabetically by the surname of the groom.
6/244/8

Randolph County
1809-1838; 1847-1849.
1 roll of microfilm, partially indexed separately by 6/11/15.
6/11/16

Marriage Record

Vermilion County
1833-1851.
2 rolls of microfilm, no index.
3/93/1

2.67 Marriage Record Index

Index shows the names of the bride and groom and the book and page of recordation.

Champaign County
1864-1899; 1901-1933.
1 roll of microfilm.
3/81/1

Clinton County
1874-1937.
1 roll of microfilm.
6/222/10

Crawford County
1817-1916.
2 rolls of microfilm.
5/51/19

DeWitt County
1878-1927.
2 volumes.
3/26/4

Edwards County
1815-1957.
3 rolls of microfilm.
5/45/3

Franklin County
1877-1915.
1 roll of microfilm.
6/223/7

Hancock County
1862-1933.
1 roll of microfilm.
2/61/7

Johnson County
1835-1857; 1878-1896; 1898-1926.
1 roll of microfilm.
6/244/7

Randolph County
1809-1870.
1 roll of microfilm.
6/11/15

St. Clair County
1940-1974.
9 volumes.
6/58/2

2.68 Marriage Registers

Registers show the names of the bride and groom, the date of the license and the marriage, and the name of the person performing or certifying the marriage.

Alexander County
1819-1915.
9 rolls of microfilm, indexed alphabetically by the surnames of the bride and groom.
6/221/14

Bond County
1818-1889.
2 volumes, no index.
4/214/4

Champaign County
1864-1932.
2 rolls of microfilm, no index.
3/81/3

Marriage Registers

Edwards County

1815-1957.

3 rolls of microfilm, indexed alphabetically by the surnames of the bride and groom.

5/45/4

Fayette County

1827-1874.

4 volumes, no index.

4/179/1

Franklin County

1835-1915.

9 rolls of microfilm, indexed alphabetically by the surnames of the bride and groom.

6/223/8

Hancock County

1829-1908.

5 rolls of microfilm, indexed separately by 2/61/7.

2/61/8

Jersey County

1839-1943; 1946-1967.

1 roll of microfilm, no index.

4/194/1

Johnson County

1878-1915.

1 roll of microfilm, indexed separately by 6/244/7.

6/244/9

St. Clair County

1869-1872; 1916-1946.

11 volumes, no index.

6/58/1

2.69 Marriage License Applications

Applications show the name, age, and residence of both applicants; a statement that each is of legal age, unmarried, and not a blood relative of the other, with the date and signature of the clerk. For underage applicants, the record contains the consent of parent or guardian, showing the applicant's age, and date and place of birth, signed by the parent or guardian.

Bond County

1891-1916.

7 volumes, 1891-1905 indexed alphabetically by the surname of the groom.

4/214/3

Champaign County

1878-1975.

38 rolls of microfilm, no index.

3/87/1

Clinton County

1886-1914.

3 rolls of microfilm, no index.

6/222/12

DeWitt County

1876-1890; 1893-1930; 1933-1935.

20 volumes, no index.

3/26/3

Pike County

1948-1976.

13 cubic feet, no index.

2/39/1

St. Clair County

1895-1896.

1 volume, no index.

6/8/5

2.70 Marriage Licenses

Licenses show the names of the bride, groom, and person officiating; the date of the marriage and the present residence of the bride and groom, signed by the clerk. After 1877, licenses also show the exact residence of the bride and groom; the groom's occupation, color, race, place of birth, father's name, and mother's maiden name; the number of marriages for both bride and groom; the maiden name of the bride; and whether the bride has been widowed or divorced.

Champaign County

1864-1915.

24 rolls of microfilm, no index.

3/81/6

Crawford County

1817-1916.

2 rolls of microfilm, no index.

5/51/18

Gallatin County

1813-1856; 1858-1870; 1872-1874; 1881-1883; 1885; 1887; 1890-1891; 1894-1896.

2 cubic feet, no index.

6/28/1

St. Clair County

1807-1976.

133 1/2 cubic feet, no index.

6/8/1

Vermilion County

1826-1832; 1851-1858.

1 roll of microfilm, no index.

3/101/1

2.71 Marriage Certificates

Record shows the names of the bride and groom, the name and signature of the clerk, certification by the official performing

the marriage, and the date.

Champaign County

1833-1864.

2 rolls, indexed alphabetically by the surname of the groom.

3/81/5

2.72 Marriage and Land Transfer Record

Record shows the names of the owner and the purchaser of land, the amount paid, a confirmation of receipt, the amount of acreage sold, signed and sealed by the recorder and certified by the justice of the common court of pleas. Record also contains marriages, showing the names of the minister, bride, and groom, with the date of the marriage.

St. Clair County

1800-1813.

1 volume, no index. Many entries are in French.

6/61/1

2.73 Physician Certificate Record

Record contains copies of physician's certificates, showing the certificate number, the name of the physician and the school awarding the diploma, the date of the diploma, the date certified by the State Board of Health, and the date filed.

Effingham County

1877-1971.

3 volumes, indexed alphabetically by the surname of the practitioner.

Record also includes nurses, midwives, and veterinarians.

5/41/1

McDonough County

1877-1937.

2 volumes, indexed alphabetically by the surname of the practitioner.

2/25/8

Physician Certificate Record

Montgomery County

1877-1939.

1 volume, indexed alphabetically by the surname of the practioner.

4/209/12

2.74 Physician and Midwife Certificate Register

Register shows the practioner's name and residence; the date the certificate was granted; the names of the president, secretary, and members of the State Board of Health; the certificate number; and the filing date. Midwife certificates may show the number of years in practice.

Montgomery County

1878-1912 (midwives); 1889-1928 (physicians).

1 volume, indexed alphabetically by the surname of the practioner.

4/209/13

2.75 Physician and Accoucheur Register

Register shows the county and the registration date; the name, address, age, and nativity of the physician or accoucheur; the school of practice (regular or midwifery); the total number of years in practice; the years in practice in Illinois; the date the physician was certified by the State Board of Health; the name of the institution which granted the practitioner's diploma; and the date of the diploma.

McDonough County

1877-1945.

1 volume, indexed alphabetically by the first letter of the practitioner's surname.

2/25/7

Montgomery County

1877-1917.

1 volume, no index.

4/209/25

2.76 Physician, Accoucheur, and Dentist Register

Register shows the date of registration; the practitioner's name, age, residence, and the state of any previous practice; the type of practice; the number of years in practice and the number of years in practice in Illinois; the date of certification; the type of license or diploma; the name of the institution granting the license or diploma; with the date and the date the certificate was filed.

Wayne County
1887-1936.
1 volume, no index.
5/40/3

2.77 Optometrist Register

Register shows the certificate number, the name and address of the optometrist, the date and class of the certificate, and the date of registration.

Champaign County
1916-1922.
1 volume, no index.
3/30/8

Effingham County
1916-1917.
1 volume, no index.
5/41/3

McDonough County
1915-1917.
1 volume, no index.
2/25/4

Montgomery County
1915-1917.
1 volume, no index.
4/209/5

2.78 Nurse Certificate Register

Register contains copies of certificates which show the name of the nurse, the number and the date of the certificate, the filing date, and the signature of the clerk.

McDonough County

1910-1932.

1 volume, no index.

2/25/5

Montgomery County

1914-1922.

1 volume, indexed alphabetically by the surname of the nurse.

4/209/15

2.79 Nurse Certificate Record

Copies of nurses' certificates show the name of the nurse, the secretary and the president of the State Board of Examiners; the number and date of the license; the date filed; and the signature of the county clerk.

McDonough County

1910-1932.

1 volume, no index.

2/25/5

2.80 Professional Register

Register shows the date of registration, the name and residence of the registrant, the school of practice (where applicable), the date of certification, the basis for certification, the date of the diploma or license, the date the certificate was filed for record, and remarks.

Champaign County

1877-1965.

4 volumes, indexed alphabetically by the surname of the registrant.

Registrants include physicians, nurses, midwives, dentists, veterinarians, and private detectives.

3/30/11

Jackson County

1877-1894.

1 volume, indexed alphabetically by the surname of the registrant.

Registrants include physicians and accoucheurs.

6/67/1

2.81 Professional Certificate Record

Record contains copies of certificates issued to physicians, chiroprapists, osteopaths, accoucheurs, dentists, nurses, veterinarians, and architects. Certificates usually show the date of certification; the profession; the name, age, nativity, and residence of the practitioner; the school of graduation; and the number of years in practice.

Jackson County

1877-1908.

1 volume, indexed alphabetically by the surname of the practitioner.

6/66/1

Montgomery County

1918-1971.

1 volume, indexed alphabetically by the surname of the practitioner.

4/209/17

2.82 Dentist Register

Register shows the date of licensing and the name and residence of the dentist. Register may also show the age and nativity of the dentist, the total number of years in practice, the years in practice in Illinois, the name of the school attended, and the date of the diploma.

McDonough County

1884-1923.

1 volume, indexed alphabetically by the surname of the dentist.

2/25/6

Montgomery County

1882-1933.

1 volume, no index.

4/209/4

2.83 Veterinarian Register

Register shows the license number, the name and residence of the practitioner, the signatures of the members of the Board of Veterinary Examiners, the signature of the chairman of the Board of Livestock Commissioners, with certification by the secretary and the filing date.

Montgomery County

1899-1975.

1 volume, indexed alphabetically by the surname of the practitioner.

4/209/16

2.84 Architect Register

Register shows the name and address of the architect, the date of registration, the date a license was issued, and the date the license expired.

Champaign County

1897-1916.

1 volume, no index.

3/30/6

Montgomery County

1897-1908.

1 volume, no index.

4/209/3

2.85 County Officials' Register

Register shows the name of the official, the title or office, the date sworn in, by whom sworn in, the date commissioned, and the expiration date of the commission.

McDonough County

1830-1857; 1884-1940.

3 volumes, 1884 indexed alphabetically by the surname of the official.

2/25/11

Menard County

1839-1864.

1 volume, indexed by the title of the office.

4/210/1

Montgomery County

1857-1897.

1 volume, no index.

4/209/18

Peoria County

1825-1828; 1831.

1/10 cubic foot, no index.

2/15/2

2.86 Township Officials' Register

Register shows the name and residence of the official, the name of the office, the date of election, the date of the bond, the names of the securities, the date commissioned, and the expiration date of the commission.

McDonough County

1854-1945.

5 volumes, 1854-1876 indexed by the name of the township.

2/25/64

Montgomery County

1914-1929; 1943-1949.

3 volumes, no index.

4/209/11

2.87 Notary Public Register

Register shows the name and residence of the each notary public, and the dates of commission, expiration, and registration with the county clerk.

Notary Public Register

Champaign County
1872-1966.
2 volumes, no index.
3/30/2

2.88 Estray Record

Record shows a description of the estray and the date it was taken up, the names of the person taking up the estray, the presiding justice of the peace, and the appraiser, with the appraised value of the estray, the date of filing, and costs.

Calhoun County
1827-1894.
2 rolls of microfilm, no index.
2/47/3

Effingham County
1839-1857.
1 volume, no index.
5/6/1

Fayette County
1827-1892.
3 volumes, no index.
4/202/2

Fulton County
1843-1870.
1 volume, no index.
2/31/4

McDonough County
1850-1905.
3 volumes, no index.
2/25/2

Menard County
1839-1870.
3 volumes, no index.
4/185/3

Morgan County
1827-1837.
1 volume, no index.
4/200/3

Ogle County
1837-1880; 1882-1886; 1890; 1893-1895; 1909; 1918.
2 volumes, no index.
1/218/2

Piatt County
1846-1853.
1 volume, no index.
3/88/1

Warren County
1831-1854.
1 volume, no index.
2/32/1

2.89 Estray Papers

Papers show a description of the animal taken up and its appraised value, the names of the person who found the animal, the justice of the peace before whom it was taken, and the appraiser, with the date. Occasionally the record shows the disposition of the estray and the place where it was taken up.

Fayette County
1821-1861.
1/2 cubic foot, no index.
4/179/6

Greene County
1831-1832; 1840; 1842-1846; 1853-1864; 1866-1871.
1 cubic foot, no index.
4/45/1

2.90 Marks and Brands Record

Record shows the name of the stock owner, a description of the mark or brand, and the date the mark or brand was recorded, occasionally with a sketch of the mark or brand.

Calhoun County

1825-1886; 1960.

1 roll of microfilm, 1825-1857 indexed alphabetically by the surname of the stock owner.

2/47/14

Fayette County

1827-1891.

1 volume, no index.

4/202/6

Hancock County

1829-1973.

1 roll of microfilm, indexed alphabetically by the surname of the stock owner.

2/61/24

Perry County

1859-1894.

1 roll of microfilm, no index.

6/197/5

2.91 Liquor License Applications

Applications show the class of the license and the fee; the applicant's name, address, place of birth, and date and place of naturalization (if naturalized); the location of the proposed sale establishment; the date; and the signatures of the county clerk, the applicant, and the members of the liquor commission.

DeKalb County

1933-1954.

1/2 cubic foot, no index.

1/11/1

2.92 Hunting License Applications

Applications show the name, age, occupation, residence, height, weight, eye and hair color, any distinguishing marks or scars, and residence of the applicant, with the applicant's signature and the date issued.

DeKalb County

1903-1910; 1912-1913; 1915; 1917-1920.

1/4 cubic foot, no index.

1/157/1

2.93 Burial or Removal Permits

Permits show the county, township, city, burial permit number, and death certificate number; with the deceased's name, age, sex, and color; the date and place of death; the cause of death; certification by the doctor or coroner; authorization to transfer the body to a cemetery for burial; the date; the registration number; and the registrar's signature and address.

Wayne County

1937-1952.

2/10 cubic foot, no index.

5/22/5

2.94 Dog Tag Record

Record shows the year, the name and residence of the dog owner, and the tag number, and it lists male dogs, female dogs, and spayed female dogs, with the totals for each category and the amount of fee for each.

Marion County

1918-1920.

1 volume, no index.

6/18/8

2.95 Dog Licenses

Licenses show the name of the dog owner, the owner's address,

Dog Licenses

the dog tag number, and the number of male, spayed female, and female dogs in the household. Occasionally licenses give the breed rather than the sex of the dog, and the amount of the fee.

DeKalb County

1918-1919; 1922-1937; 1949-1973.

1 cubic foot, no index.

1/32/1

2.96 Patent Record

Record of patents granted by the U.S. Commissioner of Patents shows the name and residence of the patentee, the date the patent was issued, a description of the invention, often with a drawing, and the date of filing.

Champaign County

1869-1872.

1 volume, indexed alphabetically by the surname of the patentee.

3/30/10

McDonough County

1869-1875.

1 volume, indexed alphabetically by the surname of the patentee.

2/25/9

Montgomery County

1869-1873.

1 volume, indexed alphabetically by the surname of the local patent agent.

4/209/6

Peoria County

1867-1871.

1 volume, no index.

2/10/5

St. Clair County
1869.
1 volume, no index.
6/8/4

2.97 Militia Roll Record

Record shows the name and class of each militia man, and may also show the township and rank of each man.

Fulton County
1861-1862.
1 volume, no index.
2/31/1

Mason County
1861-1862.
1 volume, no index.
4/211/3

Menard County
1863.
1 volume, no index.
4/210/6

Ogle County
1861-1862.
1 volume, no index.
1/218/3

Tazewell County
1861-1862.
1 volume, no index.
3/91/2

Whiteside County
1861-1862.
1 roll of microfilm, no index.
1/168/4

2.98 Militia Record

Record shows the name, rank, and occupation of each serviceman; the date enlisted; the date and place of muster; rank when mustered in and out of service; unit assigned to; place, date, and cause of death; place and nature of wounds; place and date of capture; place and duration of internment; date and circumstances of release; place, date, and circumstances of discharge; bounty received; and military record, including promotions and decorations.

Whiteside County
1861-1864.
1 roll of microfilm, no index.
1/168/6

2.99 Military Volunteer List

List shows the name, residence, and unit of the volunteer, with a notation if he died in service and the date.

Whiteside County
1861-1865.
1 roll of microfilm, no index.
1/168/5

2.100 Muster Rolls

Muster Rolls show for each enlisted man the name, rank, place of birth, age, occupation, term of enlistment, place of enlistment and of muster, date of payment, value of clothing drawn, company, battalion, and regiment, and physical description.

Bureau County
1861-1865.
1 roll of microfilm.
1/232/2

2.101 Civil War Committee Files

Files contain Militia Rolls, Bounty Committee Files, War Funding

Committee Papers, and Township War Committee Records. Militia Rolls show the name, age, and recruitment status of eligible men in each township. Bounty Committee Files show bounty checks and receipts of the county board, papers pertaining to the muster of volunteers, and additional muster rolls. War Funding Committee Papers contain county bonds issued to individuals, with interest rates and redemption dates, expense vouchers for Committee members, accounts, and bank books held by the Committee. Township War Committee Files contain statements of township expenditures on bounties and enlistments, receipts for military substitutes, ledgers of payments made to the War Committees, and certification of mustering individuals.

Bureau County
1861-1865.
4 rolls of microfilm, no index.
1/232/3

2.102 Civil War Bounty Orders Registers

Record shows the date and number of the bounty order, the name of the volunteer, the date of redemption, the total amount paid, and occasionally the date and amount of interest paid.

Ogle County
1862-1865.
2 volumes, no index.
1/215/3

Whiteside County
1865; 1867.
1 volume, no index.
1/77/10

2.103 Election Papers

Election records consist of poll books and tally lists. Poll books show the location of the election, the election precinct, the date, the names of election judges and clerks, the names of the persons voting, the names of the candidates, the offices and issues contested,

Election Papers

the total vote for each candidate or issue, and certification by the election judges and clerks. Before 1848, poll books showed the name of each voter with the votes he cast for each candidate or issue. This style of voting, termed *viva voce*, was discontinued after 1848. Tally lists show the location of the election, the election precinct, the date, the names of the candidates, the offices, and the issues contested, with a mark for each vote cast after the appropriate candidate or issue, and the totals for each candidate or issue. For each set of election papers, a detailed finding aid is available which lists the date of each election, the election precinct, and the offices or issues contested.

Carroll County

1910.

1/2 cubic foot, no index.

1/229/9

Cass County

1837-1914.

9 cubic feet, no index.

4/40/1

Coles County

1972-1974.

6 cubic feet, no index. Tally sheets only.

5/18/1

DeKalb County

1873-1944.

24 1/4 cubic feet, no index.

1/31/1; 1/60/1; 1/61/1; 1/62/1; 1/64/1; 1/65/1.

Edwards County

1816-1867.

4 rolls of microfilm, no index.

5/43/2

Effingham County

1873-1874.

1/4 cubic foot, no index.

5/10/2

Fayette County

1820-1822; 1824-1834; 1836-1849; 1853; 1860.

2 cubic feet, no index. Also available on 3 rolls of microfilm.

4/53/1

Greene County

1835-1843; 1845; 1846; 1848-1850; 1852-1857; 1860; 1862; 1864;
1868; 1872; 1874; 1876-1878; 1880; 1882; 1885-1886.

3 1/3 cubic feet, no index.

4/43/1; 4/44/1.

Henry County

1930; 1932-1934; 1936; 1938-1940; 1942.

1/4 cubic foot, no index.

2/37/1; 2/37/2.

Jefferson County

1974.

2 cubic feet, no index. Tally lists only.

6/2/1

McDonough County

1924.

1 volume, no index.

2/25/3

Montgomery County

1862; 1864; 1870-1880; 1882-1886; 1888-1893.

5 cubic feet, no index.

4/209/9

Morgan County

1836-1860.

1/2 cubic foot, no index.

4/39/1; 4/200/5.

Election Papers

Peoria County

1826; 1828.

1/10 cubic foot, no index.

2/10/3

Perry County

1907; 1909; 1911; 1913; 1915.

1 roll of microfilm, no index.

6/197/4

Piatt County

1839-1850; 1852; 1857; 1859-1860.

3/4 cubic foot, no index.

3/36/12

Pope County

1826-1876.

3 rolls of microfilm, no index.

6/220/1

Randolph County

1932; 1936; 1938; 1940-1942; 1946.

1/4 cubic foot, no index.

6/3/1; 6/3/3.

Schuyler County

1825-1889; 1900-1923.

6 cubic feet, no index.

2/49/1

2.104 Justice and Constable Appointment Record

Record shows the name of the sheriff, the justice of the peace, or the constable being appointed; the date qualified; the date resigned; by whom qualified; the expiration date of the appointment; and the date of the commission.

Montgomery County
1827-1860.
1 volume, no index.
4/11/1

2.105 Deputy Appointments

Appointments include certificates of appointment and oaths for deputy tax collectors, deputy coroners, deputy county surveyors, and deputy county treasurers. Certificates are signed by the person making the appointment; oaths are signed by the deputy and notarized.

DeKalb County
1861-1933.
1/4 cubic foot, no index.
1/19/1

2.106 Deputy Sheriff Appointments

Appointments contain certificates of oaths of office, showing the name of the appointee and the date, and sheriff's certificates of acknowledgement.

DeKalb County
1878-1879; 1886-1887; 1890-1891; 1895-1962.
1 2/10 cubic feet, no index.
1/21/1

2.107 Bonds and Oaths of Office

Oaths show the name of the official, the office, the oath, and the signatures of the official swearing the oath and the official administering the oath. Bonds show the name of the principal, the bonding company, the amount of the bond, the date signed, the office being bonded, the term of the bond, and the signatures of the principal, a witness, and an agent of the bonding company.

Bonds and Oaths of Office

Champaign County

1955-1964.

1 volume, indexed alphabetically by the surname of the official.

3/30/16

2.108 Justice of the Peace Bond Record

Record shows the names of the principal and securities, the amount of bond, the date, and the principal's jurisdiction, signed by the principal and securities, and certified by the clerk, with the filing date, and an oath with the date and signatures of the justice and witness.

Montgomery County

1888-1961.

1 volume, indexed alphabetically by the surname of the justice.

4/209/20

2.109 Township Treasurers' Bond Record

Copies of bonds show the names of the principal and securities, the name of the township, the range number, the amount and conditions of the bond, and the dates of approval and filing.

McDonough County

1890-1917.

1 volume, indexed alphabetically by the surname of the principal.

2/25/16

2.110 Collectors' Bond Record

Copies of town collectors' bonds show the names of the principal and securities; the township, date, amount, and obligations of the bond; and the dates of approval and filing.

McDonough County

1857-1911.

4 volumes, 1866-1899 indexed alphabetically by the surname of the principal.

2/25/17

2.111 Constables' Bond Record

Record shows the names of the principal and securities; the amount of bond, the date, and the principal's jurisdiction; the signatures of the principal, securities, and witness; with certification by the clerk, the filing date, and an oath signed by the constable.

Montgomery County

1888-1961.

1 volume, indexed alphabetically by the surname of the constable.

4/209/21

2.112 Officials' Bond Record

Bond record shows the names of the official and securities, the date and amount of bond, the office, the filing date, and remarks.

Montgomery County

1874-1894.

1 volume, no index.

4/209/22

2.113 Assessors' Bond Record

Record shows the names of official and sureties, the date, amount and obligation of bond, certification, and filing date.

Montgomery County

1899-1919.

1 volume, indexed alphabetically by the surname of the person bonded.

4/209/2

2.114 Officials' Oath Record

Oaths show the name of the official, the office, the date of commission and swearing in; from 1847, the date of election; and from 1849, the date of resignation.

Officials' Oath Record

Fayette County
1839-1859.
1 volume, no index.
4/202/7

2.115 Road Petitions, Official Oaths and Bonds

Road petitions for 1848-1859 and 1866 show the legal description of the proposed road, the names of the petitioners, the date, the names of the road viewers, a plat, surveys, and road reports. Official oaths and bonds for 1821-1866 show the names of the principal and securities, the date, and the amount and obligation of the bond.

Greene County
1821-1840; 1843; 1846-1860; 1865-1866.
1 cubic foot, no index.
4/46/1

2.116 Clerk's Subject Files

Subject files include tax lists, land patents, indentures, poll books, official oaths and bonds, tax sale lists, plats, petitions, certifications, receipts, claims and fees, reports, summonses, militia papers, and swamp land papers.

Fayette County
1821-1890.
3 cubic feet, no index.
4/179/2

2.117 Boundary Change Petitions

Petitions to the General Assembly calling for formation of a new county named Polk show the proposed new boundary lines, and are signed by voters from DeWitt County, with certification by justice of the peace.

DeWitt County
1844-1845.
1/10 cubic foot, no index.
3/26/8

2.118 Bank Condition Statements

Statements provide an itemized list of bank's assets and liabilities on the last day of each quarter.

DeKalb County
1918-1965.
1 cubic foot, no index.
1/59/1

2.119 Railroad Right-of-Way Commission Record

Record contains petitions and appoints commissioners to assess damages and fix compensation for railroad right-of-way. It shows the names of the owners of land which was condemned for use by the railroad, the name of the railroad company, and the names of witnesses.

St. Clair County
1870.
1 volume, no index.
6/8/2

2.120 Railroad Crossing Inspection Record

Record shows the location of crossings, improvements, or repairs that were ordered with the date entered, and contains an attestation of results by the county surveyor and the road master or the civil engineer of the railroad company.

Fulton County
1871-1873.
1 volume and 1/10 cubic foot, no index.
2/31/5

2.121 Soldiers' Burial Record

Record of veterans buried in the county shows the name of the soldier, his rank, branch and unit of service, term of service, the name and location of the cemetery, and the site of the grave, signed by the cemetery trustee.

Champaign County

1916-1931.

1 volume, indexed alphabetically by the surname of the veteran.

3/30/1

2.122 Cemetery Record

Record shows the name of the deceased, the dates of death and burial, the place and name of the cemetery, the undertaker's name and address, the burial permit number, and the registration district number.

Hancock County

1817-1874.

1 roll of microfilm, no index.

2/61/54

St. Clair County

1935-1951.

1 volume, no index.

6/24/18

Wayne County

1937-1939.

1/10 cubic foot, no index.

5/22/8

2.123 County Census

Census shows the township, town, or village of residence; the name of the head of family; the number of free white males 21 years of age and older, free white males under 21, free white females, male and female servants and slaves, and free male and female persons of color; with a list of businesses in the county

by type.

Randolph County

1825.

1 roll of microfilm, no index.

6/11/8

2.124 Stock Registers

Registers of stock issues show the stock number and class, the date, the number of shares, the series number and ledger folio, the name and address of the purchaser, the name of the stock agent, and any information pertaining to lapsing, cancellation, transfer, or withdrawal of the stock.

Sangamon County

1891-1892.

1 volume, no index.

4/106/1

2.125 Scale Registers

Record of inspection of scales shows the names of the maker and the owner of the scale, its location, the date inspected, and the results of the inspection.

Fulton County

1870.

1 volume, no index.

2/31/3

2.126 Civil Service Rules

Rules and amendments to rules concern job descriptions, classifications, requirements, duties and salaries.

Champaign County

1905-1954.

1 volume, indexed alphabetically by subject.

3/30/9

2.127 Agricultural Statistic Schedules

Schedules list 77 agricultural factors for each farmer in a township. Factors include: acres farmed; previous year's crop yield; acres of pasture, woodland, uncultivated land, and city real estate owned by each farmer; the number of the various types of livestock owned, died, and killed; the amount of dairy products sold; the amount of wool shorn; the number of pounds of honey produced; with township summaries.

Carroll County

1910-1912.

1 cubic foot, no index.

1/195/1

Montgomery County

1877-1879; 1880-1883; 1885-1886; 1888-1889; 1891-1893.

3 volumes, no index.

4/209/14

Ogle County

1891-1893.

1 cubic foot, no index.

1/215/1

RECORD GROUP 3

RECORDER

The office of county recorder was created by the General Assembly in 1819. Recorders were charged with recording and filing all real estate deeds submitted to them, and with keeping a chronological entry book which listed them. Recorders were appointed by the governor from 1819 to 1835, elected to four-year terms from 1835 to 1845, and elected to two-year terms from 1845 to 1848.¹ In 1847, recorders were required to keep indexes to real estate grantors and grantees.²

The Constitution of 1848 abolished the office of county recorder; their duties were transferred to the clerks of the circuit courts, who were elected to four-year terms.³ The Constitution of 1870 restored the office in counties with populations of 60,000 or more. The new position was elective, with a four-year term.⁴

The duties of the county recorder were codified by the Illinois Revised Statutes of 1874. Recorders were required to keep deed records, indexes to their books of record, files of maps and plats, and, at the discretion of the county board, abstracts of title of each tract in the county.⁵ In 1903, recorders and circuit clerks were authorized, if they had up-to-date abstracts of title, to sell them to the public.⁶ In 1919, recorders were required to keep records of all honorable discharges of veterans then living in the county.⁷

In 1925, recorders of counties with populations of 500,000 or more were permitted to reproduce documents photographically or photostatically rather than copy them by hand.⁸ Citizens were permitted to file chattel mortgages in the recorder's office without having them copied, and the recorder's books were required to be open to the public.⁹ In 1963, county clerks became *ex officio* recorders in counties with populations below 60,000, and circuit clerks ceased to be recorders. That same year, recorders were charged with keeping a separate index of the owners of all tracts of land in the county subject to legal action or condemnation, to facilitate title research.¹⁰

¹L. 1819, p. 18; L. 1835, p. 165; L. 1845, p. 28.

²L. 1847, p. 69.

³Constitution of 1848, Article V, section 19; L. 1849, p. 64.

⁴Constitution of 1870, Article X, section 8; L. 1871-72, p. 645.

⁵Rev. Stat. 1874, p. 833.

⁶L. 1903, p. 291.

⁷L. 1919, p. 404.

⁸L. 1925, p. 521.

⁹L. 1933-34, Third Special Session, p. 214.

¹⁰L. 1963, pp. 2695, 2698.

3.1 Entry Books

Entry books show the number and type of the instrument, the date, the names of grantor and grantee, a legal description of the property involved, the amount of consideration, the filing date, and the book and page of recordation.

Boone County
1838-1966.
19 volumes, no index.
1/117/1

Calhoun County
1825-1850.
1 roll of microfilm, no index.
2/47/22; 2/47/28.

Clinton County
1818-1880.
3 rolls of microfilm, no index.
6/222/15

DeKalb County
1847-1850; 1855-1950.
35 volumes, no index.
1/6/1

Jersey County
1830-1854.
1 roll of microfilm, no index.
4/193/2

McDonough County
1831-1969.
92 volumes, no index.
2/30/1

Montgomery County
1837-1852.
2 volumes, no index.
4/3/1

Rock Island County
1837-1841.
1 roll of microfilm, no index.
2/44/3

St. Clair County
1848-1851; 1874-1877.
2 volumes, no index.
6/65/1

Tazewell County
1829-1871.
3 rolls of microfilm, no index.
3/100/1

Winnebago County
1924-1968.
40 volumes, no index.
1/178/1

3.2 Town Lot Entry Books

Record shows the name of the city or addition, the block and lot number, the entry number, and the book and page of recordation.

McDonough County
1832-1856.
1 volume, no index.
2/25/75

3.3 Land Patent Record

Record shows the date of purchase, the name of the patentee, a legal description of the property, and remarks.

Adams County
1817-1858.
1 roll of microfilm, no index.
2/59/19

Land Patent Record

Morgan County

1831-1839.

1 volume, no index.

4/39/5

Perry County

1817-1903.

1 roll of microfilm, no index.

6/197/7

Whiteside County

1839-1870.

1 roll of microfilm, no index.

1/168/1

3.4 Deed Record

Record shows the names of grantee and grantor, a legal description of the property, the date and type of instrument, the amount of consideration, and the date filed. See entry 3.5, Deed Index, for separate indexes.

Adams County

1818-1863.

30 rolls of microfilm, no index.

2/35/1

Carroll County

1839-1968.

59 rolls of microfilm, indexed alphabetically by the surname of the grantor at the beginning of each volume.

1/242/1

Champaign County

1833-1952.

108 rolls of microfilm, indexed separately by 3/103/2 (grantor) and 3/103/3 (grantee).

3/103/1

Christian County

1839-1965.

164 rolls of microfilm, indexed separately by 4/196/1.

4/196/2

Clinton County

1825-1886.

25 rolls of microfilm, indexed separately by 6/222/13.

6/222/14

Crawford County

1817-1958.

54 rolls of microfilm, indexed separately by 5/51/11.

5/51/1

Edgar County

1824-1886.

37 rolls of microfilm, indexed separately by 5/62/2 (grantor) and
5/62/3 (grantee).

5/62/1

Edwards County

1815-1978.

58 rolls of microfilm, indexed alphabetically by the surnames of
the grantor and grantee.

5/45/1

Fayette County

1821-1865.

126 rolls of microfilm, indexed separately by 4/225/2 (grantor);
4/225/3 (grantee); and 4/225/4 (grantor-grantee).

4/225/1

Franklin County

1835-1964.

127 rolls of microfilm, no index.

6/257/1

Fulton County

1817-1862.

15 rolls of microfilm, no index.

2/35/2

Deed Record

Hancock County

1817-1917.

65 rolls of microfilm, indexed separately by 2/61/9.
2/61/12

Iroquois County

1870-1921.

105 rolls of microfilm, no index.
3/105/1

Jefferson County

1822-1920.

50 rolls of microfilm, indexed separately by 6/259/2.
6/259/1

Johnson County

1809-1908.

16 rolls of microfilm, indexed alphabetically by the surname of
the grantor.
6/244/2

Kankakee County

1856-1885.

29 rolls of microfilm, indexed separately by 3/104/2.
3/104/1

Knox County

1818-1863.

27 rolls of microfilm, no index.
2/35/4

Lawrence County

1821-1960.

79 rolls of microfilm, indexed separately by 5/61/2 (grantee) and
5/61/3 (grantor).
5/61/1

McDonough County

1830-1965.

84 rolls of microfilm, indexed separately by 2/75/2.

2/75/1

McHenry County

1845-1945.

130 rolls of microfilm, indexed separately by 1/241/2.

1/241/1

Mercer County

1834-1962.

112 rolls of microfilm, indexed separately by 2/77/2.

2/77/1

Monroe County

1816-1963.

38 rolls of microfilm, indexed separately by 6/258/2.

6/258/1

Montgomery County

1821-1958.

120 rolls of microfilm, indexed separately by 4/212/2.

4/212/1

Peoria County

1818-1863.

17 rolls of microfilm, no index.

2/35/7

Pike County

1821-1956.

93 rolls of microfilm, no index.

2/76/1

Richland County

1841-1975.

89 rolls of microfilm, indexed separately by 5/63/2 (grantor) and
5/63/3 (grantee).

5/63/1

Deed Record

St. Clair County

1820; 1838-1839; 1853-1880.

4 volumes, no index.

6/165/1; 6/168/1; 6/170/1; 6/187/1.

Saline County

1821-1889.

17 rolls of microfilm, indexed separately by 6/255/2.

6/255/1

Scott County

1838-1874.

10 rolls of microfilm, indexed alphabetically by the surnames of the grantor and grantee.

4/182/1

Stephenson County

1837-1967.

158 rolls of microfilm, indexed separately by 1/243/2.

1/243/1

Tazewell County

1835-1972.

543 rolls of microfilm, no index.

3/8/1

Union County

1818-1968.

51 rolls of microfilm, indexed separately by 6/256/2.

6/256/1

Vermilion County

1826-1966.

294 rolls of microfilm, no index.

3/106/1

White County

1816-1886.

32 rolls of microfilm, indexed separately by 6/254/2 (grantor) and 6/254/3 (grantee).

6/254/1

Winnebago County

1836-1885; 1887-1888; 1891.

79 volumes, indexed alphabetically by the surnames of the grantor and grantee.

1/3/1

Woodford County

1868-1917.

68 rolls of microfilm, indexed separately by 3/107/2 (grantee) and 3/107/3 (grantor).

3/107/1

3.5 Deed Index

Deed index usually shows the names of the grantee and grantor, the number and type of the instrument filed, the date of the instrument and filing, the amount of consideration, a legal description of the property, and the book and page of recordation.

Champaign County

1833-1952.

25 rolls of microfilm.

3/103/2 (grantor); 3/103/3 (grantee).

Christian County

1839-1949.

17 rolls of microfilm.

4/196/1

Clinton County

1818-1920.

1 roll of microfilm.

6/222/13

Crawford County

1816-1958.

9 rolls of microfilm.

5/51/11

Deed Index

Edgar County

1827-1891.

4 rolls of microfilm.

5/62/2 (grantor); 5/62/3 (grantee).

Fayette County

1831-1911 (grantor); 1824-1910 (grantee); 1900-1958 (grantor-grantee).

34 rolls of microfilm.

4/225/2 (grantor); 4/225/3 (grantee); 4/225/4 (grantor-grantee).

Hancock County

1830-1901.

7 rolls of microfilm.

2/61/9

Johnson County

1827-1907.

3 rolls of microfilm.

6/244/1

Jefferson County

1822-1927.

10 rolls of microfilm.

6/259/2

Kankakee County

1853-1964.

39 rolls of microfilm.

3/104/2

Lawrence County

1821-1950.

16 rolls of microfilm.

5/61/2 (grantee); 5/61/3 (grantor).

McDonough County

1831-1964.

18 rolls of microfilm.

2/75/2

McHenry County
1841-1945.
20 rolls of microfilm.
1/241/2

Mercer County
1834-1952.
18 rolls of microfilm.
2/77/2

Monroe County
1816-1963.
4 rolls of microfilm.
6/258/2

Montgomery County
1821-1958.
32 rolls of microfilm.
4/212/2

Richland County
1831-1974 (grantor); 1831-1937 (grantee).
28 rolls of microfilm.
5/63/2 (grantor); 5/63/3 (grantee).

Saline County
1847-1913.
3 rolls of microfilm.
6/255/2

Stephenson County
1837-1967.
25 rolls of microfilm.
1/243/2

Union County
1818-1968.
7 rolls of microfilm.
6/256/2

Deed Index

White County

1816-1886.

4 rolls of microfilm.

6/254/2 (grantor); 6/254/3 (grantee).

Woodford County

1868-1917.

12 rolls of microfilm.

3/107/2 (grantee); 3/107/3 (grantor).

3.6 Grantor Deed and Mortgage Index

Index shows the names of the grantor and the grantee, the month, day, and year of recordation, the book and page of recordation, and the legal description of the property deeded or mortgaged. Frequently the type of instrument is also shown.

St. Clair County

1790-1854.

3 volumes, 2 partial volumes.

6/7/10

3.7 Grantee Deed and Mortgage Index

Index shows the name of the grantee and the grantor, the year, month, and day of recordation, the book and page of recordation, a legal description of the property deeded or mortgaged, the type of instrument, and remarks.

St. Clair County

1790-1854.

4 volumes.

6/7/11

3.8 Grantor-Grantee Deed and Mortgage Index

Index shows the name of the grantor or grantee, the year, month, and day of recordation, the number of the transaction,

the book and page of recordation, a legal description of the property deeded or mortgaged, and the type of instrument.

Alexander County
1819-1906.
8 rolls of microfilm.
6/221/1

St. Clair County
1790-1924.
19 volumes.
6/7/7

3.9 Release Deeds

Deeds show the names of the releasor and releasee, a legal description of the property involved, the amount of consideration, the terms, and the dates of execution and recording.

Adams County
1851-1946.
2 cubic feet, no index.
2/16/48

3.10 Right-of-Way Deeds

Deeds show the name of the grantor, a legal description of the property, the amount of consideration, the dates of execution and recording, and notarization.

Adams County
1937.
1/10 cubic foot, no index.
2/16/53

3.11 Swamp Land Deed Record

Record shows the receipt number and date, the name and address of the purchaser, a legal description of the property, the price paid, and whether payment was in cash, land, or labor.

Swamp Land Deed Record

Whiteside County

1855-1883.

1 roll of microfilm, indexed alphabetically by the surname of the purchaser.

1/168/2

3.12 Tax Deeds

Deeds give the date of sale, a legal description of the property, the name of the purchaser, the date, the signature of the grantor (in this case, the county clerk), and notarization.

Adams County

1878-1932.

1/10 cubic foot, no index.

2/16/14

3.13 Cemetery Deed Record

Record shows the names and signatures of grantors, the names of grantees, the amount of consideration, conditions of sale, notarization, and filing date.

Carroll County

1848.

1/10 cubic foot, no index.

1/229/18

3.14 Mortgage Record

Record contains copies of mortgages, which show the names of the mortgagor, mortgagee, and witness; a legal description of the mortgaged property; the amount and the interest rate; the dates filed and recorded; and occasionally when paid.

Record may also include copies of related documents, such as: railroad mortgages, school mortgages, powers of attorney, certificates of incorporation, mortgage assignments, trust deeds, certificates of levy, sale, and redemption, and mortgage releases.

Alexander County

1879-1907.

4 rolls of microfilm, indexed alphabetically by the surname of the mortgagor.

6/221/5

Calhoun County

1850-1860.

1 roll of microfilm, indexed alphabetically by the surname of the mortgagor.

2/47/21

DeKalb County

1847-1946.

156 volumes, indexed separately by 1/6/1.

1/5/1

Shelby County

1857-1891.

1 volume, no index.

5/17/4

Winnebago County

1845-1918.

58 volumes, indexed alphabetically by the surnames of the mortgagor and mortgagee.

1/4/1

3.15 Mortgage Index

Index shows the names of the grantor and grantee, or grantee and grantor, the year, month, and day of recordation, the transaction number, the book and page of recordation, a legal description of the mortgaged property, and the type of instrument.

Alexander County

1901-1917.

1 roll of microfilm.

6/221/2

Mortgage Index

St. Clair County
1840-1849.
1 volume.
6/7/12

3.16 Marginal Release Index

Record shows the names of the mortgagor and mortgagee, the book and page of recordation, the dates of the mortgage and release, a legal description of the mortgaged property, the consideration, and by whom released.

Jackson County
1905-1948.
2 volumes.
6/73/1

3.17 Chattel Mortgages

Files contain Chattel Mortgages, Extensions, and Releases. Mortgages show the date filed, the name of the recorder, the book and page of recordation, the date of entry, the names of the mortgagor and mortgagee, a description of the property, the amount due, the date due, the terms, the names of the witnesses, and notarization. Extensions show the date of the original mortgage, the name of the mortgagor, the number and filing date of the original mortgage, the due date of the mortgage extension, the amount due, and the signatures of the mortgagor and mortgagee. Releases show the filing number, the names of the mortgagor and the mortgagee, the dates of the mortgage and of the release, with notarization and a statement of satisfaction.

Adams County
1840-1959.
17 cubic feet, no index.
2/16/2

Champaign County
1959-1965.
5 cubic feet, no index.
3/31/1

Knox County
1956-1962.
4 cubic feet, no index.
2/4/2

Macon County
1871-1948.
1 cubic foot, no index.
4/137/1

Moultrie County
1948-1953.
1/2 cubic foot, no index.
5/23/1

Randolph County
1957-1964.
2 cubic feet, no index.
6/70/1

3.18 Chattel Mortgage Record

Record shows the dates of the mortgage and recordation; the names of the mortgagor, mortgagee, and witnesses; a description of the property mortgaged, the amount of the loan, the interest rate and the date repayment was due; and acknowledgment by a notary or the official recording the mortgage. Mortgages occasionally include detailed payment schedules and provisions for default.

Alexander County
1915-1919; 1946-1951; 1956-1963.
3 volumes, no index.
6/133/1

Chattel Mortgage Record

Bureau County

1931-1935; 1951-1956.

10 volumes, indexed alphabetically by the surname of the mortgagor.

1/197/1

Champaign County

1862-1877.

1 volume, indexed alphabetically by the surname of the mortgagor.

3/30/20

DeKalb County

1857-1911; 1920-1945.

79 volumes, indexed alphabetically by the surname of the mortgagor.

1/147/2

Effingham County

1945-1962.

9 volumes, indexed alphabetically by the surname of the mortgagor.

5/41/6

Ford County

1860-1873; 1906-1912; 1938-1952.

7 volumes, 1906-1912, 1938-1941 indexed alphabetically by the surname of the mortgagor.

3/29/3

Jackson County

1870-1962.

80 volumes, indexed alphabetically by the surname of the mortgagor.

6/157/1

Lee County

1856-1881.

9 volumes, indexed alphabetically by the surname of the mortgagor.

1/188/1

Livingston County

1859-1911; 1927-1935; 1942-1946.

45 volumes, indexed alphabetically by the surname of the mortgagor.

3/51/3

McDonough County

1869-1878; 1898-1910.

3 volumes, 1907-1910 indexed alphabetically by the surname of the mortgagor.

2/25/74

St. Clair County

1865-1877.

5 volumes, indexed alphabetically by the surname of the mortgagor.

6/104/1

Warren County

1855-1964.

88 volumes, no index.

2/26/3

Wayne County

1940-1959.

25 volumes, indexed alphabetically by the surname of the mortgagor.

5/40/1

Williamson County

1954-1963.

22 volumes, indexed alphabetically by the surname of the mortgagor.

6/153/1

Winnebago County

1902-1917.

9 volumes, indexed alphabetically by the surnames of the mortgagor and mortgagee.

1/85/1

3.19 Chattel Mortgage Index

Index shows the names of the mortgagor and mortgagee, the date the mortgage was filed and the date due, the consideration, the book and page number of recordation, and remarks.

Bureau County

1923-1935.

2 volumes, arranged alphabetically by the surname of the mortgagor.

1/198/1

Chattel Mortgage Index

Dekalb County

1890-1933.

3 volumes, arranged alphabetically by the surname of the mortgagor.

1/147/1

Effingham County

1945-1951; 1956-1962.

3 volumes, arranged alphabetically by the surnames of the mortgagor and mortgagee.

5/41/7

Ford County

1860-1884; 1906-1941.

6 volumes, arranged alphabetically by the surnames of the mortgagor and mortgagee.

3/29/4

Jackson County

1886-1898; 1908-1940; 1947-1961.

6 volumes, arranged alphabetically by the surname of the mortgagor.

6/158/1

Livingston County

1937-1959.

8 volumes, arranged alphabetically by the surnames of the mortgagor and mortgagee.

3/51/2

St. Clair County

1901-1904.

1 volume, arranged alphabetically by the surnames of the mortgagor and mortgagee.

6/104/2

Shelby County

1953-1962.

3 volumes, arranged alphabetically by the surname of the mortgagor.

5/17/1

Warren County

1870-1962.

10 volumes, arranged alphabetically by the surname of the mortgagor.

2/26/4

Williamson County

1955-1962.

4 volumes, arranged alphabetically by the surnames of the mortgagor and mortgagee.

6/154/1

3.20 Chattel Mortgage Releases

Releases show the filing number, the names of the mortgagor and mortgagee, the dates of the mortgage and of the release, with a statement of satisfaction and notarization.

Moultrie County

1948; 1950; 1951.

1/10 cubic foot, no index.

5/39/7

Warren County

1934-1958.

12 cubic feet, no index.

2/26/6

3.21 Chattel Mortgage Abstracts

Abstracts show the instrument number and date, the filing date, the names of the mortgagor and mortgagee, the consideration, a description of the mortgaged property, the date due, the interest rate, the entry book number, the date of release, and if extended, the extension number and date of the amount due.

Warren County

1940-1945.

1 volume, no index.

2/26/5

3.22 Chattel Mortgage Dockets

Dockets show the names of the mortgagor and mortgagee; a description of the property used as collateral; the amount, date, and interest rate of the mortgage; the date payment was due; and the name of the recording official.

Bureau County

1949-1959.

3 volumes, no index.

1/200/1

Cumberland County

1857-1861; 1873-1883; 1887-1902; 1915-1933.

16 volumes, indexed alphabetically by the surname of the mortgagor.

5/29/8

DeKalb County

1916-1934.

10 volumes, partially indexed alphabetically by the surname of the mortgagor.

1/145/2; 1/189/1.

Knox County

1921-1945.

4 volumes, indexed alphabetically by the surname of the mortgagor.

2/24/3

Lawrence County

1925-1926.

1 volume, indexed alphabetically by the surname of the mortgagor.

5/29/10

Mason County

1854-1855; 1862; 1884-1890; 1894-1908; 1911-1914.

6 volumes, 1894-1908 indexed alphabetically by the surname of the mortgagor.

4/129/3

3.23 Chattel Mortgage Extensions

Affidavits by the mortgagor and the mortgagee show the names of both parties, the due date of the original mortgage, the volume and page where the original mortgage was recorded, the amount still due, the date to which the mortgage has been extended, and the interest due, endorsed by both parties and sworn to before the recording officials.

Ford County

1906-1941.

1 volume, indexed alphabetically by the surname of the mortgagor.
3/29/5

Jackson County

1888-1941.

1 volume, indexed alphabetically by the surname of the mortgagor.
6/72/1

Winnebago County

1887-1919.

1 volume, indexed alphabetically by the surnames of the mortgagor and mortgagee.
1/86/1

3.24 Chattel Mortgage Liens

Liens on chattel property show the names of the claimant and defendant, a description of the property subject to the lien, the dates when the property was repaired or in the claimant's possession, the amount of the claim, the date of the claim and filing, the claimant's oath and the name of the witness.

Shelby County

1921-1969.

1 volume, indexed alphabetically by the surname of the defendant.
5/17/5

3.25 Chattel Mortgage Sale Bill Record

Record shows the names of the seller and the purchaser of the

Chattel Mortgage Sale Bill Record

chattels, the price, a description of the property, the location of the property at the time of the sale, the time of filing, and notarization.

Winnebago County

1911-1922.

1 volume, indexed alphabetically by the surname of the mortgagor.

1/84/1

3.26 Federal Crop Mortgages

Crop mortgages have the U.S. Department of Agriculture as mortgagee and show the instrument number, the date of transaction, the name and residence of the mortgagor, the amount of the mortgage, the location of the mortgaged crops and their description, the terms of the mortgage, the interest rate, and the date due, with notarization.

Adams County

1934-1955.

1/2 cubic foot, no index.

2/16/51

3.27 Real Estate Levy Record

Record contains certificates issued by the sheriff to prove his authority to act in court-ordered real estate sales, showing the court of issue, the names of the plaintiff and defendant, in whose favor action was taken, a legal description of the real estate, and the date of sale and date filed.

St. Clair County

1841-1920.

2 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.

6/122/1

3.28 Military Discharge Certificates

Certificates show the name, age, birthplace, occupation, and physical description of the discharged serviceman; his rank and unit of service; the dates enlisted or inducted and discharged; the place and reason for discharge; and the date and place of the certificate's issue. Post Civil War certificates also include service records.

Adams County

1864-1924.

1/10 cubic foot, no index.

2/16/7

Montgomery County

1862-1865.

1 volume, indexed alphabetically by the surname of the serviceman.

4/12/1

3.29 Military Discharge Record

Record shows the soldier's name, rank, company, regiment, and branch of service; the date of enlistment or induction; the length of service and date and place of discharge; the soldier's place of birth, age, height, complexion, eye and hair color, and occupation; the commanding officer's name, rank, and unit; and the date the discharge was recorded. From 1919, the record shows combat and wound history, medals, and citations awarded.

Christian County

1919-1965.

10 rolls of microfilm, indexed alphabetically by the surname of the serviceman.

4/196/6

Crawford County

1919-1958.

4 rolls of microfilm, indexed alphabetically by the surname of the serviceman.

5/51/7

Military Discharge Record

Edwards County

1866-1967.

2 rolls of microfilm, indexed alphabetically by the surname of the serviceman.

5/45/7

Hancock County

1863-1865; 1919; 1943-1965.

8 rolls of microfilm, indexed alphabetically by the surname of the serviceman, 1943-1965 indexed separately by 2/61/26.

2/61/25

Jersey County

1919-1925; 1927; 1931-1965.

4 rolls of microfilm, indexed separately by 4/192/1.

4/192/2

Menard County

1919-1959.

1 roll of microfilm, indexed alphabetically by the surname of the serviceman.

4/187/2

3.30 Military Discharge Record Index

Index shows the surname and given name of the discharged serviceman, the book and page of recordation, and the filing date.

Crawford County

1919-1958.

1 roll of microfilm.

5/51/8

Hancock County

1943-1965.

1 roll of microfilm.

2/61/26

Jersey County
1919-1967.
1 roll of microfilm.
4/192/1

3.31 Stallion Registration Certificates

Certificates show the name and residence of the owner, the name and description of the stallion, the date foaled, the names of sire and dam, the name of the breeder, the date issued, and the term of the certificate.

Adams County
1902-1913.
1/10 cubic foot, no index.
2/16/4

3.32 Stallion Registration Record

Copies of certificates show the name of the owner and the breeder; the pedigree, grade, and name of the stallion; the year foaled; the license number and the expiration date of the license; and the date of filing. Copies of renewal certificates show in addition the name of the original owner, when applicable. Certificates usually show the name of the veterinarian examining the horse.

Alexander County
1916-1917.
1 volume, indexed alphabetically by the name of the stallion.
6/210/1

Carroll County
1910-1918.
2 volumes, indexed alphabetically by the surname of the owner.
1/194/1

DeKalb County
1910-1917.
2 volumes, indexed alphabetically by the surname of the owner.
1/152/1

Stallion Registration Record

McDonough County

1910-1918.

4 volumes, indexed alphabetically by the surname of the owner.

2/25/10

McLean County

1910-1917.

1 volume, no index.

3/4/1

Monroe County

1910-1917.

1 volume, indexed alphabetically by the surname of the owner.

6/25/3

St. Clair County

1910-1919.

1 volume, indexed alphabetically by the surname of the owner.

6/23/1

Wayne County

1910-1917.

1 volume, indexed alphabetically by the surname of the owner.

5/40/5

3.33 Stallion Renewal Record

Record contains Transfers of Stallion Ownership and Renewals of Stallion Certificates. Transfers show the date, the registration certificate number, the owner's name, the transferee's name and residence, the date of transfer, and the date recorded. Renewals show the date and number of the license, the type of stallion, the stallion number and name, the breed, the name and residence of the original owner, the name and residence of the present owner, and the filing date.

McLean County

1910-1918.

1 volume, no index.

3/3/1

3.34 Swamp Land Record

Record shows the legal description of lands in the county designated as swamp or overflow, the number of acres, the value per acre, to whom the land was sold, the date of sale, the amount paid, the terms of the sale, the date of payment, the date a deed was issued, court orders concerning disbursements, and balance sheets for the swamp land fund.

Bureau County

1856-1878.

1 volume, no index.

1/214/26

Cass County

1850-1868.

1 roll of microfilm, no index.

4/224/1

Edwards County

1855-1874.

1 roll of microfilm, no index.

5/43/1

Mason County

1852-1854; 1857-1872; 1889; 1897.

1 roll of microfilm, no index.

4/220/1

Menard County

1861-1870.

1 volume, no index.

4/210/5

Ogle County

1852-1855.

1 volume, no index. Includes plats of swamp and overflow land.

1/215/4

Perry County

1852-1894.

1 roll of microfilm, no index. Includes plats of swamp and overflow land.

6/197/2

Swamp Land Record

Saline County

1854-1857.

1 roll of microfilm, no index.

6/241/1

Tazewell County

1852-1859.

2 volumes, no index.

3/91/1

White County

1852-1857.

1 roll of microfilm, no index.

6/198/1

3.35 Swamp Land Sale Certificate Record

Record shows the date and number of the certificate, the number of acres purchased, the name of the purchaser and the clerk of the county court, a legal description of the property purchased, the date, the term, the amount of the sale, the date of the note, the names of its signers, the date the certificate was filed for deed, and the date of deed.

Montgomery County

1865-1874.

1 volume, no index.

4/14/1

3.36 Deeds Mailed Record

Record shows the date the deed was mailed, the place to which it was sent, the names of the grantor and grantee, and the book and page of recordation.

St. Clair County

1865-1876.

1 volume, no index.

6/20/1

3.37 Federal Tax Lien Record

Record includes notices of tax lien and certificates of discharge. Notices show the district, the lien number, the date, the taxpayer's name and address or place of business, the nature of the tax, the taxable period, the amount of tax and of penalty, the date assessed, the date filed, and the book and page number in which the tax discharge was recorded.

Jackson County
1923-1964.

3 volumes, indexed alphabetically by the surname of the defendant.
6/177/1

3.38 Mechanics' Liens

Liens show the name of the claimant; the claim number; the name of the defendant; a legal description of the property where work was performed or materials provided; the date, type, and terms of the contract between the claimant and the defendant; the date payment was due; the amount still due; the signature of the claimant; a sworn statement signed by the claimant; notarization; the date and time of filing; the book and page of recordation; and the name of the recorder.

Iroquois County
1923; 1932-1943; 1945-1967.
2 1/2 cubic feet, no index.
3/71/1

3.39 Old Age Assistance Real Estate Lien Record

Record contains Notices and Claims of Lien and Certificates of Release of Lien. Notices and Claims of Lien show the names of the grantor, the owner of legal or equitable interest, the book and page of recordation of real estate, a description of the real estate against which the lien is held, the category and case number, the address, and the date. Certificates of Release of Lien show the name of the recipient of aid, the date, a description of the real estate, and the dates signed and filed, with notarization.

Old Age Assistance Real Estate Lien Record

Jackson County

1962-1964.

3 volumes, indexed alphabetically by the surname of the owner.

6/89/1

3.40 Old Age Assistance Real Estate Lien Index

Index shows the book of recordation and the name, address, and number of the subject of the lien; with the date and time of filing, the date of the certificate of release, and remarks.

Jackson County

1962-1973.

1 volume.

6/89/2

3.41 Plat Record

Record includes plats and accompanying papers with a legal description of the property, the filing date, any surveyor's notes, the names of owners, the lot number, the number of acres, and the surveyor's certificate, signed by the surveyor.

Christian County

1873-1968.

1 roll of microfilm, indexed separately by 4/196/4.

4/196/3

Crawford County

1882-1957.

1 roll of microfilm, no index.

5/51/10

Hancock County

1834-1838.

1 roll of microfilm, indexed alphabetically by township or city, thereunder by subdivision.

2/61/16

Montgomery County

1871-1958.

1 roll of microfilm, indexed separately by 4/212/4.

4/212/3

3.42 Plat Index

Index shows the name of the town or city, the name of the addition, the book and page of recordation, and remarks.

Christian County

1873-1968.

1 roll of microfilm.

4/196/4

Montgomery County

1823-1958.

1 roll of microfilm.

4/212/4

St. Clair County

1817-1907.

1 volume.

6/185/1

3.43 Road Plat Record

Record shows township plats with the boundaries of the road district. It may have roads drawn in, surveyor's field notes, fees, and reports, with the filing date and acknowledgment by the recorder.

Calhoun County

1873-1879.

1 roll of microfilm, no index.

2/47/24

Hancock County

1893.

1 roll of microfilm, partially indexed by the location of the road.

2/61/18

Road Plat Record

McDonough County

1881-1903.

1 volume, indexed alphabetically by township.

2/25/38

3.44 School and Road District Plat Record

Plats of school and road districts within townships show district boundaries and changes, with occasional lists of township taxpayers.

Calhoun County

1859-1895.

1 roll of microfilm, no index.

2/47/25

3.45 Town Plat Record

Record contains plats of public and private surveys of towns, showing the boundaries of the survey, a narrative description of the area surveyed, the streets, alleys, railroads, rivers, and streams, attestation by the county surveyor, and the dates of approval and filing.

McDonough County

1857-1871.

1 volume, no index.

2/25/14

3.46 Plat and Deed Index

Index shows the township name, the date of entry, a legal description of the property, and the book and page of recordation.

St. Clair County

1809-1873.

1 volume.

6/164/1

3.47 Town Lot Index

Record shows the names of the grantor and grantee, the date of the instrument and of recordation, the type of instrument, and the book and page of the record.

McDonough County
1833-1937.
18 volumes.
2/25/28

3.48 Bills of Sale

Bills include the names of the seller and the buyer, the type of transaction, a brief description of the property and goods sold, and the price, with the signatures of principals and witnesses, and notarization.

Adams County
1824-1939.
1/10 cubic foot, no index.
2/16/46

RECORD GROUP 4

CIRCUIT COURT/CIRCUIT CLERK

Illinois circuit courts were established by the Constitution of 1818. The judges, who were also the justices of the Illinois Supreme Court, were appointed by the Illinois General Assembly and served during good behavior.¹ The period from 1818 to 1848 saw Supreme Court justices serving as circuit court judges from 1818 to 1824, 1827 to 1835, and 1841 to 1848.² Independent circuit court judges were appointed by the legislature from 1824 to 1827 and from 1835 to 1841.³ The Constitution of 1848 provided for the election of circuit judges to six-year terms.⁴ In 1934, two additional judges were elected for each circuit.⁵ The Judicial Amendment of 1962 created two classes of judge: circuit judges and associate judges. Both were elected to six-year terms.⁶ The terms of associate judges were shortened to four years by the Constitution of 1970, and it required that they be appointed by the circuit judges.⁷

Circuit court jurisdiction covered all criminal cases and all civil suits for more than \$20.⁸ Circuit courts were empowered to hear appeals from justices of the peace as well as to naturalize citizens.⁹ In 1827, the courts gained the responsibility of seeing that prisoners in county jails were treated humanely.¹⁰ Since 1848, circuit courts have enjoyed almost an unlimited legal jurisdiction.¹¹ In 1872, the courts gained jurisdiction over election contests in counties.¹² This was extended in 1895 to cover contests for mayors and village presidents, in 1899 to cover contests for election to the state judiciary, and in 1965 to cover township officers.¹³ In 1921, circuit courts gained appellate jurisdiction over the decisions of the Illinois Commerce Commission.¹⁴ The Constitution of 1970 gave the courts unlimited rights to review the decisions of state administrative bodies.¹⁵

The office of clerk of the circuit court was created by the Constitution of 1818.¹⁶ Statutory duties were originally limited to selecting juries, but in 1827 these were expanded to include issuing process, entering all judgments into the court record, and keeping docket and fee books.¹⁷ In 1829, clerks began to keep a complete court record, and they were allowed to appoint deputies in 1831.¹⁸ From 1818 to 1848, clerks were appointed by the circuit judges, but the Constitution of 1848 made the office elective, with a four-year term.¹⁹ In 1849, circuit clerks assumed the duties of *ex officio* county recorders.²⁰ In 1865, clerks were required to keep index books to cases; in 1874, they were required to keep record books of the names of all parties to legal actions in the courts; and in 1933, they were required to file the monthly reports of the county defenders.²¹ In 1963, the duties of *ex officio* county recorder were transferred to the county clerk, and in 1970 the office of circuit clerk was deconstitutionalized.²²

¹Constitution of 1818, Article IV, section 4.

²Constitution of 1818, Article IV, section 4; Rev. L. 1827, p. 118; L. 1841, p. 173.

³L. 1824, p. 41; L. 1835, p. 150.

⁴Constitution of 1848, Article V, section 7.

⁵L. 1933; p. 436.

⁶Constitution of 1870, 1962 Amendment, Article VI, sections 8, 10, 14.

⁷Constitution of 1970, Article VI, sections 8, 10.

⁸L. 1819, p. 380; L. 1819, p. 170.

⁹Rev. Stat. 1845, p. 323; U.S. Stat. 1802, p. 153.

¹⁰Rev. L. 1827, p. 248.

¹¹Constitution of 1848, Article V, section 8.

¹²L. 1871-72, p. 396.

¹³L. 1895, p. 170; L. 1899, p. 152; L. 1965, p. 3493.

¹⁴L. 1921, p. 742.

¹⁵Constitution of 1970, Article VI, section 10.

¹⁶Constitution of 1818, Article IV, section 6.

¹⁷L. 1819, p. 256; Rev. L. 1827, pp. 311-17.

¹⁸Rev. L. 1829, p. 44; L. 1831, p. 49.

¹⁹Constitution of 1818, Article IV, section 6; Constitution of 1848, Article V, section 29.

²⁰L. 1849, p. 64.

²¹L. 1865, p. 79; Rev. Stat. 1874, p. 630; L. 1933, p. 431.

²²L. 1963, p. 2695; Constitution of 1970, Article VI, section 18b.

4.1 Circuit Court Case Files

Case files for chancery, criminal, and common law proceedings show the names of plaintiff, defendant, judge, and clerk of court, the court dates, and usually the charge or cause. Documents contained in these case files include: summonses, affidavits of witnesses, subpoenas, bonds, receipts, depositions, declarations, decrees, jury lists, witness lists, indictments, warrants, writs of habeas corpus, verdicts, dismissals, and transcripts of coroner's inquests.

Effingham County

1958-1968.

13 cubic feet, no index. Criminal cases only.

5/35/1

Fulton County

1825-1876.

66 cubic feet, no index.

2/1/1

Gallatin County

1814-1920.

2 cubic feet, no index.

6/28/3

Kane County

1836-1869.

78 cubic feet, indexed alphabetically by the surnames of the plaintiff and defendant.

1/7/1

Lee County

1840-1940.

174 cubic feet, no index.

1/217/1

Montgomery County

1822-1870.

20 1/2 cubic feet, no index.

4/23/1

Sangamon County

1822-1870; 1872; 1874-1875; 1880.

47 cubic feet, no index.

4/150/1

Shelby County

1828-1871; 1875; 1890; 1903; 1934.

30 cubic feet, no index.

5/11/1

Vermilion County

1920-1923; 1927-1931.

12 cubic feet, no index. Criminal cases only.

3/14/1

4.2 Circuit Court Index

Index shows the names of the plaintiff and defendant, the type of action, the court terms when the action began and when the

Circuit Court Index

action was settled, the book and page where the case was recorded, and the date of judgment and the book and page where judgments, executions, and fees were recorded.

Crawford County
1858-1958.
4 rolls of microfilm.
5/51/12

Hancock County
1857-1950.
2 rolls of microfilm.
2/61/36

St. Clair County
1790-1887.
13 volumes.
6/113/1

Sangamon County
1836-1890.
5 volumes.
4/124/1; 4/139/1.

4.3 Circuit Court Record

Record of circuit court proceedings shows the date, the case number, an abstract of the proceedings, the type of action, the final disposition of the case, and the names of the plaintiff, defendant, and judge.

Crawford County
1817-1958.
18 rolls of microfilm, no index.
5/51/2

DeKalb County
1905-1924.
4 volumes, no index.
1/148/1

Hancock County

1829-1897.

10 rolls of microfilm, indexed alphabetically by the surname of the plaintiff.

2/61/32

Johnson County

1829-1836.

1 roll of microfilm, no index.

6/244/10

Randolph County

1815-1831; 1841-1851.

4 rolls of microfilm, no index.

6/11/13

Sangamon County

1821-1835; 1838-1901.

57 volumes, indexed alphabetically by the surname of the plaintiff.

4/92/1; 4/104/1.

4.4 Circuit Court Criminal Record

Record of proceedings in criminal cases shows the date; the names of the defendant, judge, clerk, and lawyers; the charge; the disposition of the case; and itemized fees, fines, and payments.

Crawford County

1931-1957.

1 roll of microfilm, no index.

5/51/4

Sangamon County

1885-1896.

1 volume, no index.

4/169/1

4.5 Circuit Court Common Law Record

Record of proceedings in common law cases shows the date and

Circuit Court Common Law Record

the names of the plaintiff, defendant, and lawyers. It includes court orders, appeals, damages, orders for dismissal and probation, and discharges from probation.

Crawford County

1912-1958.

2 rolls of microfilm, no index.

5/51/3

4.6 Chancery Record

Record of chancery court proceedings shows the names of the plaintiff, defendant, judge, clerk, master in chancery, sheriff, witnesses, and lawyers, and the court term. It contains pleas, judgments, orders, and decrees, concerning divorce, injury, wills, real and personal property foreclosures, and partitions.

Hancock County

1838-1875.

8 rolls of microfilm, indexed alphabetically by the surname of the plaintiff.

2/61/38

LaSalle County

1854-1858; 1871-1873.

2 volumes, indexed alphabetically by the surname of the plaintiff.

1/88/1

Montgomery County

1862-1955.

28 rolls of microfilm, 1862-1867, 1897-1899, 1919-1946 indexed alphabetically by the surname of the plaintiff.

4/216/1

Rock Island County

1842-1890.

5 rolls of microfilm, indexed alphabetically by the surname of the plaintiff.

2/44/1

St. Clair County

1815-1834; 1838-1857; 1863-1866.

7 volumes, indexed alphabetically by the surname of the plaintiff or defendant.

6/37/1; 6/111/1.

Sangamon County

1835-1863; 1869-1895.

29 volumes, 1869-1895 indexed alphabetically by the surname of the plaintiff.

4/116/1; 4/178/1.

4.7 Confessions Record

Record shows the court term; the names of the plaintiff, defendant, and attorneys; the date; payment of indebtedness with the amount of the debt; and an acknowledgment of judgment.

Sangamon County

1885-1922.

1 volume, no index.

4/100/1

4.8 Circuit Court Default Judgment Record

Record shows the court term, the names of the plaintiff and defendant, the amount of the judgment, and the amount demanded in suit.

Sangamon County

1865-1897.

1 volume, no index.

4/141/3

4.9 Circuit Court Order Books

Record shows the date of the court order; the names of the plaintiff, defendant, and judge; and the type of case. The record may also contain petitions for the sale of real estate, indictments, bonds, and replevins.

Circuit Court Order Books

St. Clair County

1811-1814; 1817-1871.

24 volumes, indexed alphabetically by the surname of the plaintiff.

6/40/1

4.10 Circuit Court Criminal Order Book

Record shows the date of the court order, the names of the plaintiff and defendant, and the type of case.

St. Clair County

1868-1878.

1 volume, indexed alphabetically by the surname of the defendant.

6/156/3

4.11 Execution Order Book

Record shows the receipt number; the court term; the names of the plaintiff, defendant, clerk of the court, and the plaintiff's lawyer; the date of the order and the date of issuance; and the order to the sheriff to issue the execution.

Sangamon County

1899-1910.

1 volume, no index.

4/105/1

4.12 Execution Files

Files contain court orders to the sheriff for the seizure of property to satisfy judgments, and they show the names of plaintiff and defendant, the amount of judgment, the date interest was computed, the type of suit, the date of the order, the signature of the clerk, the amount of fees, and the sheriff's certification of payment. Files frequently itemize the costs.

Sangamon County

1836-1869.

7 cubic feet, no index.

4/198/1

4.13 Judgment and Execution Files

Files show the date, the names of the plaintiff and defendant, the amount and type of judgment, the damages, costs, and fees, a description of the case, the case number, and the date of satisfaction or the reason for no satisfaction.

Montgomery County
1822-1870.
4 cubic feet, no index.
4/23/2

4.14 Anti-Saloon Violation Case Files

Files of violations of local option laws include general information showing the date, the names of the defendants, and the charges; bail bonds show the amount and the court date; criminal capias bills set the bail; subpoenas name witnesses; and jury verdicts give names of the jurors and the judgment of the court.

Perry County
1908-1911; 1913-1915.
3 rolls of microfilm, no index.
6/199/1

4.15 Circuit Clerk's General File

File includes writs of execution, criminal case files, recognizance bonds, and fee bills.

Fayette County
1821-1860.
1/2 cubic foot, no index.
4/179/3

4.16 Judgment Transcript Record

Record of transcripts of judgments from justices of the peace shows the names of the parties, copies of relevant documents, notes sued on, summonses, judgments, executions, bills of costs, the date, and an abstract of the proceedings.

Judgment Transcript Record

Sangamon County

1847-1873.

2 volumes, indexed alphabetically by the surname of the plaintiff.

4/141/4

4.17 Justice's Transcript Record

Record shows the names of the plaintiff, defendant, and justice of the peace, the dates a summons was issued and returned, any fees for service and mileage, a transcript of judgment, showing against whom judgment was rendered, the amount, the date, and costs, a copy of the execution issued, with the filing date and certification by the justice of the peace.

Sangamon County

1877-1881; 1885-1890; 1894.

1 cubic foot, no index.

4/151/1

Warren County

1872-1912; 1919-1955.

2 volumes, 1872-1912 indexed alphabetically by the surname of the defendant; 1919-1955 indexed alphabetically by the surname of the plaintiff.

2/32/24

4.18 Circuit Court Dockets

Dockets show the court term; the date; the names of the plaintiff, defendant, clerk, judge, sheriff, witnesses, and lawyers; and the actions of the court.

Calhoun County

1825-1850.

1 roll of microfilm, no index.

2/47/5

Fayette County
1836-1838; 1842.
2 volumes, no index.
4/202/11

Kankakee County
1871.
1 volume, no index.
3/68/3

Montgomery County
1837-1856.
4 volumes and 1/10 cubic foot, no index.
4/140/7; 4/140/8.

St. Clair County
1840-1843; 1845; 1847-1850; 1857; 1860-1871; 1887-1892; 1895;
1897-1900.
33 volumes, 1840-1892 indexed alphabetically by the surname of
the plaintiff.
6/30/2; 6/32/1; 6/35/1.

Sangamon County
1836-1917.
220 volumes, 1845-1917 indexed alphabetically by the surname of
the plaintiff.
4/96/1; 4/111/1; 4/118/1; 4/123/1; 4/141/1.

Warren County
1847-1851; 1855-1857; 1859-1866; 1869-1887.
27 volumes, 1871-1887 indexed alphabetically by the surname of
the plaintiff.
2/32/34; 2/32/36.

Wayne County
1915-1928.
1 volume, indexed alphabetically by the surname of the defendant.
5/40/2

4.19 Criminal Transfer Docket

Docket shows the case number; the names of the plaintiff, defendant, and witnesses; the charge; the date of each appearance in court; an abstract of each appearance; and any court orders.

St. Clair County
1962-1970.
1 volume, no index.
6/147/1

4.20 Judgment Dockets

Dockets show the date of judgment, the names of the plaintiff and defendant, the type of judgment, and the amounts of damages, costs, and fees. Dockets may also contain the names of the judge and lawyers, the dates of execution and delivery, and the volume and page recorded in the fee book.

Adams County
1855-1935.
7 rolls of microfilm, no index.
2/73/3

Montgomery County
1822-1862.
5 volumes, partially indexed by the surname of the plaintiff.
4/2/1

Sangamon County
1827-1873.
8 volumes, no index.
4/122/1

Warren County
1874-1910; 1926-1950.
3 volumes, indexed alphabetically by the surname of the defendant.
2/32/23

4.21 Judgment Docket and Claims Register

Docket shows the court term; the names of the plaintiff and defendant; the date and type of judgment; the amount of debt, damages, costs, and fees; the book and page of recordation; whether execution was issued; and whether the judgment was satisfied.

Montgomery County

1821-1846.

1 volume, no index.

4/8/1

4.22 Lien Dockets

Dockets show the name of the person filing the lien, the date, the name of the person against whom the lien was filed, the amount of the claim, a description of the property charged with the lien, an acknowledgment of satisfaction, and release of the lien.

DeKalb County

1928-1938.

1 volume, no index.

1/182/1

Montgomery County

1888-1916.

1 volume, indexed alphabetically by the surname of the defendant.

4/21/1

Sangamon County

1887-1899.

1 volume, indexed alphabetically by the surname of the plaintiff.

4/108/1

4.23 Fee Books

Record shows the names of the plaintiff and defendant, the court term, the type of case, the filing date, an itemized account of fees and costs, the total fees and costs, and whether paid.

Fee Books

Brown County

1841-1872.

9 volumes, no index.

2/57/1

Effingham County

1861-1870.

1 volume, indexed alphabetically by the surname of the plaintiff.

5/5/1

Fayette County

1831-1832; 1841-1848; 1851-1860.

7 volumes, 1855-1860 indexed alphabetically by the surname of the plaintiff.

4/202/10

Marion County

1868-1876; 1886-1893.

2 volumes, 1886-1893 indexed alphabetically by the surnames of the plaintiff and defendant. (1886-1893 chancery cases only).

6/18/14; 6/90/1.

Montgomery County

1838-1849; 1861-1873.

2 volumes, indexed alphabetically by the surname of the plaintiff.

4/7/1

St. Clair County

1837-1839; 1842-1844; 1849-1864; 1870-1874; 1876-1877.

14 volumes, indexed alphabetically by the surname of the plaintiff.

6/8/9; 6/114/1.

Sangamon County

1833-1900.

46 volumes, indexed alphabetically by the surname of the plaintiff.

4/133/1

4.24 Fee Book Index

Index shows the name of the person owing fees and costs to the court, the amount due, the fee book and page, and the date paid.

St. Clair County

1864.

1 volume. (Shows the names of the plaintiff and defendant).

6/114/2

Sangamon County

1914-1919.

1 volume.

4/109/1

4.25 Delinquent Fees Record

Record shows the names of the plaintiff and defendant, the court term, the name of the clerk, the fee book and page number, the case number, the costs and fees, a clerk's certification of the copy, the name of the sheriff, and an execution to sell chattel property of the delinquent party to pay fees and costs.

Sangamon County

1865-1894.

1 cubic foot, no index.

4/142/1

4.26 Master's Report of Sale

Reports show the name of the state and county; the date and court term; the names of the complainant, defendant, master in chancery, and the judge; a copy of the published sale notice; a legal description of the property for sale; the name of the buyer; the costs and fees; the amount of sale; the type of case; and the date and place of the sale.

Sangamon County

1884-1896; 1909-1915.

2 volumes, 1909-1915 indexed alphabetically by the surnames of the principals.

4/102/1

4.27 State's Attorney Fee, Fine, and Forfeiture Reports

Reports list the case number or court term, the name of the defendant, the court, the charge, the fees, fines and forfeitures, remarks, and totals, signed by the state's attorney and witnessed by the clerk of the court.

Grundy County
1873-1874; 1876; 1879; 1880-1902.
1/4 cubic foot, no index.
3/32/2

St. Clair County
1877-1893.
1 volume, no index.
6/8/19

4.28 Jury Registers

Registers usually show the name and number of the juror, the dates empaneled and discharged, the number of days of service, the number of miles traveled, the amount paid for service and for mileage, signed by the juror.

DeKalb County
1858-1886.
1 volume, no index.
1/148/6

Fayette County
1847-1858.
1 volume, no index.
4/202/3

McDonough County
1891-1954.
5 volumes, no index.
2/25/12

Marion County
1871-1878.
1 volume, no index.
6/18/4

St. Clair County
1859-1871.
1 volume, no index.
6/166/1

Sangamon County
1849-1860.
1 volume, no index.
4/198/3

Warren County
1873-1920.
2 volumes, no index.
2/32/3

4.29 **Grand Jury Jail Reports**

Reports to the circuit court from the grand jury concern the sanitary condition of the county jail, the humane treatment of prisoners, and compliance with the laws regulating jails. Infrequently, the grand jury made recommendations to the court. Reports were signed by the foreman and clerk of the jury, and occasionally by the jurors.

Grundy County
1889-1892; 1895; 1898.
1/10 cubic foot, no index.
3/32/3

4.30 **Circuit Court Bond Record**

Record contains appeal and injunction bonds. Appeal bonds show the name of the person bonded, to whom bonded, the amount and obligation of the bond, the court to which appeal was directed, the names of witnesses, endorsement, and seal. Injunction

Circuit Court Bond Record

bonds show the names of the person bonded and of the complainants, to whom bonded, the amount of the bond and the reasons for restraint by injunction, the obligation, endorsement, and seal.

St. Clair County
1869-1874.
1 volume, no index.
6/190/1

4.31 Recognizance Bonds

Bonds give the name of the prisoner, the charge, the date of appearance, the name of the examining magistrate, the amount of the bond, and the date of the scheduled appearance in court. Justification of bail, which lists the name of the security, his residence and occupation, with a legal description of the real property pledged, accompanies the bond.

Adams County
1885; 1917-1919.
1/10 cubic foot, no index.
2/16/12

4.32 Probation Record

Record shows the name of the defendant, the lawyer, the probation officer, and the judge; the case number, charge, date, indictment, amount of bail, date of arraignment, plea, conditions and length of probation; and the application for probation and admission to probation.

St. Clair County
1961-1965.
1 volume, indexed alphabetically by the surname of the defendant.
6/119/1

4.33 Naturalization Record

Record shows the names of the petitioner, witnesses, judge, and clerk of the court, an oath of allegiance, usually the petitioner's former allegiance, and a note that a declaration of intent to become a citizen has been filed. Record may include a copy of the Declaration of Intent, copies of Minors' Petitions and Oaths, or copies of Soldiers' Petitions and Oaths.

Calhoun County

1849-1896; 1903-1926.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/47/2

Champaign County

1860-1906.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

3/86/14

Clay County

1868-1926.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

5/58/3

Clinton County

1857-1904.

2 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

6/222/21

Coles County

1872-1946 (circuit court); 1894-1905 (county court).

2 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

5/60/1; 5/60/2.

Naturalization Record

Effingham County

1859-1892.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

5/55/1

Gallatin County

1859-1893.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/224/10

Hancock County

1904-1906.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/61/63

Jackson County

1859-1892.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/232/2

Kane County

1877-1903; 1904-1906 (county court).

3 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

1/240/8

Macon County

1858-1883 (circuit court); 1861-1906 (county court).

2 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

4/208/3

Marion County

1862-1906 (county court); 1865-1906 (circuit court).

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/240/3

Mason County

1855-1906.

3 rolls of microfilm, no index.

4/213/1

Massac County

1862-1904.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/238/2

Menard County

1852-1943 (circuit court); 1861-1906 (county court).

4 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

4/187/3; 4/187/7.

Monroe County

1854-1906.

3 rolls of microfilm, 1860-1906 indexed alphabetically by the surname of the petitioner.

6/237/1

Piatt County

1858-1872.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

3/89/2

Perry County

1884-1929.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/197/3

Pulaski County

1877-1900.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/230/1

Naturalization Record

Union County

1860-1904.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/233/1

White County

1860-1898.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/234/2

Williamson County

1865-1903.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/239/2

4.34 Naturalization Papers

Papers may include Declarations of Intent, Petitions for Citizenship, Final Oaths, Minors' Papers, and Soldiers' Papers. Declarations of Intent show the name of the person applying for citizenship, the date, the person's nationality, and place of residence. Declarations may also show the person's age, port of embarkation, port of entry, and occupation. Petitions show the petitioner's name, term of residence in the United States, and a witness's affidavit on the petitioner's character and residence. Final Oaths show the name of the person becoming naturalized, a renunciation of allegiance to any foreign power, and an oath of allegiance to the United States. Minors' Papers include a father's affirmation, if possible, and two references. Soldiers' Papers show the dates enlisted and discharged from military service, the soldier's company, and the signatures of two witnesses.

Bureau County

1837-1906; 1913-1923.

8 rolls of microfilm, no index.

1/216/1

Edwards County
1840-1880.
2 rolls of microfilm, no index.
5/43/3

Effingham County
1858-1905.
4 rolls of microfilm, no index.
5/55/2

Gallatin County
1814-1906.
1 roll of microfilm, no index.
6/224/13

St. Clair County
1855-1860.
1/2 cubic foot, no index. Includes only surnames beginning with G.
6/1/3

Sangamon County
1860-1868; 1872-1878; 1880-1906.
7 cubic feet, no index.
4/152/1

4.35 Declarations of Intent

Declarations of Intent, which were required to be filed five years before final certification as a citizen, show the petitioner's name and nationality, usually his age and nativity, the date and port of entry, an oath of allegiance and a renunciation of allegiance to any foreign power, with the filing date and the signature of the clerk of the court.

Alexander County
1910-1929.
1 roll of microfilm, no index.
6/221/19

Declarations of Intent

Calhoun County

1859-1887; 1908-1924.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/47/1

Effingham County

1859-1892.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

5/55/3

Hancock County

1851-1891; 1906-1928 (circuit court); 1878-1906 (county court).

5 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

2/61/45; 2/61/61.

Kane County

1872-1906.

3 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

1/240/7

Menard County

1852-1944 (circuit court); 1861-1906 (county court).

3 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

4/187/4; 4/187/6.

Perry County

1845-1865; 1867-1885.

2 rolls of microfilm, no index.

6/197/11

Piatt County

1860-1906 (county court).

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

3/89/3

Rock Island County
1872-1906.

3 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

2/44/10

4.36 Military and Minors' Naturalization Record

Record contains copies of Petitions for Citizenship and Final Certificates. Petitions show the petition number; the names of the petitioner, judge, and witnesses; a renunciation of allegiance to a foreign power; an oath of allegiance to the United States; the dates of enlistment and discharge; and the term of military service. Certificates show the names of the petitioner, judge, and witnesses; an affidavit of the minor's age; a certificate of arrival; and certification by the clerk of the court.

Piatt County

1864-1888 (minors); 1866-1888 (military).

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

3/89/5

Pope County

1868-1886.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/235/5

Rock Island County

1865-1897.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/44/2

4.37 Military Naturalization Record

Record contains copies of Petitions for Citizenship, Oaths of Allegiance, and Final Certificates. Petitions show the date, the name of the petitioner, his nativity, the number of years of residence in the United States, the dates of enlistment and

Military Naturalization Record

discharge, the unit of military service, a renunciation of previous allegiance, and the signature of the petitioner. Oaths show the name and signature of the petitioner, a renunciation of previous allegiance, and are dated and certified by the clerk of the court. Final Certificates show the date, the names of the petitioner, judge, and character witnesses, the army in which the petitioner served, and are dated and certified by the clerk of the court.

Champaign County

1866-1889 (county court); 1866-1892 (circuit court).

2 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

3/86/4; 3/86/5.

Hancock County

1866.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/61/48

Macon County

1867-1896.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

4/208/4

4.38 Military Naturalization Petition Record

Record shows the petitioner's name, nativity, and age, the names of witnesses, the petitioner's rank, and the date of the petition, signed by the petitioner.

Rock Island County

1918.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/44/5

4.39 Minors' Naturalization Record

Record contains copies of Petitions for Citizenship, Oaths of Allegiance, and Final Certificates. Petitions show the date, the name of the petitioner, the petitioner's nationality, the number of years resident in the United States and in Illinois, a renunciation of previous allegiance, and the signature of the petitioner. Oaths show the name and signature of the petitioner, dated and certified by the clerk of the court. Certificates show the date, the names of the petitioner, judge, and witnesses, a renunciation of previous allegiance, and certification by the clerk of the court.

Calhoun County

1867-1906.

1 roll of microfilm, no index.

2/47/10

Champaign County

1866-1896; 1903-1906.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

3/86/3

Hancock County

1878-1902 (county court).

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

2/61/62

Kane County

1873-1890; 1896-1906 (county court).

4 rolls of microfilm, 1873-1890; 1903-1906 indexed alphabetically by the surname of the petitioner.

1/240/9

Macon County

1862-1883; 1896-1903.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

4/208/2

Minor's Naturalization Record

Menard County

1860-1906.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

4/187/5

Piatt County

1870-1880 (circuit court); 1888-1901 (county court).

2 rolls of microfilm, indexed alphabetically by the surname of the petitioner.

3/89/6; 3/89/7.

4.40 Aliens' Register

Record of aliens in the county shows the name and age of the alien, the nationality, the country from which the person came, the place of intended settlement, and the date arrived in the county.

Edwards County

1817-1822.

1 roll of microfilm, no index.

5/43/5

4.41 Accounts

Accounts show the date, the page of recordation, the name of the person remitting or receiving payment, and the total payment.

Sangamon County

1897-1902.

1 volume, indexed alphabetically by the name of the account.

4/83/1

4.42 Publication Notices

Notices show the court term, the newspaper, the number of copies printed, the date of first publication, the date of mailing

notice, and the address.

Sangamon County
1921-1940.
1 volume, no index.
4/107/1

4.43 Filing Receipt Books

Books show the general docket number, the term number, the names of the plaintiff and defendant, what papers were taken and by whom, when they were taken and when they were returned.

DeKalb County
1858-1888.
1 volume, no index.
1/148/3

4.44 Witness Ledgers

Ledger of fees paid to witnesses shows the names of the witness, the plaintiff, and the defendant, the number and page of the fee book, the amount and date paid, and the signature of the witness.

DeKalb County
1900-1908.
1 volume, no index.
1/148/4

RECORD GROUP 5

COUNTY COURTS

Before they were abolished in 1964, county courts were the oldest governmental authorities in Illinois. The first was established by Virginia for the County of Illinois in 1779 and lasted until 1790, when the territorial period began. During this period, the two forms of county court created by law were the courts of quarter sessions, which existed from 1788 to 1805 and from 1809 to 1811; and the courts of common pleas, which existed from 1788 to 1809 and from 1811 to 1818. Other local courts which existed before statehood were the orphan's courts, from 1795 to 1805; justices' courts, 1818; and circuit courts from 1795 to 1812 and from 1814 to 1818. With statehood in 1818, the only courts of record in each county were the circuit courts, which were held by circuit-riding justices of the Illinois Supreme Court. Justices of the peace were not required to keep records of testimony.

In 1845, the State of Illinois established courts in Cook and Jo Daviess counties.¹ In both cases, the judge was appointed by the legislature, and jurisdiction was generally concurrent with the circuit courts. The Constitution of 1848 established a system of county courts throughout the state. Judges were elected to four-year terms by their counties. Originally, jurisdiction was limited to probate cases and misdemeanors. In non-township organized counties, the judge was also the head of the three-member administrative county court, from 1848 to 1870.²

In 1849, county courts were given jurisdiction over delinquent county taxes, and in 1851 over delinquent township taxes.³ From 1853 to 1863, the jurisdiction of 25 county courts was extended to cover small civil suits, when the amount in question was below the levels fixed by statute.⁴

The Constitution of 1870 made jurisdiction of the county courts uniform throughout Illinois. Except in Cook County their authority was limited to probate, apprenticeship, and tax delinquency cases. Two provisions at first applied only to Cook County: counties with populations over 50,000, or more at the discretion of the Illinois General Assembly, were required to transfer probate jurisdiction to an independent county probate court; and county courts of counties with population over 100,000 enjoyed concurrent jurisdiction with circuit courts in all respects.⁵

In 1872, the legislature gave county courts concurrent jurisdiction with circuit courts in hearing appeals from justices of the peace, as well as exclusive jurisdiction over all misdemeanors.⁶

Additions to jurisdictional powers were frequent. In 1877, county courts gained jurisdiction over civil suits where the amount at issue was less than \$1000; in 1901, the courts gained authority to commit dependent girls to industrial schools; in 1913, the courts were charged with review of applications for relief by mothers of dependent children; and in 1915 they were empowered to commit feeble-minded persons to state institutions.⁷

In 1962, by referendum, Article VI of the Constitution of 1870 was

amended, abolishing the county courts effective in 1964. County judges became associate circuit court judges; while in Cook County they became circuit judges.⁸

¹L. 1845, pp. 74, 275.

²Constitution of 1848, Article V, sections 1, 16, 17, 19.

³L. 1849, p. 122; L. 1851, p. 77.

⁴L. 1853, p. 262; L. 1854, p. 76; L. 1855, pp. 160, 194; L. 1857, pp. 36, 55, 128; L. 1859, p. 96; L. 1863, pp. 26, 43.

⁵Constitution of 1870, Article VI, sections 18, 20, 13.

⁶L. 1871-72, p. 325.

⁷L. 1877, p. 77; L. 1901, p. 263; L. 1913, p. 127; L. 1915, p. 245.

⁸Constitution of 1870, 1962 Amendment, Article VI, Schedule, Paragraphs 4: d, 4: c, section 14.

5.1 Case Files

Case files for criminal and common law proceedings show the names of the plaintiff, defendant, judge, and clerk of the court; the court dates; and usually the charge or cause. Documents contained in these case files include: summonses, affidavits of witnesses, subpoenas, bonds, receipts, depositions, declarations, decrees, jury lists, witness lists, indictments, warrants, writs of habeas corpus, verdicts, dismissals, and transcripts of coroner's inquests.

Alexander County

1873; 1875; 1879; 1895-1925; 1927-1930.

1 cubic foot, no index.

6/227/3

LaSalle County

1839-1962.

171 cubic feet, no index.

1/87/1

Sangamon County

1872-1908; 1914-1921; 1926-1927; 1929-1931; 1941; 1944; 1949-1950.

21 1/2 cubic feet, no index.

4/153/3

Winnebago County
1857-1858; 1899-1958.
106 cubic feet, no index.
1/172/1

5.2 County Court Record

Record of county court proceedings shows the date, the case number, an abstract of the proceedings, the type of action, the final disposition of the case, and the names of the plaintiff, defendant, and judge.

Carroll County
1865-1962.
18 rolls of microfilm.
1/239/4

LaSalle County
1872-1927; 1928-1963.
43 volumes, indexed alphabetically by the surname of the plaintiff.
1/88/2

St. Clair County
1796-1818.
1 volume, indexed by subject.
6/30/1

5.3 Feeble-Minded Case Files

Files include petitions, interrogatories, summonses, decrees, warrants of commitment, and correspondence from state facilities concerning deaths and discharges. Petitions show the names of the feeble-minded person as defendant, the petitioner, guardian, and two examining physicians. Interrogatories show the date, the name of the feeble-minded person, the person's age, nativity, period of residence in the United States, current residence, financial status, the names of the mother and father, their addresses, birthplaces, and occupations, the legitimacy of the feeble-minded person's birth, the age of the parents at the date of birth, any family history of mental illness, religious preference, and a detailed medical history.

Feeble-Minded Case Files

Perry County

1905; 1916-1927; 1929-1938.

2 rolls of microfilm, no index.

6/197/10

5.4 Feeble-Minded Case Record

Record shows the date of the hearing; the court term; the names of the patient, patient's physician, judge, and physicians making up the commission; the findings and recommendation of the commission; the place and date of commitment; by whom costs are to be paid; and fees.

Logan County

1915-1949.

1 roll of microfilm, indexed alphabetically by the surname of the patient.

3/84/5

Warren County

1916-1949.

1 volume, indexed alphabetically by the surname of the patient.

2/32/44

5.5 Insanity Proceedings Case Files

Case files contain petitions for an inquiry, court orders, subpoenas, venirens for jurors, reports of proceedings, warrants of commitment, correspondence with hospitals, and after 1892, interrogatories. Petitions show the names of the alleged insane person, the petitioner, and a physician with knowledge of the case. Interrogatories show the alleged insane person's name, age, residence, native state, nativity of mother and father, marital status, occupation, education, religion, family history, medical history, financial status, assigned causes of previous attacks, description of the present attack and of any necessary restraint, with the signatures of jurors and the examining physician.

Perry County
1856-1939.
8 rolls of microfilm, no index.
6/197/13

Sangamon County
1923; 1927-1931; 1939; 1943.
1/10 cubic foot, no index.
4/153/2

Schuyler County
1871-1920.
1 cubic foot, no index.
2/49/5

5.6 Insanity Record

Record shows the names of the petitioner, the alleged insane person, a physician with personal knowledge of the case, witnesses, and physicians composing the insanity commission; the date of the petition; the findings of the commission; a statement of the defendant's ability to pay for care; the commitment order; and the date and reason for discharge.

Champaign County
1893-1952.
3 rolls of microfilm, indexed alphabetically by the surname of the alleged insane person.
3/92/3

St. Clair County
1876-1912; 1923-1939; 1949-1963.
14 volumes, indexed alphabetically by the surname of the alleged insane person.
6/19/2

Warren County
1893-1964.
5 volumes, indexed alphabetically by the surname of the alleged insane person.
2/32/31

5.7 Bankruptcy Cases

Cases contain: Inventories of Merchandise and Stocks, Inventories of Accounts, Lists of Creditors, Assignments of Debtors for Creditors, Assignee's Bonds, Claims on Insolvent Estates, Affidavits of Proof on Claim, Receipts on Claim, Assignee's Reports, Notices of Exceptions to Claims, and Petitions for Sale to Pay Debts.

Sangamon County

1878; 1883-1884; 1886; 1887; 1896-1897.

1 1/10 cubic feet, no index.

4/153/1; 4/162/9.

5.8 County Court Subject Files

Files concern common law, criminal, and chancery cases, and include copies of juror lists, interrogatories, petitions, appointments, decrees, fines, articles of agreement, subpoenas, summonses, obligations of executors, land settlements, court orders, executions, pleas, and bills of costs.

Randolph County

1790-1833.

2 cubic feet, no index.

6/83/1

5.9 Condemnation for Railroad Use Files

Condemnations include petitions to condemn, which show the names of property owners, a legal description of the property in question, the intended use of the property, and the reason for condemnation; with subpoenas, motions, affidavits, verdicts and court orders.

Sangamon County

1895.

1/10 cubic foot, no index.

4/162/6

5.10 Condemnation Proceedings

Proceedings contain petitions to condemn property, receipts, certificates of publication, certificates of mailing notices, subpoenas, summonses, instructions to the jury, plats of property to be condemned, and abstracts of title.

Sangamon County
1895; 1907-1908.
1/10 cubic foot, no index.
4/162/5

5.11 County Court Dockets

Dockets show the court term, the date, the names of the plaintiff, defendant, judge, clerk, sheriff, witnesses, and lawyers, and the actions of the court.

St. Clair County
1863-1867.
1 volume, no index.
6/62/1

Sangamon County
1874-1882; 1890-1895.
3 volumes, no index.
4/170/1

Warren County
1859-1863; 1872-1929.
6 volumes, 1907 indexed alphabetically by the surname of the plaintiff.
2/32/35

Woodford County
1841-1850.
1 roll of microfilm, no index.
3/80/1

5.12 County Court Issue Dockets

Dockets show the type of case, the date, fee book and page numbers, the case number, and the names of the plaintiff and defendant.

St. Clair County

1950-1962.

10 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.

6/120/1

5.13 Dependency and Delinquency Dockets

Dockets show the case and file numbers; the names of the petitioner, plaintiff, and lawyer; the name and address of the defendant; the names, addresses, ages, and dates of birth of the dependent or delinquent children; the date the petition was filed; and a dated listing of court orders.

St. Clair County

1947-1963.

8 volumes, no index.

6/15/1

5.14 Epileptic Dockets

Dockets show the names of the petitioner, defendant, or alleged epileptic, the person legally chargeable for the defendant, the parents or persons in supervision and control, all other defendant parties, a physician having personal knowledge of the defendant, the physicians on the examining commission, and the institution to which the defendant was committed; with the dates of the petition, notices to witnesses, appointment of a commission, the commission's report, and the decree of commitment.

St. Clair County

1922-1951.

2 volumes, indexed alphabetically by the surname of the defendant.

6/19/3

5.15 Feeble-Minded Dockets

Dockets show the names of the alleged feeble-minded person as defendant, the petitioner, the persons legally chargeable for the defendant, the witnesses, and the defendant's physician; the date the petition was filed; and an abstract of the proceedings showing the names of the physicians composing the commission, the commission's findings, its fees, and the place and date of commitment or discharge.

St. Clair County
1915-1959.

2 volumes, indexed alphabetically by the surname of the defendant.
6/19/4

Warren County
1916-1950.

1 volume, indexed alphabetically by the surname of the defendant.
2/32/43

5.16 Insanity Dockets

Dockets show the court term; the case number; the names of the alleged insane person, the petitioner and witnesses, the physicians composing the insanity commission; the date the petition for a hearing was filed; an abstract of the court orders; the findings of the commission; the fees; the date a warrant of commitment was issued; a summary of the insane person's ability to pay for institutional care; and the date and reason for discharge.

St. Clair County
1893-1902; 1926-1962.

7 volumes, indexed alphabetically by the surname of the alleged insane person.
6/19/1

Warren County
1893-1944.

3 volumes, indexed alphabetically by the surname of the alleged insane person.
2/32/16

5.17 Judgment Docket Index

Index shows the names of the plaintiff and defendant; the date; the action taken; the amounts of debt, damages, and costs; the book and page of recordation; and remarks.

Sangamon County
1916-1926.

1 volume, indexed alphabetically by the name of the person against whom a judgment was entered.

4/168/1

5.18 County Court Fee Register

Register of fees paid to persons serving the court shows the date, the names of the person receiving the fee and the person paying the fee, and the reason for the fee, with separate totals for probate court and county court fees.

Coles County
1907-1908; 1913.
1 volume, no index.
5/30/2

5.19 Dependency and Delinquency Case Files

Dependency case files include petitions, decrees, summonses, jury verdicts, and warrants of commitment. Petitions show the name and age of the dependent child, the name of the guardian, and the reason why the guardian is unfit to care for the dependent. From 1912, dependency cases include a family history, showing the parents' names and addresses, occupations, religion, race, and a health and criminal record. Delinquency case files include petitions, special venires, verdicts, court orders, and receipts. Petitions show the petitioner's name and the defendant's name, age, sex, and the charge. Special venires direct the sheriff to call six jurors and itemize his fees. Verdicts show the age of the delinquent and the signatures of the jurors. Court orders direct the sheriff to deliver the delinquent to a state institution. Receipts are for delivery of the delinquent.

Perry County
1907-1937.
2 rolls of microfilm, no index.
6/197/14

5.20 Dependency and Delinquency Record

Record shows the file and issue numbers; the names of the probation or juvenile officer, defendant, delinquent or dependent, lawyers, and judge; any petitions with the dates filed, the charges, court orders, and decrees.

St. Clair County
1957-1961.
2 volumes, indexed alphabetically by the surname of the dependent or delinquent.
6/86/1; 6/148/1.

5.21 Adoption, Delinquent, and Dependent Record

Record of adoption, delinquent, and dependent cases contains transcripts of petitions and court orders. Petitions for adoption show the court term, the names of the petitioner, the respondent, the minor, and the judge; the minor's age and residence; and the date. The cases also contain parental consent to the adoption and court orders declaring the minor to be adopted. Delinquent and dependent petitions show, in addition, the cause of delinquency or dependency, the financial conditions of the parents, custodians, or guardians, and any delinquent acts committed by the minor. These cases also include summonses and court orders disposing of the minor. Delinquent cases from 1905 to 1920 contain a history sheet which summarizes the background of the case.

Warren County
1905-1964.
7 volumes, indexed alphabetically by the surname of the minor.
2/32/30

5.22 Mother's Pension Case Files

Files contain petitions, investigation reports, summonses, and court decrees. Petitions show the name and address of the petitioner, the names and ages of dependents, the term of residence in the county, and a statement that the father is dead. Investigation reports show the applicant's name, residence, former county or state, nativity, term of residence in the United States, religion, and the names, ages, sex, and condition of dependent children. Decrees show the amount to be paid.

Perry County

1913-1937.

1 roll of microfilm, no index.

6/197/9

5.23 Mother's Pension Applications

Applications show the court term, the applicant's name, date and place of birth, nativity of parents, residence, date of wedding, husband's date and place of birth, date of death or abandonment, cause of death, last monthly income, property left to applicant, any previous marriages, any property owned by applicant, the name and date and place of birth of each child, those living with the applicant, those working, children not at home, names and addresses of other relatives, amount of rent, occupation and income, religious preference, amount requested in aid, names of three references, names of judge and notary with date.

Montgomery County

1924-1931.

1 cubic foot, no index.

4/209/10

Sangamon County

1924.

1/10 cubic foot, no index.

4/153/4

RECORD GROUP 6

PROBATE COURT

The Illinois General Assembly granted probate jurisdiction to the clerk of the county commissioners' court in 1819. This jurisdiction was subject to review and reversal by the commissioners' court. Probate duties included issuing letters of administration for estates, distributing the estates of individuals who died intestate, recording all wills and letters, ruling on contested wills, receiving bonds from administrators, paying witnesses, ordering a final distribution of an estate, ordering the sale of property from an estate for payment of debts, making a pro rata distribution of assets to creditors, appointing guardians for children under the age of fourteen, approving guardians selected by children age fourteen and over, and receiving bonds from those guardians. The circuit court, which was held annually by a judge from the Supreme Court, had appellate jurisdiction in probate matters.¹

Only two years later, in 1821, the functions of the probate court were transferred from the clerk of the county commissioners' court to county probate courts. Probate judges were elected by the General Assembly, and served during good behavior. Their duties included those specified in 1819, with the addition of jurisdiction over bankruptcy and imprisonment for debt cases, until imprisonment for debt was abolished in 1823.² That year, the judges were limited to a two year term. In 1825, their term was restored to good behavior.³ Jurisdiction over apprentices was added to the list of probate duties in 1833.⁴

In 1837, probate justices of the peace were established in each county. These justices were elected to four year terms. The county commissioners' court was empowered to reverse the actions and decisions of these justices until 1845, when it lost this authority.⁵

The Constitution of 1848 moved original jurisdiction in probate cases to the newly created county courts. County judges were elected to four year terms.⁶ The Constitution of 1870 gave the General Assembly the authority to create probate courts in counties with populations of 50,000 or more.⁷ This was specified by statute in 1877, when the minimum population for a county probate court was raised to 100,000. Both judge and clerk were elected to four year terms.⁸ In 1881, the population requirement was dropped to 70,000; in 1933 it was raised again, this time to 85,000. Counties which had populations greater than 70,000 and less than 85,000 were permitted to retain the court by local option.⁹ In 1953, this local option was extended to counties with populations between 70,000 and 125,000.¹⁰

By the terms of the Judicial Amendment of 1962, the functions of both the probate courts and the county courts were transferred to the circuit courts, effective January 1, 1964. Since that date, probate matters have been handled by circuit courts.¹¹

¹L. 1819, pp. 223-233.

²L. 1821, pp. 119-126; L. 1823, pp. 158-159.

³L. 1823, p. 132; L. 1825, pp. 87-88.

⁴Rev. L. 1833, pp. 68-73.

⁵L. 1837, pp. 176-178.

⁶Constitution of 1848, Article V, sections 16-18.

⁷Constitution of 1870, Article VI, section 20.

⁸L. 1877, pp. 79-84.

⁹L. 1881, p. 72; L. 1933, p. 458.

¹⁰L. 1953, p. 113.

¹¹Constitution of 1870, 1962 Amendment, Article VI, section 4.

6.1 Probate Record

Record of probate proceedings shows the case number and the court term; the name of the estate; the petitions, bonds, oaths, and letters of estate administrators, executors, guardians, and conservators; the court's approval of estate inventories, appraisal bills, petitions to sell property, reports of sales, accounts, reports of receipts and disbursements, and final reports; and the orders and decrees of the court. In general, nineteenth century Probate Records also contain such records as: Administrator's Record, Executor's Record, Guardian's Record, Conservator's Record, Inventory Record, and Widow's Relinquishment and Selection Record.

Champaign County

1838-1851.

1 roll of microfilm, indexed alphabetically by the name of the estate.

3/86/17

Crawford County

1849-1902; 1906-1958.

21 rolls of microfilm, no index.

5/51/13

Gallatin County

1860-1887.

5 rolls of microfilm, indexed alphabetically by the surname of the plaintiff.

6/224/16

Effingham County

1838-1893.

6 rolls of microfilm, indexed separately by 5/59/1.

5/59/2

Hancock County

1841-1901.

20 rolls of microfilm, indexed alphabetically by the surname of the principal in the case.

2/61/41

Jackson County

1843-1888.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

6/249/2

Kane County

1869-1946.

38 rolls of microfilm, indexed alphabetically by the name of the estate.

1/240/2

McLean County

1877-1964.

37 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/8

Madison County

1818; 1826-1970.

76 rolls of microfilm, indexed alphabetically by the name of the estate or the principal in the case.

6/253/1

Marion County

1823-1909.

12 rolls of microfilm, indexed alphabetically by the name of the estate.

6/250/1

Probate Record

Massac County

1866-1885.

4 rolls of microfilm, indexed alphabetically by the name of the estate.

6/248/3

Rock Island County

1835-1876.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

2/44/7

St. Clair County

1830-1844; 1852-1901.

16 volumes, indexed alphabetically by the name of the estate.

6/5/5

Sangamon County

1849-1852.

1 volume, no index.

4/141/2

6.2 Probate Minutes

Minutes show the name of the estate, the court term, the actions taken, proofs of adjustment of claims, petitions for proof of heirship, and reports of the sale of real estate.

Hardin County

1884-1888.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/231/1

Johnson County

1822-1841; 1859-1873.

1 roll of microfilm, indexed alphabetically by the surname of the petitioner.

6/236/2

McLean County

1924-1934.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/4

Sangamon County

1906-1911; 1918-1930; 1962-1965.

23 volumes, no index.

4/120/1

6.3 Conservatorship Hearings

Hearings include petitions for the appointment of a conservator, showing the names of the alleged insane person, the petitioner, and the conservator; a brief description of the alleged insane person's condition; summonses to alleged insane persons; petitions for witnesses; subpoenas; witnesses' affidavits; and the verdicts of the jury.

Sangamon County

1873.

1/10 cubic foot.

4/162/1

6.4 Heirship Record

Record shows the court term, the name and residence of the deceased, the date of death, whether the death was testate or intestate, a list of the surviving heirs, the filing date, and attestation by the judge.

Macon County

1904-1957.

5 rolls of microfilm, no index.

4/222/1

Warren County

1911-1951.

2 volumes, indexed alphabetically by the surname of the deceased.

2/32/6

6.5 Estate Record Index

Index shows the estate number, the names of the estate and administrator or executor, the date letters were issued, and the date the estate was discharged from probate.

Champaign County
1835-1920.
1 roll of microfilm.
3/79/2

Sangamon County
1856-1946.
1 volume.
4/132/1

6.6 Insolvent Estate Record

Record shows the names of the state, county, judge, clerk, estate, administrator or executor, and widow; the date and court term; the allowance to the heirs; the orders to turn over all property and residue of the estate; and the orders to declare the estate insolvent; with the administrator's oath and discharge.

Sangamon County
1878-1943.
1 volume, indexed alphabetically by the name of the estate.
4/85/1

6.7 Estate Claims Allowed Record

Record shows the date, the court term, the names of the estate and administrator, the amount of the claim, and the claims allowed and proven.

Montgomery County
1855-1861.
1 volume, no index.
4/9/1

6.8 Estate Book

Record shows the name of the estate and its number, the name and address of the administrator, the name of the lawyer and the taxing township, the date filed, the date of claim, the date of notices, the value of taxable items, the assessed value, the court actions, and whether taxes were paid.

Champaign County

1950-1955.

2 volumes, indexed alphabetically by the name of the estate.

3/30/13

6.9 Wills

Record contains the original will with its certification of proof in court by the judge and a clerk. Wills show the name of the testator, a list of heirs and bequests, the appointment of executors, the date the will was created, and the signatures of the testator and two witnesses.

Adams County

1860-1943.

1/2 cubic foot, no index.

2/16/8

Carroll County

1865-1954.

7 rolls of microfilm, no index.

1/239/7

Macon County

1943-1962.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

4/222/4

St. Clair County

1772-1970.

120 cubic feet, no index.

6/5/4

6.10 Will Record

Record shows the names of the deceased, judge, and clerk of the court; the date of death and the date the will was filed; and the names of the heirs, witnesses, and petitioners; with notarization and a transcript of the will with the date it was approved. The transcript shows the date the will was written, the name of the testator, and the signatures of the witnesses. In cases of intestate death, the record contains a declaration of no will and the appointment and bond of an administrator. The record may also contain witness affidavits, petitions, and letters testamentary.

Adams County

1837-1908.

4 rolls of microfilm, no index.

2/73/1

Alexander County

1850-1902.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/221/17

Champaign County

1857-1953.

8 rolls of microfilm, indexed alphabetically by the name of the estate.

3/97/1

Clay County

1867-1925.

1 roll of microfilm, indexed alphabetically by the name of the estate.

5/58/1

Clinton County

1857-1928.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

6/222/20

SERIES DESCRIPTIONS

Crawford County

1818-1956.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

5/51/14

Edwards County

1815-1841; 1871-1916.

1 roll of microfilm, 1871-1916 indexed alphabetically by the name of the estate.

5/57/4

Effingham County

1838-1920.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

5/55/5

Franklin County

1835-1911.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/223/13

Gallatin County

1814-1931.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

6/224/14

Hancock County

1833-1843; 1849-1912.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

2/61/44

Hardin County

1888-1926.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/231/2

Will Record

Jackson County

1843-1897; 1899-1922.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

6/232/1

Jersey County

1839-1847; 1850-1885; 1887-1964.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

4/191/1

Johnson County

1870-1888.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/236/3

Kane County

1866-1946.

27 rolls of microfilm, indexed alphabetically by the name of the estate.

1/240/5

Logan County

1855-1964.

8 rolls of microfilm, indexed alphabetically by the name of the estate.

3/84/1

McLean County

1850-1903; 1919-1940.

10 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/1

Macon County

1847-1916.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

4/208/1

SERIES DESCRIPTIONS

Madison County

1818; 1826-1963.

20 rolls of microfilm, indexed alphabetically by the name of the estate.

6/253/3

Marion County

1857-1879; 1890-1917.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

6/240/1

Massac County

1860-1894.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/238/1

Montgomery County

1867-1958.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

4/216/3

Piatt County

1850-1918.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

3/89/1

St. Clair County

1859-1964.

61 volumes, indexed alphabetically by the name of the estate.

6/55/1

Saline County

1847-1922.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/229/1

Will Record

Sangamon County

1850-1946.

32 volumes, indexed alphabetically by the name of the estate.

4/112/1

Shelby County

1908-1918.

1 roll of microfilm, indexed alphabetically by the name of the estate.

5/56/4

Union County

1856-1892.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/233/2

White County

1816-1893.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/234/1

Whiteside County

1845-1922.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

1/231/1

Williamson County

1853-1892; 1898-1919.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

6/239/1

Winnebago County

1866-1919.

8 volumes, indexed alphabetically by the name of the estate.

1/116/1

Woodford County

1869-1963.

16 rolls of microfilm, indexed alphabetically by the name of the estate.

3/98/1

6.11 Foreign Will Record

Record contains copies of wills of persons not residing within the county at the time of their death, verifications of wills, orders for examining witnesses, certifications by court, oaths, letters testamentary, proofs of will, and occasionally estate inventories. It shows the names of the estate, judges, county, and state.

Sangamon County

1914-1954.

1 volume, indexed alphabetically by the name of the estate.

4/76/1

6.12 Administrator's Record

Copies of documents filed in court include Petitions for Appointment of an Administrator, Administrator's Bonds, and Letters of Administration. Petitions show the court term; the names of the estate, petitioner, judge, and administrator; the estimated value of the estate's real and personal property; the names and residences of surviving heirs; the dates of death, filing, and appointment of the administrator; the amount of bond; the names of securities; and an oath affirming that the administrator will fulfill his duties. Bonds show the names of the administrator and securities; the date, amount and terms of the bond; and acknowledgment of the bond by the clerk of the court. Letters show the names of the estate, administrator, and clerk, and the dates of death, appointment, and authorization.

Champaign County

1833-1865.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

3/86/18

Administrator's Record

Effingham County

1877-1881.

1 roll of microfilm, indexed alphabetically by the name of the estate.

5/59/4

Franklin County

1875-1884.

1 roll of microfilm, no index.

6/223/15

McLean County

1907-1916.

4 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/7

Macon County

1873-1939.

7 rolls of microfilm, indexed alphabetically by the name of the estate.

4/222/3

St. Clair County

1861-1875; 1877-1903; 1910-1915; 1923-1964.

54 volumes, indexed alphabetically by the name of the estate.

6/5/8

Sangamon County

1925-1946.

3 volumes, indexed alphabetically by the name of the estate.

4/113/2

Warren County

1859-1940.

10 volumes, indexed alphabetically by the name of the estate.

2/32/19

6.13 Administrator's Record with Will Annexed

Record contains copies of Administrator's Bonds and Letters of Administration in cases where the court has appointed an administrator because wills are incomplete, executors are incapable, or executors refuse to act. Bonds show the names of the estate, heirs, executors, and administrators; the amount and terms of the bond; the date of the bond; the names of securities; and notarization. Letters show the name of the estate; the date of death; the names of the administrator, the clerk of the court, heirs, and judge; the residences of heirs; and the estimated value of the estate.

St. Clair County

1935-1964.

4 volumes, indexed alphabetically by the name of the estate.

6/5/11

6.14 Administrator's Record De Bonis Non with Will Annexed

Record contains copies of Petitions for Appointment of an Administrator, Administrator's Bonds, and Letters of Administration, in cases where the court has appointed an administrator because the executor named by the will has died without completing the settlement of the estate. Petitions show the names of the petitioner, estate, previous executor or administrator, and administrator de bonis non; the estimated value of the estate's real and personal property; the names, residences, and relationships of the surviving heirs; and the date. Bonds show the names of the administrator and securities, and the date, amount, and terms of the bond. Letters show the dates of authorization and filing and certification by the clerk of the court.

St. Clair County

1953-1963.

1 volume, indexed alphabetically by the name of the estate.

6/5/1

Warren County

1919-1958.

3 volumes, indexed alphabetically by the name of the estate.

2/32/26

6.15 Administrator's Record Presumptive of Death

Record contains Administrator's Petitions, Administrator's Bonds, and Letters of Administration. Petitions show the name of the presumed dead person, the time such person has been missing, proof of publication of a search, the person's last known residence, and his marital status. Bonds show the name of the administrator as principal, the names of the estate and notary, the amount and terms of the bond, and certification. Letters show the names of the estate, administrator, clerk, and the date of death.

St. Clair County

1919-1961.

1 volume, indexed alphabetically by the name of the estate.

6/140/1

6.16 Administrator's and Executor's Record

Record contains bonds, oaths, and letters testamentary. Bonds show the names of the administrator or executor as principal, the securities, and the amount and conditions of the bond. Letters show the names of the administrator or executor, the estate, and the date issued.

Sangamon County

1893-1906; 1908-1925.

4 volumes, indexed alphabetically by the name of the estate.

4/113/1

6.17 Administrator's and Guardian's Bonds and Letters

Bonds show the names of the estate, the administrator or guardian, and heirs or minors, with the amount and conditions of the bond. Letters show the names of the estate, and its administrator or guardian, with the date issued.

St. Clair County

1859-1861.

1 volume, indexed alphabetically by the name of the estate.

6/47/1

6.18 Administrator's and Executor's Bonds

Bonds show the name of the administrator or executor as principal, the estate, the name and sex of the heir, the name of a certifying official, and the date, amount, and conditions of the bond.

St. Clair County

1831-1861.

10 volumes, indexed alphabetically by the name of the estate.

6/22/1

6.19 Administrator's and Executor's Letters

Letters testamentary show the name of the deceased and the date of death, the names of the executor and the judge or clerk, and the date letters were posted.

St. Clair County

1833-1860.

6 volumes, indexed alphabetically by the surname of the deceased.

6/22/3

6.20 Executor's Record

Record contains petitions, bonds, oaths, and letters testamentary. Petitions show the court term; the names of the estate, executor, judge, and clerk; the dates of petition and filing; and a statement that the deceased appointed the petitioner executor in his will. Bonds show the names of the executor and securities; the amount, terms, and date of the bond; and acknowledgment by clerk of the court. Letters show the names of the estate, executor, and clerk, with the date issued.

McLean County

1866-1944.

30 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/6

Executor's Record

Marion County

1866-1872; 1879-1880.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/250/6

St. Clair County

1930-1964.

25 volumes, indexed alphabetically by the name of the estate.

6/56/1

Sangamon County

1879-1894; 1902-1908; 1920-1946.

10 volumes, indexed alphabetically by the name of the estate.

4/98/1

Warren County

1858-1940.

8 volumes, indexed alphabetically by the name of the estate.

2/32/13

6.21 Executor's Bond Record

Record of executor's bonds and letters testamentary shows the names of the executor, clerk, and witnesses, with the date and the amount of the bond.

Sangamon County

1872-1879; 1883; 1902.

1 volume, indexed alphabetically by the name of the estate.

4/88/1

6.22 Guardian's Record

Record contains Petitions for the Appointment of a Guardian, Guardian's Bonds, and Letters of Guardianship. Petitions show the court term; the names of the estate, petitioner, minor heir, guardian, and judge; with the value of the estate and the petitioner's request for the appointment of a guardian. Bonds show the name

of the guardian as principal, the names of the securities, and the date, amount, and terms of the bond. Letters show the court term and the names of the guardian, minor heirs, and clerk, with the dates of appointment and filing.

Effingham County

1871-1894.

1 roll of microfilm, indexed alphabetically by the surname of the guardian.

5/59/5

Jackson County

1859-1902.

2 rolls of microfilm, indexed alphabetically by the surname of the guardian.

6/249/3

Marion County

1866-1909.

2 rolls of microfilm, indexed alphabetically by the surname of the guardian.

6/250/3

St. Clair County

1861-1871; 1943-1956.

6 volumes, indexed alphabetically by the surname of the petitioner.

6/54/1

Warren County

1859-1963.

7 volumes, indexed alphabetically by the surname of the guardian.

2/23/15

6.23 Guardian's Index

Index shows the names of the guardian and minor heir, the volume and page number of the entry in the Guardian's Record, the date entered, and any charges or credits due the estate.

Guardian's Index

St. Clair County

1853-1862.

1 volume, indexed alphabetically by the surname of the minor heir.

6/50/2

6.24 Guardian's Bonds and Letters

Record contains Guardian's Bonds, Letters of Guardianship, and Guardian's Oaths. Bonds show the names of the guardian and securities, and the amount and terms of the bond. Letters show the names of the guardian and the minor heir.

Sangamon County

1872-1946.

9 volumes, 1879-1946 indexed alphabetically by the surname of the minor heir.

4/93/1

6.25 Guardian's Letters

Letters show the names of the estate, the minor heir, the guardian, the judge, and the clerk, with the date of issue.

St. Clair County

1829-1859.

3 volumes, indexed alphabetically by the name of the estate.

6/22/2

6.26 Conservator's Record

Record contains petitions, bonds, and letters. Petitions for an inquest into the competence of the defendant and for the appointment of a conservator show the court term; the petition date; the names of petitioner, patient, judge, clerk, and sheriff; the value of the patient's real and personal property; the names of the jurors; the age and residence of the patient; the cause and duration of illness; the findings of the jury; and the name of the proposed conservator. Bonds and letters show the names of the conser-

vator as the principal and two securities; the date, amount, and terms of the bond; the date of appointment; and an acknowledgment by the clerk.

St. Clair County

1945-1961.

4 volumes, indexed alphabetically by the name of the estate.
6/53/1

Sangamon County

1888-1946.

4 volumes, indexed alphabetically by the name of the estate.
4/84/1

Warren County

1888-1899; 1950-1965; 1967.

3 volumes, indexed alphabetically by the name of the estate.
2/32/29

6.27 Insane and Conservator's Record

Record contains both an Insane Record and a Conservator's Record. The Insane Record includes copies of the petition requesting an insanity hearing and the findings of the hearing. The petition shows the names of the petitioner, the alleged insane person, judge, clerk of the court, and the sheriff, with the dates of the petition and the hearing. The findings show the names of the jurors; the name, age, and residence of the alleged insane person; the finding of the jury; the cause of insanity and the date of commitment. The Conservator's Record contains copies of Conservator's Bonds and Letters of Conservatorship. Bonds show the conservator's name as principal; the names of two securities, the ward, and the clerk of the court; and the date, amount, and terms of the bond. Letters show the names of the conservator and ward and the date of the appointment. In 1905, this record began to include a copy of the Petition for Appointment of a Conservator, showing the date, the name of the petitioner, the place of the ward's confinement, and the value of the ward's property.

Insane and Conservator's Record

Logan County

1903-1964.

2 rolls of microfilm, indexed alphabetically by the surname of the alleged insane person or ward.

3/84/4

Warren County

1878-1950.

3 volumes, indexed alphabetically by the surname of the alleged insane person or ward.

2/32/22

6.28 Additional Bond Record

Record shows the court term; the names of the administrator, executor, or guardian and the estate; the date, amount, and obligation of the bond; the court order requesting an additional bond; and the names of the securities; certified by the clerk or a justice of the peace.

St. Clair County

1867-1900; 1902-1931.

2 volumes, indexed alphabetically by the name of the estate.

6/45/1

6.29 New or Additional Bond Record

Bond record shows the names of the estate, the person bonded, and the securities; the amount of the new or additional bond; the amount of the original bond; the date of the original bond; and the type of bond; signed by the person bonded and the securities; and endorsed and verified by the clerk.

Sangamon County

1940-1947.

1 volume, indexed alphabetically by the name of the estate.

4/87/1

6.30 Probate Bond Record

Record shows the names of the estate, guardian, administrator or executor, judge, clerk or notary, and witnesses; the county and state; the date; and the amount and obligation of the bond. When real estate is sold guardian's bonds show the names of minor heirs.

St. Clair County

1947-1952.

1 volume, indexed alphabetically by the name of the estate.

6/48/1

Sangamon County

1879-1939.

2 volumes, indexed alphabetically by the name of the estate.

4/86/1

6.31 Bonds for Sale of Real Estate

Bonds show the names of the estate, the ward or incompetent person, and the administrator, executor, conservator, or guardian, with the amount and date of the bond, the date of the petition to sell real estate, and certification by the clerk of the court or a notary.

St. Clair County

1938-1963.

1 volume, indexed alphabetically by the name of the estate.

6/46/1

Sangamon County

1890-1938; 1940-1946.

4 volumes, indexed alphabetically by the name of the estate.

4/90/1

6.32 Trusteeship Record

Record shows the names of the estate, judge, clerk, sheriff, and trustee, and includes a petition which details the terms of the trusteeship, itemizes the estate's property, and stipulates its distribu-

Trusteeship Record

tion, with the trustee's bond, oath, and letters testamentary.

St. Clair County

1910-1916.

1 volume, indexed alphabetically by the name of the estate.

6/136/1

6.33 Estate Inventory Record

Record shows the court term; the names of the estate, administrator or executor, and the judge; and a complete inventory of all real and personal property, cash on hand, notes and accounts; with the dates of inventory, approval, and filing. Usually the dollar value of real and personal property is given, as are the chances of recovering notes and accounts receivable.

Carroll County

1865-1957.

5 rolls, indexed alphabetically by the name of the estate.

1/239/9

Champaign County

1859-1952.

14 rolls of microfilm, indexed alphabetically by the name of the estate.

3/92/1

Crawford County

1911-1958.

5 rolls of microfilm, indexed alphabetically by the name of the estate.

5/51/5

Effingham County

1890-1904.

1 roll of microfilm, indexed alphabetically by the name of the estate.

5/59/3

Jersey County

1879-1914.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

4/188/1

Kane County

1861-1869; 1873-1946.

35 rolls of microfilm, indexed alphabetically by the name of the estate.

1/240/1

Logan County

1894-1964.

7 rolls of microfilm, indexed alphabetically by the name of the estate.

3/84/2

McLean County

1850-1939.

7 rolls of microfilm, indexed alphabetically by the name of the estate.

3/96/5

Macon County

1860-1960.

21 rolls of microfilm, indexed alphabetically by the name of the estate.

4/222/2

Madison County

1859-1970.

32 rolls of microfilm, indexed alphabetically by the name of the estate.

6/253/2

Marion County

1866-1898.

2 rolls of microfilm, indexed alphabetically by the name of the estate.

6/250/8

Estate Inventory Record

Randolph County

1829-1833.

1 roll of microfilm, indexed alphabetically by the name of the estate. (Includes the names of purchasers and the price paid).

6/11/12

St. Clair County

1927-1932; 1953-1965.

10 volumes, indexed alphabetically by the name of the estate.

6/41/1

Sangamon County

1856-1946.

50 volumes, indexed alphabetically by the name of the estate.

4/114/1

Warren County

1860-1945.

12 volumes, indexed alphabetically by the name of the estate.

2/23/10

Woodford County

1870-1956.

9 rolls of microfilm, no index.

3/98/3

6.34 Guardian's and Conservator's Inventory Record

Record shows the names of the guardian or conservator, the estate, judge, and clerk; a legal description of real estate with its appraised value and its probable rental value; an itemized list of personal property showing its appraised value; a list of annuities and credits owed the estate, with chances of recovery; the total value of annuities and credits; and the dates filed, approved, and recorded.

Warren County

1873-1964.

4 volumes, indexed by the surname of the minor heir or ward.

2/32/25

6.35 Guardian's Inventory Record

Record shows the names of minor heirs, the legal descriptions of all real property belonging to the estate with its appraised value, and an itemized list of personal property with its appraised value.

St. Clair County

1934-1954.

3 volumes, indexed alphabetically by the surname of the minor heir.

6/41/2

6.36 Appraisement Record

Record of estate appraisements contains copies of Warrants to Appraisers, Oaths of Appraisers, Appraisement Bills, and Appraisers' Estimates of Awards. Warrants show the names of the estate, appraisers, and the certifying official; the court term and the date certified; and a statement of appointment. Oaths show the name of the appraiser and the oath. Bills show the names of the estate and appraiser, the court term, an itemized list of personal property with the appraised value of each item, the total appraised value, and the date filed. Estimates show the name of the estate; a list of the items allowed, including family pictures, clothing, jewelry and ornaments, books, beds and bedding, stoves, household furniture, food and fuel; with the appraised value.

Carroll County

1860-1955.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

1/239/10

Champaign County

1864-1943.

6 rolls of microfilm, indexed alphabetically by the name of the estate.

3/92/2

Appraisement Record

Clinton County

1864-1875.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/222/18

Crawford County

1845-1849.

1 roll of microfilm, no index.

5/51/23

Kane County

1869-1907; 1909-1915; 1918-1946.

14 rolls of microfilm, indexed alphabetically by the name of the estate.

1/240/4

Macon County

1887-1962.

8 rolls of microfilm, indexed alphabetically by the name of the estate.

4/222/5

Marion County

1888-1906.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/250/9

St. Clair County

1867-1873; 1882-1890; 1900-1904; 1909-1916; 1920-1963.

12 volumes, indexed alphabetically by the name of the estate.

6/5/9

Sangamon County

1879-1946.

19 volumes, indexed alphabetically by the name of the estate.

4/134/1

Warren County

1849-1857; 1859-1947.

11 volumes, 1859-1947 indexed alphabetically by the name of the estate.

2/32/11

6.37 Copartnership Inventories and Appraisement Bills

Bills show the name of the estate or partnership; an inventory of real estate, which gives the legal description of the property and its value; an inventory of chattel property, which gives the quantity, a description of the property, and its value; an inventory of notes and accounts, which names the account, shows the amount, and the status (good, doubtful); and a partner's verification of the inventory, showing the name of the partner, the date, and the verifying clerk. The record also includes appraisers' warrants, oaths, and bills, which list the appraised property and its value.

Sangamon County

1884-1938.

1 volume, indexed alphabetically by the name of the estate.

4/77/1

6.38 Widow's Selection Record

Record shows the court term; the date of selection; the names of the estate, widow, and judge; the appraised value of personal property allowed the widow; an itemized list of property selected by the widow; the value of each item and the total value of the selection; with an acknowledgement by the widow.

Logan County

1915-1964.

1 roll of microfilm, indexed alphabetically by the name of the estate.

3/84/3

Widow's Selection Record

Marion County

1870-1886.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/250/5

Rock Island County

1882-1913.

1 roll of microfilm, indexed alphabetically by the name of the estate.

2/44/6

St. Clair County

1909-1954.

5 volumes, indexed alphabetically by the name of the estate.

6/5/7; 6/8/11; 6/131/1

Sangamon County

1879-1905; 1912-1953.

4 volumes, indexed alphabetically by the name of the estate.

4/78/1

Warren County

1872-1943.

4 volumes, indexed alphabetically by the name of the estate.

2/32/9

Woodford County

1877-1951; 1952-1954.

3 rolls of microfilm, indexed alphabetically by the name of the estate.

3/98/2

6.39 Estate Sale Record/Real Estate

Record contains the petition to sell real estate to pay debts; the court order to sell real estate; the report of the sale of real estate; and the record of the sale of real estate, which shows the names

of the estate, petitioner, judge, clerk, and purchaser; the dates of the petition and the sale; a list and description of the property sold; and the amount of sale.

St. Clair County

1939-1943.

1 volume, indexed alphabetically by the name of the administrator or executor of the estate.

6/126/1

6.40 Real Estate Sale Reports

Reports of real estate sold to pay the debts of estates show the names of the plaintiff, the defendant, and the estate; the time and date of the sale; the name of the highest bidder; the amount of the high bid; a legal description of the property; the date the bid was submitted; the terms of the sale; a deposition of trueness; and a copy of the sale notice.

Sangamon County

1917-1948.

3 volumes, indexed alphabetically by the name of the estate.

4/79/1

6.41 Estate Sale Record/Personal Property

Record contains the petition for the sale of personal property to pay debts or cover the widow's award; a copy of the sale notice, showing the date, time, place, and terms of the sale, if public; and the bill of sale, showing the names of the estate, administrator, and clerk, the court term, the terms of the sale, an itemized list of the property sold, the names of the purchasers, the amount of each sale, the total sale, and the dates of the sale, its approval and filing.

Logan County

1931-1964.

1 roll of microfilm, indexed alphabetically by the name of the estate.

3/84/6

Estate Sale Record/Personal Property

Marion County

1846-1860.

1 roll of microfilm, indexed alphabetically by the name of the estate.

6/250/7

St. Clair County

1860-1863; 1879-1910.

3 volumes, indexed alphabetically by the name of the estate.

6/99/1

Warren County

1859-1945.

7 volumes, indexed alphabetically by the name of the estate.

2/32/12

6.42 Administrator's Sale Record

Record shows the name of the estate, an itemized list of personal property for sale, the names of purchasers, the amounts paid for each item sold, the total sale amount, the names of clerk and sale crier, and a copy of the sale notice showing the date, time, and terms.

St. Clair County

1867-1872.

1 volume, indexed alphabetically by the name of the estate.

6/44/1

6.43 Guardian's Real Estate Sale Petitions

Record contains copies of petitions for the sale of real estate, notices of guardian's sales, and reports of these sales. Petitions show the court term, the names of the petitioner and the minor heirs, the dates of appointment and filing, a legal description of the property, the guardian's statement that the sale is necessary, and certification by the clerk of the court. Notices of sale show a legal description of the property; a statement that notices have

been posted in three public places; the dates of publication; the date, term, and location of the sale; and certification of the notice by a notary. Reports of sale show the name of the purchaser, a legal description of the property, the purchase price, and the date sold.

Warren County

1875.

1 volume, no index.

2/32/20

6.44 Estate Final Settlement Notice Record

Record shows the names of the estate and the administrator or executor, the proposed date of the final settlement, and a petition to the court to have the notice published.

St. Clair County

1909-1911.

1 volume, indexed alphabetically by the name of the estate.

6/5/6

6.45 Administrator's and Executor's Reports

Reports show the court term; the names of the estate and the administrator or executor; the date, item, and amount received or paid out; the total received and paid out; the balance due; verified by the administrator or executor and endorsed by the filing clerk.

Kane County

1870-1946.

58 rolls of microfilm, indexed alphabetically by the name of the estate.

1/240/3

Sangamon County

1879-1943.

3 volumes, indexed alphabetically by the name of the estate.

4/89/1

6.46 Administrator's and Executor's Final Reports

Final Reports occur both in long and short forms. Long forms provide more space to list receipts and expenditures. Reports show the name of the estate; the court term; the term of the executor or administrator; the date and amount of receipts; the date, item, and amount paid; the total paid and received; the balance due and the balance distributed to heirs; signed and verified by the executor or administrator.

Sangamon County

1879-1946.

26 volumes, indexed alphabetically by the name of the estate.

4/81/1

6.47 Guardian's Report Record

Record shows the court term; the names of the guardian or conservator, minor heir or incompetent person, clerk, judge, and notary; an itemized list of receipts and disbursements with the totals and balance due; the dates filed and approved; and the duration of the guardianship.

Sangamon County

1879-1946.

21 volumes, indexed alphabetically by the surname of the minor heir or incompetent.

4/117/1; 4/94/1

6.48 Trusteeship Report Record

Record shows the names of the estate and the trustee, the court date, itemized receipts and expenditures, total receipts and expenditures, and the balance due.

St. Clair County

1910-1914.

1 volume, indexed alphabetically by the name of the estate.

6/137/1

6.49 Administrator's Accounts Current

Record shows the names of the estate, administrator, and claimants, the amount allowed each claimant, and the date.

Jackson County
1843-1857.
1 volume, no index.
6/179/1

6.50 Administrator's Accounts and Final Settlement Record

Record shows the names of the estate and the executor or administrator, the date, a report of actions of the executor or administrator, and approval of the final settlement. Settlements show the receipts and disbursements of the estate, with the dates, items, and amounts of each; a recapitulation; the distribution of the balance remaining to the heirs, with the amount received by each; an affirmation that the account is full and correct; and certification by the administrator, witnessed and notarized.

St. Clair County
1930-1955; 1958-1964.
28 volumes, indexed alphabetically by the name of the estate.
6/42/1

6.51 Administrator's Settlement Record

Record shows the court term; the names of the estate, administrator, guardian, and heirs; the amount received from sales; the date of the report; a recapitulation; the approval of the court; the balance; claims against the estate; the amount of the allowance and interest; and the signature of the judge.

Montgomery County
1849-1863.
1 volume, indexed alphabetically by the name of the estate.
4/17/1

6.52 **Executor's Accounts**

Record of receipts and disbursements from estates shows the court term; the names of the estate, executor, and the widow or heir; the date that letters testamentary were issued; the amount of the executor's bond with the names of the securities; the dates and volume and page where the estate inventory, appraisement, and sale bill were recorded; the amount of the widow's award and selection; and the filing date. For receipts and claims paid, the record shows the date and amount of the transaction, its purpose and the total received or expended.

Warren County
1870-1886.

1 volume, indexed alphabetically by the name of the estate.
2/32/14

6.53 **Guardian's and Conservator's Account Record**

Record shows the names of the minor or ward, guardian or conservator; the date of the report; an itemized statement of receipts and expenditures; the total receipts and expenditures, the balance on hand; and an itemized statement of all notes, bonds, accounts, and evidences of indebtedness which comprise the estate of the minor or ward.

St. Clair County
1930-1938; 1940-1957.

8 volumes, indexed alphabetically by the surname of the minor heir or ward.
6/49/1

Warren County
1871-1971.

13 volumes, indexed alphabetically by the surname of the guardian or conservator.
2/32/32

6.54 Conservator's Account Record

Record shows the court term; the names of the estate, conservator, and judge; the period covered by the report; itemized receipts and expenditures showing the date, from whom received or to whom paid, and the amount; the total receipts and expenditures; and the dates of approval and filing.

Warren County
1923-1931.

1 volume, indexed alphabetically by the name of the estate.
2/32/42

6.55 Unknown and Non-Resident Heir Account Book

Record shows the name of the estate, the date the account was received from the master in chancery, the names of the administrator or executor and the heirs, with the amount of their shares and the reason the shares were not distributed. If heirs were subsequently located, the record shows the distribution of shares or the final disbursement.

Lake County
1901-1913.

1 volume, indexed alphabetically by the name of the estate.
1/103/1

6.56 Estate Settlement Record

Record includes settlements of claims, showing the names of the persons making the claims, the amount and the interest allowed, the fees due guardians, executors, and administrators, the court and clerk's fees, the balance remaining, and the distribution of the remainder of the estate.

Calhoun County
1834-1843.

1 roll of microfilm, indexed alphabetically by the name of the estate.
2/47/7

Estate Settlement Record

Montgomery County

1861-1864.

1 volume, no index.

4/18/2

6.57 Appraiser's Settlement Record

Record contains the Warrant for Estate Appraisement, the Appraiser's Oath, the Appraiser's Bill, and a recapitulation of assets and liabilities. Bills show the names of the estate, administrator, conservator, guardian, assignee, trustees, judge, clerk, appraisers, heirs, minors, insane, feeble-minded, or distracted persons.

Recapitulations show the dates of appraisement, approval, and filing; petitions to sell goods or real estate; orders to sell goods or real estate; the names and addresses of the appraisers; the bonds of executors and administrators; an itemized estate sale record; sale bills; and bonds.

Sangamon County

1877-1886; 1892-1952.

20 volumes, indexed alphabetically by the name of the estate.

4/80/1

6.58 Guardian's Final Settlement Record

Record shows the names of the estate, guardian, and ward; the age of the ward; and the amount of the final settlement.

St. Clair County

1930-1953.

1 volume, indexed alphabetically by the name of the estate.

6/125/1

6.59 Probate Dockets

Dockets show the court term; the names of the estate, widow,

heirs, administrator, executor, guardian, conservator, judge, clerk, and lawyers; the judgment which was rendered, and the court orders and decrees. They contain proofs of death and of wills, estate inventories, sale bills, and allowances of claims against an estate.

Adams County

1847-1849.

1 volume, no index.

2/16/1

Crawford County

1849-1894.

2 rolls of microfilm, no index.

5/51/24

Kankakee County

1866-1869.

2 volumes, no index.

3/22/2

McLean County

1862-1939.

11 rolls of microfilm, no index.

3/96/2

St. Clair County

1849-1875; 1888-1889; 1890-1891; 1894-1897; 1907; 1910; 1915-1917; 1942.

15 volumes, 1907-1942 indexed alphabetically by the name of the estate.

6/5/10

Sangamon County

1874-1875; 1877-1935; 1936-1938.

52 volumes, indexed alphabetically by the name of the estate.

4/115/1

Warren County

1861-1864; 1881-1901.

5 volumes, 1861-1864 indexed alphabetically by the name of the estate.

2/32/28

6.60 Probate Docket Index

Index shows the name of the estate and the book and page of recordation.

Livingston County
1917-1926.
3 volumes.
3/51/6

6.61 Probate Judgment Dockets

Dockets of judgments on claims against estates show the names of the claimant and the estate; the date, amount, number, and nature of the claim; a notation of summons and notice; and the judgment which was rendered by the court.

St. Clair County
1878-1881.
1 volume, no index.
6/34/1

Sangamon County
1850-1868.
1 volume, no index.
4/198/2

Warren County
1859-1915.
5 volumes, 1859-1868 indexed separately by 2/32/8, 1868-1915 indexed alphabetically by the name of the estate.
2/32/7

6.62 Probate Judgment Docket Index

The index has two parts. The first is arranged alphabetically by the surname of the claimant, and it shows the name of the claimant, the name of the estate, and the page of record in the Probate Judgment Docket. The second is arranged alphabetically by the name of the estate, and it shows the name of the estate

and the page of record.

Warren County

1859-1868.

1 volume.

2/32/8

6.63 Probate Claim and Judgment Dockets

Dockets of claims against estates show the name of the estate and its number; the names of the executor or administrator, judge, clerk, and lawyer; the date and amount of the claim; a statement of publication; the date the claim was filed; and the judgment which was entered.

Sangamon County

1940-1945.

6 volumes, indexed alphabetically by the name of the estate.

4/136/1

6.64 Default Judgment Docket

Docket shows the court term, the names of the estate and claimant, the amount of the claim against the estate, the summonses which were issued and returned, statements of the defendant's failure to appear, the judgment which was rendered, the court costs, and the orders of execution.

St. Clair County

1857-1866.

1 volume, no index.

6/63/1

6.65 Estate Dockets

Dockets show the names of the estate, administrator, executor, widow, and heirs; the date of death; the proof of will; the amount of bond and the names of securities; and the book of recordation. Dockets also contain estate inventories.

Estate Dockets

St. Clair County

1872-1916; 1918-1924; 1925-1960; 1961-1964.

48 volumes, indexed alphabetically by the name of the estate.

6/5/2

6.66 Estate Claims Dockets

Dockets show the names of the estate and claimant, the date and amount of the claim, and may show the purpose of the claim and the date of allowance.

St. Clair County

1869-1890; 1931-1938.

2 volumes, indexed alphabetically by the name of the estate.

6/50/1

6.67 Estate and Guardian's Docket

Estate docket shows the name of the estate; the case number; the date of entry in the docket; proofs of death; appointment of administrators or executors; appointment of appraisers; examinations of appraisement bills, inventories, and widow's selections; public notices; and approvals of final settlements. Guardian's docket shows the names and ages of minor heirs, the names of guardians as petitioners, the dates of entry in the docket, guardianship petitions, letters of guardianship, estate balances, examinations of inventories, and guardian's final settlements with heirs.

St. Clair County

1915-1917; 1940-1947.

1 volume, no index.

6/34/4

6.68 Guardian's and Conservator's Estate Dockets

Docket shows the names of the ward, the conservator or guar-

dian, the date letters were issued, the volume and page of recordation in the Guardian's or Conservator's Record, the amount of bond, the name of the security, the volume and page of recordation in the Bond Record, and remarks.

Warren County

1895-1946.

1 volume, indexed alphabetically by the surname of the ward, conservator, or guardian.

2/32/21

6.69 Guardian's Dockets

Record shows the names and addresses of minor heirs and guardians, the heirs' ages, the name of the estate, a general inventory of real estate and notes and accounts, whether the settlement was current or final, the filing date, the amount of bond, the date letters were issued, and the book and page number of recordation in the Guardian's Record.

Marion County

1868-1909.

1 roll of microfilm, indexed alphabetically by the surname of the guardian.

6/250/4

St. Clair County

1868-1886; 1892-1906; 1913-1920; 1926-1931; 1952-1964.

10 volumes, indexed alphabetically by the name of the estate.

6/52/1

6.70 Guardian's Memorandum Docket

Record shows the names of the minor heirs and the guardian, the guardian's address, the case number, the dates of the first notice, first report, second notice, second report, third notice, final report, and remarks.

Guardian's Memorandum Docket

Sangamon County
1890-1903.
1 volume, no index.
4/82/1

6.71 Inheritance Tax Docket

Docket shows the name of the deceased and the date of death, the case number, the names of lawyers representing the estate and the state, the date inheritance tax was filed, the date of the hearing, the date notices were mailed, and the page of entry in the inheritance tax record.

St. Clair County
1960-1963.
1 volume, indexed alphabetically by the surname of the deceased.
6/124/1

6.72 Probate Fee Books

Fee books show the court term, the names of the estate and its administrator or executor, an itemized list of fees and costs, and the total amount of fees and costs, with the date and the amount paid.

Brown County
1850-1867.
1 volume, no index.
2/57/2

Fayette County
1858.
1 volume, indexed alphabetically by the name of the estate.
4/202/4

St. Clair County

1849-1858; 1904-1912; 1919-1965.

11 volumes, indexed alphabetically by the name of the estate.

6/8/10; 6/107/1; 6/152/1.

Sangamon County

1849-1857; 1865-1886; 1876-1929.

22 volumes, indexed alphabetically by the name of the estate.

4/135/1

6.73 Administrator's Fee Books

Record includes the court term, the names of the estate and administrator, the amount and type of each fee, the date incurred, and the total fees.

Morgan County

1837-1852.

1 volume, indexed alphabetically by the surname of the administrator.

4/200/2

St. Clair County

1861-1873.

2 volumes, indexed alphabetically by the name of the estate.

6/129/1

6.74 Guardian's Fee Books

Record shows the court term and the names of the estate, minor heirs, or insane person, with an itemized list of fees and costs.

St. Clair County

1861-1881; 1925-1941.

5 volumes, indexed alphabetically by the name of the estate, minor, or insane person.

6/57/1

Guardian's Fee Books

Sangamon County

1882-1909.

2 volumes, indexed alphabetically by the name of the estate.

4/95/1

6.75 Guardian, Adoption, and Delinquent Fee Books

Record shows the court term; the names of the minor, adoptee, delinquent, or dependent; the name and address of the guardian; and an itemized list of fees and costs.

Warren County

1911-1963.

3 volumes, indexed alphabetically by the surname of the guardian or adoptee.

2/32/33

6.76 Conservator's and Insane Fee Books

Conservator's section of the fee book shows the names of the ward and the conservator, the court term, and a list of the clerk's fees and costs. Insane section of the fee book shows the name of the insane person and the name of the person responsible for costs, the court term, and a list of the clerk's fees and costs.

Warren County

1911-1968.

2 volumes, indexed alphabetically by the surname of the ward or insane person.

2/32/27

6.77 Probate Cash Book

Book shows the name of the clerk, the date, the costs, fees, receipts, expenditures, and totals.

Sangamon County
1914-1946.
4 volumes, no index.
4/99/1

6.78 Probate Clerk's Cash Books

Record shows the fees earned, the fees received, and the fees reviewed from earnings which were previously reported, with the date, book and page of record, amounts and totals.

Sangamon County
1911-1922; 1927-1933; 1934-1959.
5 volumes, no index.
4/97/1

RECORD GROUP 7

SHERIFF

The office of sheriff was first established in the Northwest Territory in 1788, and renewed in the Indiana and Illinois Territories. Sheriffs were appointed for indefinite terms by territorial governors.¹ With statehood, the Constitution of 1818 made the sheriff's office elective, with a two year term.²

The sheriff's term has been changed by different state constitutions. At present, sheriffs are elected for four-year terms and may be re-elected.³ From 1827 to the present, sheriffs have been empowered to hire deputies. From 1827 to 1874, they had to file a list of deputies with the circuit clerk.⁴ From 1874 to the present, copies of deputy sheriffs' oaths have been filed with the county clerk.⁵

Sheriffs are the peace officers of the county. Since 1819, they have been required to summon a *posse comitatus* to keep order when necessary; to serve and execute all court orders addressed to them; to suppress breaches of the peace and arrest offenders on view; to serve as an officer of all courts of record in the county, to attend these courts in person or by deputy; and to summon grand juries.⁶ In 1821, they were required to sell property in execution of court orders for payment of debts; in 1827 they were required to pursue all felons within their jurisdiction, and to summon petit juries.⁷ In 1951, sheriffs became county supervisors of safety, with the authority to enforce highway laws in unincorporated areas.⁸ Since 1819, sheriffs have been custodians and wardens of the county jails.⁹ In 1923, they were required to keep records of all prisoners.¹⁰

Sheriffs acted as tax collectors in all counties, from 1819 to 1839, and from 1843 to 1849.¹¹ In 1849, townships began electing their own collectors, however, sheriffs remained the tax collectors in non-township counties until 1971.¹²

¹ *Illinois State Historical Collections*, (Springfield, 1925), 17:8.

² Constitution of 1818, Article III, section 11.

³ Constitution of 1970, Article VII, section 4.

⁴ Rev. L. 1827, p. 373.

⁵ Rev. Stat. 1874, p. 990; Rev. Stat. 1979, ch. 125, para. 9.

⁶ L. 1819, pp. 111, 201.

⁷ L. 1821, p. 37; Rev. L. 1827, pp. 170, 252.

⁸ L. 1951, p. 2126.

⁹ L. 1819, pp. 111, 160.

¹⁰ L. 1923, p. 423.

¹¹ L. 1819, pp. 316-19; L. 1839, p. 7; L. 1843, p. 234.

¹² P.A. 76-2516, 1971.

7.1 Sheriff's Process Dockets

Dockets show the case number; the names of the plaintiff, defendant, and plaintiff's lawyer; the type of process; the court; the sheriff's fee; the name of the person executing the process; and the dates received, served, and returned.

DeKalb County
1890-1893; 1897-1903.
3 volumes, no index.
1/185/1

McHenry County
1875-1910; 1924-1966.
28 volumes, indexed alphabetically by the surname of the plaintiff.
1/209/2

Warren County
1877-1890; 1918-1922.
2 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.
2/32/17

7.2 Sheriff's Execution Dockets

Dockets show the case number; the names of the plaintiff, defendant, and plaintiff's lawyer; the dates of judgment, writ, and return; the date and time received; the amount of damages, the costs, and the amount of sheriff's fees; the date execution was returned; whether execution was satisfied; and the name of the sheriff.

McHenry County
1925-1974.
16 volumes, indexed alphabetically by the surname of the plaintiff.
1/209/1

Montgomery County
1867-1869.
1 volume, indexed alphabetically by the surname of the plaintiff.
4/5/1

St. Clair County

1841-1869; 1929-1962.

8 volumes, indexed alphabetically by the surname of the plaintiff.

6/8/8

Warren County

1877-1898.

1 volume, indexed alphabetically by the surname of the plaintiff.

2/32/41

7.3 Jail Registers

Record shows the prisoner's name, sex, age, height, eye and hair color, race, country or state of birth, and any distinguishing marks or scars; the date and by whom the prisoner was committed; the offense; and the date and reason for the prisoner's release from jail. Records frequently give more detailed personal information about the prisoner, such as habits (temperate or intemperate), literacy, occupation, marital status, nationality of parents, and an itemized list of personal effects.

Champaign County

1966-1971.

2 volumes, no index.

3/58/1

Crawford County

1922-1960.

6 volumes, 1930-1960 indexed alphabetically by the surname of the prisoner.

5/14/1

DeKalb County

1869-1909; 1933-1951.

3 volumes, no index.

1/153/1

Douglas County

1926-1953; 1961-1965.

4 volumes, indexed alphabetically by the surname of the prisoner.

5/37/1

Jail Registers

Effingham County

1898-1964.

4 volumes and 1 roll of microfilm, 1898-1933 indexed alphabetically by the surname of the prisoner.

5/46/1

Jo Daviess County

1938-1969.

2 volumes, no index.

1/82/1

Kane County

1948-1954; 1956-1958.

2 volumes, no index.

1/58/1

Lake County

1930-1935; 1938-1941.

2 volumes, no index.

1/175/1

Livingston County

1906-1933.

1 volume, no index.

3/51/5

McLean County

1918-1971.

9 volumes, no index.

3/57/1

Perry County

1918-1957.

1 roll of microfilm, indexed alphabetically by the surname of the prisoner.

6/197/6

Richland County
1938-1973.
1 volume, no index.
5/1/1

St. Clair County
1887-1891; 1895-1942; 1950-1955.
10 volumes, 1895-1913; 1950-1955 indexed alphabetically by the
surname of the prisoner; 1926-1950 indexed separately by
6/103/2.
6/97/1; 6/103/1.

Warren County
1869-1940.
3 volumes, indexed alphabetically by the surname of the prisoner.
2/26/1

Whiteside County
1872-1886.
1 volume, no index.
1/77/3

7.4 Jail Register Index

Index shows the inmate's name and entry in the corresponding Jail Register, and may also include personal information on the inmate.

McLean County
1930-1934.
1/10 cubic foot.
3/57/2

St. Clair County
1926-1950.
2 volumes.
6/103/2

7.5 Jail Reports

Reports show the names of prisoners, the number of jailers and deputies, and the daily and monthly totals of prisoners.

LaSalle County
1959; 1960-1961; 1969-1973.
1 cubic foot, no index.
1/171/4

7.6 Jail Visitors' Register

Register shows the name and address of each jail visitor, the name of the prisoner visited, the relationship of the prisoner to the visitor, and the date of the visit.

Kane County
1968-1974.
3 volumes, no index.
1/57/1

7.7 Sheriff's Fee Books

Fee books usually show the date, court, and case number, the names of the plaintiff and defendant, the date of service, the date returned, by whom served, and the kind and amount of service.

Marion County
1873-1880; 1883-1888.
2 volumes, no index. (Record also contains expenditures by county, 1883-1888).
6/151/1

Peoria County
1894-1902.
2 volumes, no index.
2/10/2

SERIES DESCRIPTIONS

St. Clair County

1909-1910; 1957-1961.

2 volumes, indexed alphabetically by the surname of the plaintiff.

6/115/1

RECORD GROUP 8

CORONER

The office of county coroner became constitutional with statehood in 1818. Coroners were elected for two-year terms.¹ The duties of the coroner were to aid in keeping the peace; to carry out the duties of the sheriff in his absence; to hold inquests and hear testimony over the bodies of all persons suspected of dying through unnatural causes; and to arrest all persons found guilty of homicide by coroner's juries.²

In 1869, coroners were required to keep inquest records on file.³ In 1880, their election terms were lengthened to four years; and in 1971, coroners were authorized to take blood and other samples from bodies as required by law.⁴

¹Constitution of 1818, Article III, section 11.

²L. 1821, pp. 22-23.

³L. 1869, p. 104.

⁴Constitution of 1870, 1880 Amendment, Article X, section 8; P.A. 77-659.

8.1 Coroner's Inquest Files

Inquest papers include verdicts of the coroner's jury on the cause of death, transcripts of testimony given at the inquest, correspondence relating to the case, and copies of subpoenas, accident reports, death certificates, and photographs. Coroner's death certificates show the name, race, residence, occupation, and marital status of the deceased; the place and date of burial; and the cause of death.

Bureau County

1909; 1910.

2 rolls of microfilm, no index.

1/216/2

Coles County

1926-1969.

10 cubic feet, no index.

5/26/1

Coroner's Inquest Files

Fulton County
1960-1970.
4 cubic feet, no index.
2/50/1

Lake County
1923-1967.
85 cubic feet, no index.
1/101/1

McLean County
1953-1955; 1957-1961; 1963-1973.
40 cubic feet, no index.
3/17/1

Vermilion County
1917; 1953-1956.
1 1/2 cubic feet, no index.
3/11/1

8.2 Coroner's Inquest Index

Record shows the name of the deceased, the date of the inquest, and the file number.

St. Clair County
1940-1952.
1 volume.
6/127/1

8.3 Coroner's Jury Verdicts

Verdicts give the date of the inquest, the name of the deceased, the date of death, and a verdict on the cause of death, signed by the foreman and members of the jury.

Adams County
1858-1859.
1/10 cubic foot, no index.
2/16/5

8.4 Coroner's Inquest Record

Record shows the date and location of the coroner's inquest; the name, residence, and occupation of the deceased; the names of the jurors; the names, residences, and occupations of the witnesses; the testimony of the witnesses about the circumstances of the death; a description of the deceased; the jury's verdict on the cause of death; and acknowledgment by the coroner.

Calhoun County
1893-1915.
1 roll of microfilm, indexed alphabetically by the surname of the deceased.
2/47/23

Carroll County
1872-1906.
1 volume, no index.
1/229/10

Jackson County
1902-1918.
1 volume, indexed alphabetically by the surname of the deceased.
6/109/1

Lake County
1957-1960.
1 volume, indexed alphabetically by the surname of the deceased.
1/101/2

McDonough County
1860-1923.
4 volumes, indexed alphabetically by the surname of the deceased.
2/25/1

Coroner's Inquest Record

McLean County

1884-1912; 1927-1959.

10 volumes, indexed alphabetically by the surname of the deceased.

3/18/1

Marion County

1870-1883.

1 volume, indexed alphabetically by the surname of the deceased.

6/18/10

Perry County

1870-1872; 1885-1892.

1 roll of microfilm, no index.

6/197/8

Tazewell County

1897-1952.

4 rolls of microfilm, no index.

3/99/2

Wayne County

1888-1960.

9 volumes, indexed alphabetically by the surname of the deceased.

5/40/4

Whiteside County

1892-1908.

1 roll of microfilm, indexed alphabetically by the surname of the deceased.

1/168/3

8.5 Coroner's Annual Reports

Reports show the total number of inquests held, the total number of investigations made, the expenses incurred for inquests and investigations, the receipts of the coroner's office, the names of individuals for whom inquests and investigations were conducted, and summaries of the causes of death.

LaSalle County
1971.
1/10 cubic foot, no index.
1/171/2

8.6 Time Book and Payroll Record

Record shows the names of employees, the number of days worked by each, the amount paid to each, and the check number.

Lake County
1962-1964.
1 volume, no index.
1/132/3

RECORD GROUP 9

COUNTY TREASURER

In 1814, the Illinois territorial legislature established the independent office of county treasurer, removing the treasurers' duties from the county sheriffs. The county treasurers were required to receive the county taxes from the sheriffs, who served as collectors; to protect the county funds; to pay out county funds only on orders drawn by the county commissioners' courts; to keep regular books of account; and to report accounts annually to the county commissioners' courts.¹ County treasurers were appointed by the governor of Illinois Territory and served indefinite terms.

In 1819, upon the admission of Illinois to statehood, responsibility for the appointment of county treasurers was transferred to the county commissioners' courts and the treasurers' terms were fixed at one year. The county treasurers also gained the supplementary duty of county assessors. They were directed by the General Assembly to assess three types of property: farm land, bank stock, and "slaves or indentured servants of color."²

The county treasurer's office was abolished from 1825 to 1827, with the sheriffs acting as treasurers and assessments completed by independent county assessors.³ From 1827-1837 the county treasurers were appointed as before; in 1837 the county treasurers' offices became elective, with four-year terms. That year the treasurers also became special treasurers for the county road funds.⁴ From 1839-1843, the county treasurers' and assessors' offices were again split, and in 1845, the treasurers' terms were shortened to two years.⁵

In township-organized counties in 1849, assessment duties were transferred to the townships; in 1853, the county treasurers became *ex-officio* county collectors, with responsibility for supervising the township collectors, collecting taxes from non-resident county propertyholders, and overseeing the sale for taxes of the property of delinquent county taxpayers.⁶ In non-township organized counties, the treasurers remained the county assessors and the sheriffs remained the county collectors.

The county treasurer's office became constitutional in 1870.⁷ From 1872 to 1873, non-township counties had independent county assessors; in 1873, the county treasurers took on *ex-officio* assessment duties again.⁸ In 1880, the county treasurers' terms were changed to four years.⁹ In 1885, the county treasurers became *ex-officio* collectors and treasurers for all drainage districts larger than two townships in size.¹⁰

In 1898, the county treasurers were made *ex-officio* supervisors of assessments in township counties of less than 125,000 population; they had the duties of keeping the assessment books, overseeing the township assessors, revising the assessments as necessary, and publishing them.¹¹ These *ex-officio* assessment duties were extended to county treasurers of counties between 125,000 and 150,000 in population in 1939.¹² Between 1953 and 1969, counties were given the choice of continuing the county treasurers' assessment duties, or hiring an independent county assessor; in

1969, counties were required to hire an independent county assessor by law, and the county treasurers lost this function.¹³ In 1971, the county treasurers were required to report to the county boards monthly, and in that same year the duties of *ex-officio* county collectors in non-township-organized counties were transferred from the county sheriffs to the county treasurers, giving that office the function of *ex-officio* county collector in all 102 Illinois counties.¹⁴

¹*Laws and Joint Resolutions of Illinois Territory, 1814* (Brookline, Mass: Chipman Law Publishing Corp., 1921), pp. 75-80.

²L. 1819, p. 315.

³L. 1825, p. 172; Rev. L. 1827, p. 325.

⁴L. 1837, pp. 49, 274.

⁵L. 1839, p. 4; L. 1843, p. 231; L. 1845, p. 28.

⁶L. 1849, p. 192; L. 1853, p. 67.

⁷Constitution of 1870, Article X, section 8.

⁸L. 1871-72, p. 20; Rev. Stat. 1874, ch. 46, para. 22.

⁹Constitution of 1870, 1880 Amendment, Article X, section 8.

¹⁰L. 1885, pp. 78, 104.

¹¹L. 1898, p. 37.

¹²L. 1939, p. 893.

¹³L. 1953, p. 1602; P.A. 76-337.

¹⁴P.A. 77-1728; P.A. 76-2516.

9.1 Treasurer's Semi-Annual Financial Statements

Statements show for each county account the date and source of every receipt and disbursement, and the balance.

Vermilion County
1961-1962; 1963-1965; 1966-1969.
2/10 cubic foot, no index.
3/25/2

9.2 Treasurer's Ledger

Ledger shows receipts and disbursements for all county accounts,

including the name of the account, the dates, amounts, and purpose of each receipt or disbursement, and the balance for each account.

Champaign County
1947-1965.
7 volumes, no index.
3/36/9

McDonough County
1850-1859.
1 volume, no index.
2/25/67

Marion County
1930-1939.
1 volume, no index.
6/18/16

St. Clair County
1866-1869.
1 volume, indexed alphabetically by the name of the account.
6/27/1

9.3 Tax Ledger

Ledger shows tax extensions and fees in five categories: townships, school districts, drainage districts, fees due the county treasurer, and fees due the township tax levying district.

Champaign County
1948-1965.
19 volumes, no index.
3/36/7

9.4 Treasurer's Bank Account Book

Account book shows the name of the bank, the date and amount of each deposit or withdrawal, and the balance.

Treasurer's Bank Account Book

DeKalb County
1886-1900.
1 volume, no index.
1/158/1

9.5 Treasurer's Settlement Record

Record of settlements with the collector shows the name of the town and the year, the amount of back taxes and the amount paid, the interest and costs, the total charged to the collector, any abatements, forfeitures, or objections, the total received by the collector, the collector's commission, the balance, the clerk's fees, the date of payment, the amount, by whom paid, and the tax spread.

Jefferson County
1918-1967.
5 volumes, no index.
6/145/1

9.6 Swamp Land Account Record

Record of notes shows the name of the holder, the amount, and the date due. Treasurer's accounts show the name of the treasurer, the date and amount, and the type of transaction.

Menard County
1861-1867.
1 volume, no index.
4/210/2

9.7 County Order Record

Record shows the order number, the date issued, the name of the person to whom the order was issued, the reason for payment, frequently the fund the payment was drawn on, and the date redeemed.

Alexander County
1829-1862.
1 volume, no index.
6/217/1

Effingham County
1906-1941.
2 volumes, no index.
5/41/4

Fayette County
1883-1889.
1 volume, no index.
4/202/9

Gallatin County
1860-1869.
1 volume, no index.
6/28/5

McDonough County
1950-1972.
2 volumes, no index.
2/42/3

Marion County
1870-1879; 1902-1915; 1929-1933.
3 volumes, no index.
6/18/1

Monroe County
1870-1912.
5 volumes, no index.
6/25/1

Morgan County
1833-1849.
4 volumes, no index.
4/200/1

9.8 County Order Registers

Register of payments from county funds shows the number and date of the order, to whom the order was paid, the amount, and the date of payment.

McDonough County
1840-1847; 1860-1905; 1937-1950.
13 volumes, no index.
2/25/30

Monroe County
1870-1890.
1 volume, no index.
6/101/1

9.9 County Order Receipt Record

Record shows the court term, the receipt number, the amount, the signature of the recipient, and a notation if the order was redeemed.

Montgomery County
1847-1852.
1 volume, no index.
4/15/1

9.10 Canceled County Orders

Canceled orders show the issue number, the amount, the county board term, the name of the person receiving the order, the reason for payment, and the names of the treasurer and county clerk.

DeWitt County
1897-1910.
4 cubic feet, no index. Record also contains Canceled Court Orders, Jury Certificates, Juror's Certificates of Insanity, Witness Orders and Payments, and English Sparrow Bounty Warrants.
3/77/3

9.11 Jury Order Register

Register shows the order number and date, the name of the juror, the amount, and the date paid.

Marion County
1876-1926.
2 volumes, no index.
6/18/7

9.12 County Warrant Register

Register shows the name of the warrant recipient, the purpose and amount of the warrant, the bank cancellation date, and the date and number of the warrant.

Carroll County
1891-1902.
1 volume, no index.
1/229/19

9.13 Blind Pension Orders

Record shows the name of the party receiving the order, the amount, and the date canceled.

Monroe County
1939-1944.
1 volume, no index.
6/31/1

9.14 Blind Pension Reports

Reports of payments to blind persons show the name and residence of the pensioner, the warrant number, the amount of money paid out to the pensioner, and the total amount paid, signed by the county treasurer and the county clerk.

Blind Pension Reports

Jasper County

1934-1935; 1936; 1939; 1940-1942.

1/10 cubic foot, no index.

5/4/1

9.15 Mother's Pension Accounts

List of payments of mother's pensions includes the names of the payee and the child for whom the benefit was claimed, the age of the child, the expiration date of the pension, the date of the court decree, the amount of payment, the dates of payment, the number of the order, and remarks.

McDonough County

1914-1941.

2 volumes, indexed alphabetically by the surname of the recipient.

2/25/19

9.16 Mother's Pension Order Record

Record shows the date of issue, the order number, the name of the recipient, the total amount issued for the month, and the date canceled.

Monroe County

1933-1941.

1 volume, no index.

6/100/1

9.17 Mother's Pension Vouchers

Vouchers show the pensioner's name, address, and number of children, the warrant number and amount of payment, and the cumulative total for the quarter.

Jasper County
1940-1941.
1/10 cubic foot, no index.
5/3/1

9.18 Treasurer's Account with Clerk

Record of receipts issued by the treasurer for money received from the county clerk shows the date, number, purpose, and amount of the receipt and the name of payer.

St. Clair County
1940-1943.
1 volume, no index.
6/118/1

9.19 Tax Clearance Receipts

Receipts show the date, the name of the township collector, the amount collected, the collector's commission, the amount paid to the county treasurer, and the names of the township, the county collector, and the treasurer, with the tax spread.

Sangamon County
1869-1887.
1 cubic foot, no index.
4/148/1

9.20 County Annual Audit Reports

Reports usually provide a detailed audit of the receipts and disbursements of county offices, the receipts and disbursements of county funds, summaries of balances, and the disposition of funds. These audits may be structured in a variety of ways, but they generally contain two categories, one which contains county officers and one which contains county funds.

County Annual Audit Reports

Brown County

1926-1950; 1952; 1954-1956; 1958-1966.

2/10 cubic foot, no index.

2/36/5

Champaign County

1931-1932; 1941; 1944; 1950-1957; 1959-1964.

1 cubic foot, indexed by subject.

3/36/1

Clark County

1964-1966.

2 volumes, no index.

5/50/1

Crawford County

1961; 1963-1972.

1 cubic foot, 1971-1972 indexed by subject.

5/29/4

Cumberland County

1947-1954.

1/3 cubic foot, indexed by subject.

5/31/1

DeWitt County

1934-1939; 1941-1958; 1960-1964; 1966-1969.

1 cubic foot, no index.

3/26/1

Ford County

1926-1956.

4/10 cubic foot, no index.

3/49/2

Fulton County

1931-1934; 1936-1937; 1941-1943; 1945-1946; 1948-1951; 1953-1955; 1958-1967.

1/4 cubic foot, no index.

2/38/4

Henderson County

1962; 1967-1972.

1/10 cubic foot, no index.

2/26/10

Iroquois County

1954; 1957-1958; 1960; 1962-1965; 1967-1968.

11 volumes, indexed by subject.

3/70/1

Jasper County

1953-1969.

1/2 cubic foot, indexed by subject.

5/7/1

Lake County

1933-1967; 1969-1971.

1 cubic foot, 1961 indexed by subject.

1/114/1

LaSalle County

1964-1968.

2/10 cubic foot, no index.

1/171/1

Mason County

1931-1960.

1/2 cubic foot, no index.

4/165/2

Scott County

1943-1956.

1/2 cubic foot, indexed by subject.

4/70/1

Shelby County

1967-1969; 1971-1972.

1/10 cubic foot, no index.

5/33/2

County Annual Audit Reports

Whiteside County
1971-1972.
2/10 cubic foot, no index.
1/204/1

9.21 Motor Fuel Tax Audit Reports

Reports contain a letter of transmittal, an auditor's certificate with comments, an audit fund balance sheet, a certification of bank balance, a schedule of outstanding warrants, a summary of receipts and disbursements, fund transfers, a list of balances and overdrafts, an audit detail of receipts and of disbursements, and a summary sheet.

Cass County
1932-1933; 1948-1964.
1 cubic foot, no index.
4/126/1

Effingham County
1935-1971.
1 cubic foot, no index.
5/36/1

Livingston County
1930-1964.
2 cubic feet, no index.
3/54/7

Mason County
1930-1939; 1940; 1944-1960.
1/2 cubic foot, no index.
4/165/3

9.22 Land Commissioner's Audit Reports

Audit reports include the auditor's opinion, a statement of farm

receipts and expenditures for all funds, reconciliation of balances, cash receipts and disbursements for the distributive fund and for the savings fund.

Ford County

1956; 1965; 1970.

1/10 cubic foot, indexed by subject.

3/50/6

9.23 Tax Collection Abstracts

Abstracts show the page number of the Collector's Book, the tax spread, the amount of the first and second installments, the total for each page, and the totals assessed for lands, lots, and personal property for each township.

Whiteside County

1941-1947.

1 volume, no index.

1/77/16

9.24 Collector's and Treasurer's Audit Reports

Reports contain certification by an independent auditor, a summary of transactions for the period for both the collector and the treasurer, a bank reconciliation, a summary of the unpaid taxes, any additional taxes, collector's checks that were written and paid, and a detailed resume by township.

Mason County

1944-1945.

1/10 cubic foot, indexed alphabetically by subject.

4/165/1

9.25 Collector's Settlement Record

Record shows the name of the town and the year, the tax spread,

Collector's Settlement Record

whether each category of tax was paid, the amount paid, the collector's commission, the amount delinquent, and the amount forfeited.

McDonough County
1871-1879.
1 volume, no index.
2/25/43

9.26 Collector's Settlement Statements

Statements show the name of the person assessed, a legal description of real property or a notation of the ownership of personal property with its equalized value, and give the numbers of the school and road districts, the tax spread, back tax, total tax, and the reason for inability to collect tax.

Whiteside County
1876-1908.
3 volumes, no index.
1/77/14

9.27 Collector's Settlements with Townships Record

Record shows the county collector's statement for each tax in a township for one year, with the total collected for each tax in the county and the signature of the official receiving the tax.

McDonough County
1882-1886.
1 volume, no index.
2/25/37

9.28 Collector's Account Book

Record shows the collector's name, the date, the amount of tax

to be collected for the year, the amount received from tax sales and redemptions, the regular county tax, and totals.

Marion County
1875-1876; 1904-1910.
1 volume, no index.
6/91/1

9.29 Collector's Journal

Record shows the taxpayer's name, the location of taxable real estate, the amount of tax, and the tax collected.

Randolph County
1915.
1 volume, no index.
6/74/1

RECORD GROUP 10

SUPERINTENDENT OF AN EDUCATIONAL SERVICE REGION

The act of Congress which admitted Illinois to the Union in 1818 set aside the sixteenth section of every township for the use of schools. In 1819, therefore, the General Assembly directed the county commissioners' court in each county to appoint three trustees from each township. These trustees, whose terms ran for four years, were charged with hiring a surveyor, laying out section 16 into lots, leasing those lots for no more than a ten year period, and appointing a clerk and treasurer to handle the leases.¹ In 1827 this was modified to give the trustees responsibility for laying out school districts within the township. These districts were to contain no fewer than 18 scholars, and the trustees were to hire a teacher for the district.²

The situation changed in 1829, when Congress agreed to permit the sale of section 16 lands. For the first time, the county commissioners' court could appoint a commissioner and agent for the county school lands. This position was the predecessor of the regional superintendent of schools. The commissioner was required to prepare a record of the school lands in the county. When nine-tenths of the voters in any township decided to sell their school lands, they were required to petition the commissioner in writing. In turn, he arranged the sale, and loaned the money from the sale back to the township.³

During the 1830's, minor changes were made in the school law. The percentage of voters required to sign a petition for sale of school lands was reduced and the county commissioners' court again appointed township school trustees. Most important, in 1837 the citizens of a township were given the choice of incorporating for the purpose of establishing and supporting common schools. The trustees were assigned the superintendence of the township schools, and they could appoint a clerk, who would also act as treasurer.

The school land commissioner was required to pay to this treasurer all of the money in his care which belonged to the township, and would deliver to him all bonds, notes, and mortgages. The township treasurer made an abstract, in return, which showed the name of each teacher, the number of scholars at each school, and the total number of days taught. The treasurer was to deliver this abstract to the school land commissioner and receive the interest due the township from the state's school, college, and seminary lands.⁴

In 1841, the office of school commissioner became elective, for a term of two years. This same year, each school district was required to elect a board of three school directors, also for two-year terms. The school directors were empowered to select building sites, build schools, employ teachers, and visit the district schools. In townships which had not chosen to incorporate, the trustees of school lands could appoint school directors if none were elected.⁵

RG10 SUPERINTENDENT OF AN EDUCATIONAL SERVICE REGION

The school law was under continual revision during the 1840's, and in 1845 the school commissioner was made *ex officio* county superintendent of the common schools. His duties included visiting the schools, examining teachers, and issuing certificates.⁶ By 1865, each county elected a superintendent of schools every four years. Township school trustees reported to this superintendent on the number of schools, the number of scholars, the number of male and female teachers, the compensation of teachers, the number of persons under age 21 in the township, the principal and interest of the township fund, the amount of the common school fund received by the treasurer, the amount raised by taxation, all other receipts and expenditures, and any other information required by the superintendent.⁷

The primary duties of the present superintendent of an educational service region remain much the same as they were in the nineteenth century. The superintendent conducts teachers' institutes, handles the school lands, visits the schools, examines the accounts of all school treasurers in the county, and distributes state money for education to the school districts in his charge.⁸

¹L. 1819, pp. 107-109.

²L. 1827, pp. 366-370.

³L. 1829, pp. 150-154.

⁴L. 1831, pp. 172-176; L. 1837, pp. 314-320.

⁵L. 1841, pp. 259-287.

⁶L. 1845, pp. 51-74.

⁷L. 1857, pp. 259-298; L. 1865, p. 112.

⁸P.A. 76-735.

10.1 School Land Sale Petitions

Petitions give a legal description of the school lands and the names of the petitioners. Petitions are often accompanied by plats which show the location of lots for sale and by lists of lots which show the valuations. The record may also show whether the lot was sold and the names of the school commissioner and trustees.

Calhoun County

1841-1850.

1 roll of microfilm, no index.

2/47/9

DeKalb County
1840-1864.
1/10 cubic foot, no index.
1/43/2

Jackson County
1836-1853.
1 volume, no index.
6/98/1

Montgomery County
1847-1867.
1 volume, no index.
4/19/1

Putnam County
1832; 1835; 1836.
1/10 cubic foot, no index.
1/228/2

Wayne County
1836-1853.
1 volume, no index.
5/42/1

10.2 School Land Sale Record

Record shows the date of the sale, the name of the purchaser, a legal description of the land sold, the number of acres sold, the price per acre and the total purchase price, with the signature of the school commissioner.

Calhoun County
1841-1857.
1 roll of microfilm, no index.
2/47/8

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School Land Sale Record

Crawford County

1834-1852.

1 roll of microfilm, no index. Record also contains petitions for sale of school lands.

5/51/5

Hancock County

1836-1856.

1 roll of microfilm, indexed numerically by township.

2/61/17

McDonough County

1831-1847.

1 volume, no index. Record also contains School Loan Record.

2/20/3

Madison County

1831-1864.

1 roll of microfilm, no index.

6/246/2

Menard County

1840-1850.

1 roll of microfilm, no index. Record also contains Petitions for Sale of School Lands.

4/187/1

Wayne County

1837-1854.

1 volume, no index.

5/42/2

10.3 School Land Certificates of Purchase

Certificates show the name of the purchaser, the date of the sale, a legal description of the property sold, and the price paid.

DeKalb County
1842-1865.
1/4 cubic foot, no index.
1/43/3

10.4 School Land Sale Reports

Copies of reports made by the school commissioner to the county commissioners' court show the date, amount, and place of the sale, the purchaser's name, the acreage sold and the price per acre, a legal description of the property sold, and the filing date of the report.

Montgomery County
1837-1868.
1/10 cubic foot, no index.
4/19/2

10.5 School Land Sale Plats

Plats show the lot numbers, the number of acres in each lot, and the value of each lot as established by the school trustees. Each plat is dated and signed by the school trustees.

DeKalb County
1841-1866.
1/10 cubic foot, no index.
1/43/4

Montgomery County
n.d.
1 roll of microfilm, no index.
4/172/3

10.6 School Land Sale Accounts

Accounts show a legal description of the property, the amount of

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School Land Sale Accounts

sales and payments, the balance due, the interest rate, the names of the purchaser and securities, the total received from the sales and the balances which are on hand and remain to be collected.

Montgomery County
1837-1847.
1/10 cubic foot, no index.
4/19/3

10.7 School Land Patents

Patents show the legal description of the property, the name of the purchaser, the date of the sale, the number of acres, and the price per acre, with the signatures of the governor and the auditor of public accounts.

DeKalb County
1842-1863.
1/10 cubic foot, no index.
1/43/1

10.8 Superintendent's Annual Reports

Reports show general, financial, and special statistics for all school districts within a county. General statistics include a census of each school, showing the number of pupils by age and sex; the number of teachers by sex, educational background, type of certificate, and salary; the number of pupils promoted from the eighth grade; the number of tuition-paying pupils; the total days of attendance; the value of all school property, including buildings, grounds, and equipment; the amount of bonded indebtedness; the number of school libraries and the number of volumes in each; private school enrollment by sex; and the literacy of the school age population. Prior to 1873, general statistical information was also broken down by race. Prior to 1903, causes for illiteracy were incorporated into the statistics on literacy. Financial statistics include receipts and expenditures for the following funds: district education fund, distributive fund, township loanable fund, and building fund. Statistics are further given for

districts classified by size (number of teachers) and type (elementary, high school, consolidated). Special statistics list consolidated schools; public kindergartens; deaf, dumb, blind, and crippled children; delinquent children; transportation costs; and total costs. A report by the county superintendent concerning teachers' institutes, special teachers and classes, and disbursements from the institute fund is included with correspondence pertinent to completion of the report.

Bureau County

1860-1863; 1865-1961.

1 1/4 cubic feet, no index.

1/214/1

Champaign County

1856; 1858; 1860-1861; 1871; 1880; 1904-1961.

2 cubic feet, no index.

3/41/1

DeKalb County

1851-1852; 1861.

1/10 cubic foot, no index.

1/52/1

Knox County

1882-1970.

1 cubic foot, no index.

2/33/3

LaSalle County

1879-1939.

1/2 cubic foot, no index.

1/177/1

Morgan County

1950-1961.

1/2 cubic foot, no index.

4/24/1

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Superintendent's Annual Reports

Shelby County

1913-1961.

3/10 cubic foot, no index.

5/32/2

Vermilion County

1856-1858; 1861-1863; 1866-1868; 1870; 1873-1877; 1879-1961.

1 1/2 cubic feet, no index.

3/37/4

Will County

1848; 1850; 1852; 1859-1864; 1866-1877; 1882-1883.

1 volume, no index.

1/68/1

Winnebago County

1870-1900; 1948-1961; 1962-1963.

6/10 cubic foot, no index.

1/210/3

10.9 Superintendent's Record

Superintendent's record of school business includes information on the following subjects: school visitations, names of pupils, teachers, class schedules, sale of school lands, censuses of school age children, treasurer's reports, bonds of school officials, state aid payments, teacher certification, and school health.

Morgan County

1825-1860.

1/4 cubic foot, no index.

4/39/2

Wayne County

1869-1882.

2 volumes, no index.

5/47/4

10.10 Superintendent's Visitation Record

Record shows the date of the visit, the school district name and number, the name of the township, the teacher's name, address, certificate number, and salary, remarks about the appearance and ability of the teacher, the class size, the number of students present and absent, a list of the textbooks used, a list of classroom equipment, and remarks on the performance of the pupils.

Bureau County

1872-1885.

1 volume, no index.

1/214/5

Champaign County

1913.

1 volume, no index.

3/45/5

Scott County

1886-1891.

7 volumes, no index.

4/221/4

10.11 Superintendent's Diary

Diary notes the superintendent's trips, meetings, correspondence, reports, teacher examinations and certifications, and visits to schools. Information on visits includes the average daily attendance of the school, the cleanliness of the school, the textbooks used, other teaching aids used, and evaluations of the staff and physical plant.

Will County

1871-1884.

1 volume, no index.

1/68/2

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10.12 Superintendent's General Correspondence

Correspondence concerns such matters as: teacher recommendations, insurance, electricity, tax levies, Gideon Bibles, and sanitation.

Lee County
1916; 1930-1944.
1/10 cubic foot, no index.
1/73/3

10.13 School Accreditation Correspondence

Correspondence from the assistant county superintendent to the county's high school principals contains comments on physical plant and equipment, school libraries, school administration, records, teachers, and pupils, and cites curriculum improvements and deficiencies.

DeKalb County
1938.
1/4 cubic foot, no index.
1/39/10

10.14 School Law Correspondence

Letters from local school officers to the county superintendent of schools ask questions about the school law; letters from the state superintendent to the county superintendent contain the replies.

DeKalb County
1846-1915.
1/10 cubic foot, no index.
1/39/11

10.15 School Superintendent's Account Record

Record shows the name of the school commissioner (later

superintendent), the amounts received and disbursed, the date of each transaction, the name of the person paying money or receiving it, the reason for the receipt or expenditure, the balance of the fund, and the date of the reports.

Edwards County

1842-1851.

1 roll of microfilm, no index.

5/43/4

Montgomery County

1861-1877.

1 volume, no index.

4/140/1

10.16 Superintendent's Day Books

Record of expenditures by county superintendent of schools includes the date, description, and cost of each item purchased or ordered, the date paid, the totals and account balances. Accounts are for such things as office supplies, printing, telephone and telegraph, furniture, books, and travel. Statements of examination are signed by the committee of the county board which made the audit.

Bureau County

1857-1889; 1911-1923.

3 volumes, 1917-1923 indexed by the name or type of account.

1857-1916 contains a record of the distribution of state funds to township treasurers, showing the names of the township and the treasurer, the amount distributed, and the totals.

1/214/24

10.17 School District Record

Record may include all or some of the following: Director's Annual Reports, Registers of School Orders, Registers of Loans from the School Fund, Registers of Bonds, Certificates of Levy, Township Treasurer's Semi-Annual Statements, Proceedings of District Board, Record of Annual School Meetings, Reports of

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School District Record

Organization of School Districts, Pupil Attendance Reports,
School Census Reports, Teacher's School Reports, Teacher's
Contracts, Record of Teachers, Registers of School Officers.

Bureau County
1860-1954.
18 volumes, no index.
1/214/7

Calhoun County
1832-1834.
1 roll of microfilm, indexed numerically by district number.
2/47/4

Coles County
1866-1912.
4 volumes, no index.
5/53/2

DeKalb County
1859-1888.
1 volume, no index.
1/24/4

Lee County
1911-1928; 1938; 1939; 1951.
1 volume, indexed by subject.
1/75/1

Perry County
1861-1930.
1 roll of microfilm, no index.
6/197/1

Vermilion County
1828-1949.
3/4 cubic foot, no index.
3/73/1

Winnebago County
1863-1941.
4 volumes, no index.
1/66/1

10.18 School District Reapportionment Record

Record includes petitions for annexation or detachment of property for redrawing school district boundaries; letters from the county superintendent of schools specifying the preparations to be made for special elections; and the actual boundary changes to be made, including a legal description of the annexed or detached area. Record may include lawyers' correspondence, calls for hearings on the questions, notices of publication, and certification by notary.

Ford County
1946-1950; 1952-1954; 1956-1959.
1/2 cubic foot, no index.
3/50/1

McLean County
1909-1943.
1 cubic foot, no index.
3/40/2

10.19 School Enrollment and Housing Report

Report shows the name of the district superintendent, the district, the school year, the type of district, the grades taught, the number of teachers and the number of substandard credentials, enrollment by grade, total enrollment, the number of buildings available for use, the number of classrooms available for use, the number of classrooms needed, and the cost of new buildings, additions, remodeling, equipment and furniture.

Shelby County
1962.
1/10 cubic foot, no index.
5/35/5

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10.20 School District Assessment Abstract

Abstract contains township plats, township tax rates and amounts, the date of assessment, and the total township tax for real and personal property.

Montgomery County
1856-1864.
1 roll of microfilm, no index.
4/183/1

10.21 School Bond Register

Register of bonds issued by school districts gives the name and number of the district, the purpose for which the bonds were issued, the date of issue, the amount and interest rate, whether the interest was payable annually or semi-annually, and the dates of maturity and registration.

McDonough County
1928-1957.
1 volume, indexed by school district.
2/25/15

10.22 High School District Organization Record

Record of the formation or alteration of community high school districts contains transcripts of the proceedings of organization of high school districts. These transcripts include petitions by voters to the county superintendent of schools to schedule an election; a legal description of the proposed school district; the findings of the county superintendent of schools on the feasibility of the proposed district; the notice of the election, giving the date, time, and place of the election, as well as the proposition to be voted on; a copy of the official ballot; poll books which list the names of those who voted; tally lists; the results of the election, the total vote, and certification by the clerk and election judges; a plat which details the boundaries of the school district; and a list of taxpayers in the school district.

McDonough County
1918-1920; 1942; 1944-1946.
1 volume, indexed by school district.
2/20/2

10.23 Director's Annual Reports

Reports show township and range numbers, the district name and number, and the date. School censuses include all children under the age of 21, the value of all school buildings, grounds, and equipment, the amount of taxes levied for educational purposes, the warrants outstanding, the amount of endowment and the amount of indebtedness, and the number of illiterates between 12 and 21.

LaSalle County
1955-1956.
1/10 cubic foot, no index.
1/177/5

Ogle County
1958-1959.
1/10 cubic foot, no index.
1/162/2

10.24 State Aid Claims Report

Report shows the total equalized assessed value of all taxable property in the school district, the total district tax rate, the number of full time teachers, the number of days school was held, the total days of attendance of pupils, the average daily attendance, and the amount of state aid claimed.

DeKalb County
1951-1957.
1/4 cubic foot, no index.
1/55/1

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State Aid Claims Report

Lee County

1928; 1930; 1932; 1934.

1/10 cubic foot, no index.

1/73/9

10.25 School District Budgets

Budgets show the sources of school district revenue, the estimated amount in each fund, the expenditures from each fund, and the vote on adoption of the budget.

DeKalb County

1951-1964.

1/2 cubic foot, no index.

1/54/1

Lee County

1926; 1936-1940.

1/10 cubic foot, no index.

1/73/12

10.26 School District Subject Files

District subject files are composed of the following:

- 1) Annual Report of the Board of Education, 1900;
- 2) Application for Rental of Books, 1944-1946;
- 3) Citizens Advisory/Steering Committee File, 1950-1976;
- 4) Course of Study of the Public Schools, 1902;
- 5) Curriculum Development Method Programs, 1951; 1953; 1954; 1973;
- 6) County School Survey Committee File, 1947-1948;
- 7) High School File, 1949; 1976;
- 8) Junior High Rules and Regulations, 1965;
- 9) Parent-Teacher Association File, 1933-1970;
- 10) Promotion Exercises Programs, 1889; 1890; 1904; 1917;
- 11) Board Rules and Regulations, 1899;
- 12) School Calendars, 1940-1941; 1942-1944; 1962-1963; 1964-1965; as well as student publications, programs, dedications, and literature about school elections.

DeKalb County
1889-1976.
1/2 cubic foot, no index.
1/74/1

10.27 School District Plat Record

Record shows the name of the township, the range number, the name of the president of the school board, the dates certified and filed, the signature of the clerk, and the school district boundaries. Record may also show the district tax rate and the total taxes.

McDonough County
1874-1947.
2 volumes, no index.
2/25/13

Montgomery County
1869-1876.
1 volume, no index.
4/140/3

10.28 School and Road District Plats

Plats show boundaries of school and road districts within townships. Occasionally, lists of taxpayers in townships are included.

Calhoun County
1859-1895.
1 roll of microfilm, no index.
2/47/25

Menard County
1874-1928.
1 volume, indexed by township. Contains school district plats only.
4/210/8

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10.29 Special Education Applications

Applications from school districts requesting special education programs for transportation, psychological services, maladjusted children, physically handicapped, speech correction, impaired hearing, and mentally handicapped (educable and trainable) show the dates covered, the terms of agreement with the district, the facilities available, and the names of the pupils, with the approval and signature of the county superintendent and the date approved.

Champaign County
1964-1965.
1/2 cubic foot, no index.
3/45/7

DeKalb County
1945-1954.
1/2 cubic foot, no index. Record also contains claims for excess costs.
1/53/1

10.30 School Library Record

Record lists books in the district library with the librarian's comments on their physical condition and on the unsuitable nature of many books for a school library.

Bureau County
1915-1923.
1 volume, no index.
1/214/4

10.31 Rural School Curriculum

Curriculum recommends textbooks, specifies the chapters which should be covered during the school year, and provides a model school schedule.

DeKalb County
1941-1954.
1/4 cubic foot, no index.
1/44/1

10.32 School Trustees' Minutes

Minutes show the date of the trustees' meeting, the township, section, and range numbers of the district, the business conducted during the meeting, the names of board members, and the location of the meeting. Business includes the formation of school districts, inspections of the treasurer's records, establishment of policies for the loan of school funds, and elections of school officials.

Bureau County
1846-1954.
24 volumes, no index.
1/214/3

Coles County
1880-1928.
5 volumes, no index.
5/53/6

DeKalb County
1846-1858; 1912-1954.
16 volumes, no index.
1/71/1; 1/226/1.

Madison County
1861-1962.
2 rolls of microfilm, no index.
6/246/3

Mason County
1860-1954.
11 volumes, no index.
4/215/1

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School Trustee's Minutes

Wayne County
1858-1954.
12 volumes, no index.
5/47/2

10.33 Non-High School Board of Education Minutes

Minutes show the business transacted at board meetings, including the date of the meeting, the secretary's name, election notices and results, petitions for increasing tax levies, tuition reports, accounts of receipts and expenditures, and permits for students to attend high school.

Bureau County
1917-1955.
1 volume, no index.
1/214/15

Wayne County
1917-1941.
1 volume, no index.
5/47/5

10.34 School Trustees' Certificates

Certificates of appointment of school trustees show the appointee's name, the township and range number, and the date of appointment, with the signature of the clerk of the county commissioners' court. Oaths show the name of the trustee, the date of the oath, the signature of the town clerk, and the date filed. Notices of election show the place and date of the town meeting, the name of the person elected trustee, the date certified, and the signature of the town clerk.

DeKalb County
1840-1845; 1852; 1873-1875.
1/10 cubic foot, no index.
1/24/3

10.35 School Trustees' Certificates of Appointment or Election

Certificates show the date of appointment or election, the name of the school trustee, and the signature of the town clerk (for elected trustees) or the clerk of the county commissioners' court (for appointed trustees).

DeKalb County

1841-1875.

1/10 cubic foot, no index.

1/39/15

10.36 School District Annual Reports

Reports show the number of teachers in each district, their sex, and the grade taught by each; the total daily attendance at each school, the number of days in session, the average daily attendance, and the number of promotions and graduations; the number of buildings in each district, the number of libraries and the number of volumes in each, the number of private schools, and the property values for each school. The reports may also provide information on district finances, including the budget.

Peoria County

1966-1969.

1/10 cubic foot, no index.

2/7/1

Sangamon County

1956-1957.

2/10 cubic foot, no index.

4/34/1

Shelby County

1961-1962; 1964-1965; 1972.

3/10 cubic foot, no index.

5/35/4

Vermilion County

1939-1975.

5 cubic feet, no index.

3/37/5

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10.37 School District Annual Financial Reports

Reports show receipts and expenditures for each of the school funds (education, building, transportation, retirement), with the date, amount and source or payee shown for each.

Bureau County
1955-1959; 1961; 1965-1975.
7/10 cubic foot, no index.
1/115/9; 1/115/10.

Hancock County
1955-1970.
2/10 cubic foot, no index.
2/21/2

LaSalle County
1961-1971.
8 1/2 cubic feet, no index.
1/177/6

Lee County
1932-1942.
1/10 cubic foot, no index.
1/73/4

Peoria County
1945-1969.
1/2 cubic foot, no index.
2/8/1

Warren County
1964-1968.
2/10 cubic foot, no index.
2/26/7

10.38 School Trustees' and Treasurer's Annual Reports

Reports contain a title page, a test sheet, general statistics, and financial statistics. The title page shows the year, the county,

and the township and range of the school district. The test sheet is a statement which reconciles current balances with balances from the previous fiscal year. The section on general statistics contains a school census, teacher statistics, and school property statistics until 1936, when this section is reduced to showing only the value of school property and the amount of tax levied on the educational fund. Financial statistics consist of district fund receipts and expenditures, and beginning in 1937 include district building fund receipts and expenditures. This section provides increasingly detailed accounts of receipts and expenditures, and from 1959 tax levies and extensions are included in it.

Bureau County

1959-1961.

1/4 cubic foot, no index.

1/115/5

Cass County

1928-1951.

1 1/2 cubic feet, no index.

4/167/2

Champaign County

1896; 1898-1899; 1912; 1917-1918; 1920-1921; 1927-1930; 1934;
1935; 1939-1961.

6 cubic feet, no index.

3/41/2; 3/45/3.

Christian County

1910-1912; 1915-1940.

2 1/2 cubic feet, no index.

4/36/1

DeKalb County

1954-1956.

1/2 cubic foot, no index.

1/47/1

Ford County

1949-1970.

1 3/4 cubic feet, no index.

3/50/3

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School Trustee's and Treasurer's Annual Reports

Jo Daviess County
1883-1911; 1945-1961.
4 cubic feet, no index.
1/201/4

Knox County
1883-1893; 1897-1921; 1943; 1959-1960.
2 cubic feet, no index.
2/14/2

LaSalle County
1937-1951.
5 1/2 cubic feet, no index.
1/177/4

Peoria County
1863-1965.
2 cubic feet, no index.
2/41/2

St. Clair County
1938-1942; 1944-1955.
2 cubic feet, no index.
6/139/1

Schuyler County
1925; 1928-1936; 1943-1946.
1 cubic foot, no index.
2/53/1

Shelby County
1921-1939; 1946-1950; 1955-1957; 1959-1961.
4 cubic feet, no index.
5/32/1

Tazewell County
1955-1961.
1 cubic foot, no index.
3/27/1

Vermilion County
1909-1961.
7 1/2 cubic feet, no index.
3/37/3

10.39 School Trustees' Annual Report

Report includes a school census, which shows the number of boys, girls, and the number of children between 6 and 21; enrollment information, which shows the year in school and the total enrollment; teacher information, which shows the number of teachers, the educational level of each, the salary of each, the number of men and of women teachers, the total number of teachers, and the length of service of each; library information; and occasionally student health information.

Champaign County
1935.
1/10 cubic foot, no index.
3/45/6

10.40 School Annual Audit and Financial Reports

Audit reports contain a letter of opinion from a certified public accountant, a balance sheet of assets, liabilities, and fund balances, total revenues and expenditures, itemized revenue, itemized expenditures, and the balance in each fund. Financial statements show the auditor's name and address, the date the statement was filed with the county superintendent of schools, the name and number of the school district, a statement of school funds, a summary of the district assets, and a depreciation schedule for the district.

Christian County
1961-1970.
2 1/2 cubic feet, no index.
4/38/1

Jo Daviess County
1954-1955; 1960-1961; 1962-1968.
1 1/2 cubic feet, no index.
1/201/1

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School Annual Audit and Financial Reports

McHenry County
1968-1972.
3 cubic feet, no index.
1/213/1

Sangamon County
1958-1959; 1962-1964; 1966-1971; 1975-1976.
1 1/2 cubic feet, no index.
4/35/1

10.41 School District Annual Audit Reports

Record of school district assets and liabilities, with annual receipts and disbursements, is accompanied by certification from a certified public accountant. For each school district, the record shows the district number, name, and address, and includes statements of cash receipts and disbursements for the fiscal year for the various funds, each showing the account number, receipts from revenue and non-revenue sources, disbursements, and totals. Funds include education, building, transportation, bonds and interest, municipal retirement, rent, construction, and working cash. Supplementary schedules attached to the report show all other existing assets and liabilities. Reports may also contain correspondence between district administrators and county or state administrators.

Cass County
1959-1963; 1964-1968.
1/4 cubic foot, indexed by subject.
4/180/1

Champaign County
1939-1942; 1958-1959; 1963-1965.
3 cubic feet, indexed by subject.
3/41/3

DeKalb County
1961-1964.
1 1/4 cubic feet, no index.
1/56/1

Henderson County

1958-1969.

1/4 cubic foot, no index.

2/26/12

Henry County

1963-1972.

2/10 cubic foot, no index.

2/43/1

Iroquois County

1949.

1/10 cubic foot, indexed by subject.

3/69/1

Livingston County

1956; 1960-1972.

1/4 cubic foot, no index.

3/64/1

McHenry County

1962-1973; 1975.

3/4 cubic foot, no index.

1/110/1

Macoupin County

1961-1972.

1/2 cubic foot, no index.

4/180/2

Massac County

1964-1968; 1970-1976.

1/4 cubic foot, no index.

6/173/1

Ogle County

1965; 1967-1970.

1 cubic foot, no index.

1/163/1

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

School District Annual Audit Reports

Sangamon County

1917-1941; 1942-1945; 1947-1968; 1970.

2 cubic feet, 1963-1970 indexed by subject.

4/47/1; 4/177/2.

Shelby County

1932-1957; 1961-1972.

3 3/4 cubic feet, no index.

5/17/2

Stark County

1961-1962; 1964-1971.

1/10 cubic foot, no index.

2/14/6

Tazewell County

1962-1967.

2 cubic feet, indexed by subject.

3/27/2

Vermilion County

1961-1969.

1/4 cubic foot, no index.

3/37/6

Warren County

1960-1963; 1965-1968.

1/4 cubic foot, no index.

2/26/8

10.42 School Treasurer's Semi-Annual Statements

Statement shows the balance on hand at the time of the last report; receipts since the last report, including the date, from whom received, the purpose, and the amount; expenditures since the last report, showing to whom paid, the reason for payment, the order number, and the date; with totals.

DeKalb County
1878-1879; 1905-1906.
1/10 cubic foot, no index.
1/72/5

Hancock County
1935.
1/10 cubic foot, no index.
2/21/3

Lee County
1918-1945; 1950-1952.
1/10 cubic foot, no index.
1/73/11

10.43 School Census Reports

For each school, reports show the number of boys and girls under age 21, the number of boys and girls between ages 6 and 21, the value of all school property and equipment, and the amount of taxes levied.

Lee County
1932-1935; 1940.
1/10 cubic foot, no index.
1/73/5

10.44 School District Clerk's Census Reports

Reports to teachers show the names and addresses of parents or guardians with the number of children belonging to each, and the age and date of birth of each child.

Lee County
1937-1938.
1/10 cubic foot, no index.
1/73/17

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

10.45 Preliminary Classification Reports

Reports show the name, age, year in school, and days attended for each pupil; the names of the textbooks used and the pages covered; the daily class schedule of the school; the condition of the school, of the library, and of the grounds; and the teacher's salary.

DeKalb County

1913-1918.

1 cubic foot, no index.

1/38/1

10.46 Elementary School Annual Reports

Annual reports show teachers' qualifications and salaries, district tax rates, valuations, and indebtedness, the number of days school was held, and the condition of the physical plant. Reports list improvements made and needed, special programs, school organization, administration, budget, curriculum, and class size. Filed with the reports are copies of relevant correspondence, memoranda from the state superintendent, schedules, programs, newspaper clippings, blueprints and plans, sample ballots, and student publications.

DeKalb County

1939-1964.

4 1/4 cubic feet, no index.

1/42/1

10.47 High School Expenditure Reports

Expenditure reports were made to the county superintendent of schools so that he could determine equitable high school tuition charges. For each high school in the county, reports contain the school's name and district number, an itemized list of current expenses, the total current expenses, an itemized list of capital outlay expenses, and the total capital outlay expenses. Reports are signed and certified by the clerk of the district board.

Knox County
1927-1928.
1/10 cubic foot, no index.
2/14/1

10.48 High School Tuition Reports

Reports show the name, age, and address of each non-resident pupil, with the year of study, the basis of qualification for high school, the number of months attended, the amount of tuition due the school, and the home school district number of the non-resident pupil. Expense reports show the costs of instruction and of school plant operation and maintenance.

DeKalb County
1926-1953.
3/4 cubic foot, no index.
1/37/1

10.49 Building Specifications and Construction Reports

Housekeeping Reports provide general information on building maintenance; Specifications Reports detail mechanical and electrical work for the repair or reconstruction of schools.

Champaign County
1963-1966.
1/2 cubic foot, no index.
3/45/8

10.50 School Officers' Directories

Directories show the name, address, and the date term expires for township school trustees, members of school boards, and school directors.

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

School Officers' Directories

DeKalb County
1935-1956.
1/2 cubic foot, no index.
1/40/1

10.51 School Treasurer's General Record

Records contained include: List of School Trustees, Record of Notes and Bonds, Record of District School Tax Levy, and Record of Examination by the Board of Trustees. List of Trustees shows the trustee's name, position, district number, and term. Record of Notes and Bonds shows the maker's name, the date of the note or bond, the dates due and paid, the amount, the type of security, and remarks. Record of District School Tax Levy shows the district number and the amount levied. Record of Examination shows the amounts in the loanable fund, the apportionment from the county superintendent of schools, and the apportionment to the school directors.

Bureau County
1851-1912.
1 volume, no index.
1/214/18

10.52 School Treasurer's Account Books

Record shows the receipts and expenditures for the building, education, and transportation funds. Receipts show the date, from whom received, for what purpose, the total and the fund balance. Expenditures show the date, to whom paid, for what purpose, and the total.

Bureau County
1860-1969.
6 volumes and 1/10 cubic foot, no index.
1/214/19; 1/115/4.

Hancock County

1958-1960.

3 volumes, no index.

2/21/1

Jo Daviess County

1866-1885; 1891; 1893-1896; 1898-1901; 1908; 1910; 1914-1915;
1920; 1923-1928; 1930-1936; 1938-1943.

1 1/2 cubic feet, no index.

1/201/2

Menard County

1861-1870.

1 volume, no index.

4/210/4

St. Clair County

1907-1910.

1 volume, no index.

6/79/1

Woodford County

1947-1958; 1960-1961.

2 cubic feet, no index.

3/41/4

10.53 School Distributive Fund Report

Record shows the amounts and totals of receipts from the county treasurer, the auditor of public accounts, justices of the peace, and state distributive funds, with the date received and the balance on hand. Expenditures to school districts show the township name, the number of the school district, the name of the township treasurer, the amount and the date of the expenditures. The record also contains statements of examination by the finance committee of the county board (1912-1922).

Bureau County

1898-1960.

2 volumes, no index.

1/214/23

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

10.54 State and Federal School Disbursement Record

Record shows the school district number, the annual total received from the distributive fund, the amount of claim for state aid, monthly disbursements from the distributive fund, and, beginning in 1946, transportation reimbursement, hot lunch disbursements by state and federal governments, special reimbursements, and special education disbursements. Beginning in 1954, hot lunch disbursements for parochial schools and reimbursements for driver training are shown.

Vermilion County

1938-1968.

1 volume and 1/4 cubic foot, no index.

3/37/7

10.55 School Fund Examination Record

Record contains Books of Account and Evidence of Indebtedness. Books of Account show the district number, the receipts by fund and amount, the total expenditures, and the balance on hand. Evidences of Indebtedness show partners' names, the type of security, the date and amount of the loan, the date due, and the name of the fund from which the money was loaned.

Bureau County

1880.

1 volume, indexed by the name of the township.

1/214/6

10.56 School Treasurer's Certificates of Publication

Certificates accompany copies of the newspaper containing the annual financial statements of the district. Each includes the name of the agent of the newspaper, a certification that the printed notice was a true copy, the name of the newspaper, and the date the notice was published, signed by the agent of the printing company.

Warren County
1954; 1956-1962.
1/4 cubic foot, no index.
2/11/2

10.57 School Tax Record

Record of the annual tax levy for school districts includes township and range numbers, a map or a narrative description of each school district, the names of school district taxpayers, and the tax rate, with certification by the school district clerk or treasurer.

McDonough County
1852-1856.
1 volume, no index.
2/25/69

10.58 School Tax Levy Certificates

Certificates show for each school district the amount of levy, the tax rate, and the assessed valuation, with instructions from the county superintendent and changes in the budget law.

Lee County
1925-1942; 1951.
1/10 cubic foot, no index.
1/73/2

10.59 Township Treasurer's Receipts

Receipts show the amount of money received from the county superintendent of schools, the reason the money was disbursed to the township, and the date.

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

Township Treasurer's Receipts

DeKalb County
1842-1877; 1954.
1/10 cubic foot, no index.
1/39/5

10.60 School Cash Accounts

Accounts list receipts and their sources, money disbursed, to whom, and for what purpose.

DeKalb County
1865-1934.
1 volume, no index.
1/159/1

10.61 School Treasurer's Cash Book

Journal of daily cash receipts and expenditures shows the date, the amount and the purpose of each receipt or expenditure, as well as from whom cash was received or to whom cash was paid. Record also contains transcripts of poll books of special school elections, which show the date and place of the election, the names of the voters, and the total votes for or against the proposition or issue.

McDonough County
1847-1862.
1 volume, no index.
2/34/5

10.62 High School Financial Record

Record of district receipts and expenditures shows the amount received or disbursed, to whom, and for what purpose. Record also shows the balances in high school funds, such as the education, building, construction, municipal retirement, transportation, and bond funds.

Bureau County
1951-1955.
1 volume, no index.
1/115/3

Tazewell County
1963-1969.
2 cubic feet, no index.
3/42/5

10.63 Teacher's Professional and Service Record

Record shows the name, age, and sex of each teacher, the grade of their certificate, their educational achievement, position, salary, district, the number of years taught in Illinois, the total number of years taught, whether they are a contributor to the Illinois Teachers' Pension and Retirement Fund, how many years they have contributed, and the total contribution of each.

DeKalb County
1937-1959.
1 1/4 cubic feet, no index.
1/45/1

10.64 Teacher's Permanent Record

Record shows the name, age, and residence or address of each teacher, with their preparation for teaching and experience, the district where they are employed, the grade of their certificate, their scores on subject examinations, and the dates of their certificate issue and renewal.

Bureau County
1914-1924.
5 volumes, indexed separately by 1/214/8.
1/214/12

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

Teacher's Permanent Record

Winnebago County

1899-1903; 1935-1941; 1952-1953.

5 volumes, indexed alphabetically by the surname of the teacher.

1/210/2

10.65 Teacher's Permanent Record Index

Index shows the name and address of each teacher in the Teacher's Permanent Record, a book and page number reference to this Record, and remarks about the teacher's certificate.

Bureau County

1914-1922.

1 volume.

1/214/8

10.66 Teacher's Annual Reports

Reports give the name of the school, the district number, the address, the date school closed and the date the report was filed, with the name of the person who prepared the report. Reports show the number of boys and girls enrolled in elementary and high school, the length of the school year, the number of days in session, the number of eighth grade and high school graduates, the total days of attendance of all pupils, the teachers' qualifications and salaries, the amount contributed to the State Teachers' Retirement Fund, the number of volumes in the library, a list of subjects taught, the number of school buildings and their seating capacities, the value of school property, the amount of taxes levied, and the amount of bonded indebtedness.

Cass County

1939-1947.

1/2 cubic foot, no index.

4/167/1

Christian County
1917-1945.
2 cubic feet, no index.
4/37/1

DeKalb County
1938-1956.
1 cubic foot, no index.
1/46/1

Fulton County
1923-1924; 1929-1932; 1933-1959.
1/10 cubic foot, no index.
2/46/2

Greene County
1944-1946.
1/4 cubic foot, no index.
4/163/4

Jo Daviess County
1912-1914; 1915-1950.
3 cubic feet, no index.
1/201/3

Lee County
1913-1914.
1/10 cubic foot, no index.
1/73/10

Ogle County
1941-1942; 1957-1959.
1/4 cubic foot, no index.
1/162/1

10.67 Teacher's Daily Record

Earlier records detail pupil attendance, showing the school term, the name of the teacher, the names and ages of the pupils, the number of days school was in session, and individual and

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SERVICE REGION*

Teacher's Daily Record

class attendance for the month and the school year. Later records show, in addition, the grades given to each pupil in each subject taught, decisions on promotion, comments on the work of each pupil, and an outline of the curriculum and daily routine.

Lee County
1914-1918; 1936-1940; 1943.
2 volumes, no index.
1/76/1

McDonough County
1876-1881.
1 volume, no index.
2/34/2

10.68 Teachers' Institute Record

Record shows the date and time of each institute, the names and addresses of those in attendance, the names of those on the program, and an account of the activities which occurred at the institute.

Bureau County
1856-1867.
1 volume, no index.
1/214/16

Scott County
1886-1949.
2 volumes, no index.
4/221/3

Wayne County
1907-1931.
1 volume, no index.
5/47/3

10.69 Teacher's Certificate Examination Record

Record shows the name, age, and address of the teacher candidate, the date of the examination, the score, and the grade of the certificate issued.

Bureau County

1861-1911.

9 volumes, no index.

1/214/13

Montgomery County

1863-1877.

1 volume, no index.

4/140/2

Wayne County

1899-1914.

1 volume, no index.

5/47/1

10.70 Teacher's Certificates

Certificates show the names of the teacher and the school trustees, the date, and affirmation that the teacher was qualified to teach specified subjects. Certificates occasionally provide an endorsement of the teacher's moral character.

DeKalb County

1841-1845; 1874.

1/10 cubic foot, no index.

1/39/12

10.71 Teacher's Register

Record shows the name and post office address of each teacher, the district and township number, the length of the term taught, the beginning and ending dates of the term, the date the teacher reported, the certificate expiration date, and the teacher's salary.

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

Teacher's Register

Bureau County
1889-1910.
8 volumes, no index.
1/214/11

10.72 Teacher Directories

Directories list, alphabetically and by school, the names and addresses of all county teachers, with the grade or subject taught by each, the years of experience and training, the salary, and occasionally the number of years in the present position.

Bureau County
1915-1925; 1935-1949; 1953-1959.
11 volumes, no index.
1/214/14

DeKalb County
1939; 1946-1947; 1952-1954.
1/4 cubic foot, no index.
1/39/2

Knox County
1905; 1909-1918; 1920-1934; 1946.
1/10 cubic foot, no index.
2/14/3

10.73 Teacher's Contracts

Contracts show the teacher's name, salary, and number of months to be employed. They specify the duties of the teacher and the obligations of the school directors to the teacher.

Lee County
1930-1940; 1951-1952.
1/10 cubic foot, no index.
1/73/13

10.74 Teacher's Certificate Fee Book

Record shows the name and address of each teacher, and either gives the amount of the fee for issuing or renewing the certificate, or cites failure to pass the examination.

Bureau County
1886-1892; 1898-1915.
1 volume, no index.
1/214/10

10.75 Common School Schedules

Schedules show the name of the teacher, the school district number and location, the dates of the school term, the name of each student, the days present and absent for each student, the total days attended by each student, and the total days attended by all students, with certification by the teacher and the school trustees.

Calhoun County
1879-1886.
1 roll of microfilm, no index.
2/47/11

Coles County
1906-1947.
2/10 cubic foot, no index.
5/53/1

DeKalb County
1841-1844; 1857-1858; 1873-1884; 1897-1902; 1907-1909.
4 volumes and 1/4 cubic foot, no index.
1/51/2; 1/72/3.

Hancock County
1949-1950.
1 volume, no index.
2/58/1

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

Common School Schedules

Lee County

1924; 1930-1932; 1942-1953.

1/10 cubic foot, no index.

1/73/8

McDonough County

1856-1868; 1870-1872; 1876-1878; 1882; 1888; 1903.

1/10 cubic foot, no index.

2/34/1

Montgomery County

1841-1842.

1/10 cubic foot, no index.

4/201/1

Ogle County

1933-1961.

2/10 cubic foot, no index.

1/227/1

Scott County

1845-1888.

1/10 cubic foot, no index.

4/221/5

Winnebago County

1883-1914.

3 volumes, no index.

1/66/2

10.76 School Pupil Examination Record

Record shows the school district, the name of the pupil, the courses taken and grades earned, whether the pupil passed or failed, the date of the certificate, and whether a scholarship was awarded.

Bureau County
1916-1917.
1 volume, no index.
1/214/27

10.77 School Truant Register

Record of truancies includes the name, age, and grade of each truant, the case number, the date of the complaint, the school district, the truant's previous attendance record, the date the truant was directed to enter the school, the type and date of the letter sent to the truant's parents, the record of absences after the truant was directed to enter school, and the disposition of the case.

Bureau County
1919-1922.
1 volume, indexed separately by 1/214/25.
1/214/2

10.78 School Truant Register Index

Index is arranged alphabetically, by the surname of each truant. The index shows the name and address of each truant and the page number of the case in the School Truant Register.

Bureau County
1919-1923.
1 volume.
1/214/25

10.79 Building Contract Drawings and Specifications

Contract drawings show the name of the school and the district number, the city, the name of the architects, and the date. Blueprints progress from general site plans to detailed drawings of interiors and of electrical and plumbing systems. Specifications show the name of the school, the district number, the city, the

*RG10 SUPERINTENDENT OF AN EDUCATIONAL
SERVICE REGION*

Building Contract Drawings and Specifications

name of the architectural firm, the date, the commission number, a general statement of contract, a general description of construction, instructions to bidders, details of materials to be used in construction, and descriptions of remodeled areas following reconstruction.

McLean County

1960-1975.

21 volumes and 1/2 cubic foot, no index.

3/23/1

RECORD GROUP 11

BOARD OF REVIEW

Boards of review are those county bodies which correct and equalize property tax assessments and hear tax appeals from property owners. From 1839 to 1849, these responsibilities were discharged by the county commissioners' courts; and from 1849 to 1872 they were held, in non-township counties, by the county courts.¹

In township-organized counties, from 1851-1872, taxes were assessed by townships and appeals were heard by township boards of review.² County boards held responsibility for completing omitted assessments and for equalizing taxation between townships.³ From 1872 to 1898, township boards of review were abolished, and county boards held assessment review responsibility in township and non-township counties.⁴

In 1898, the duty of hearing appeals and equalizing assessments were given by law to independent boards of review. Counties were divided into three categories as a part of this process. In the first, composed of non-township organized counties, county commissioners continued to act as boards of review. In the second, made up of township counties with populations under 125,000, boards of review consisted of the chairman of the county board, the county clerk, and an appointee of the county judge. In the third category, consisting of counties with populations greater than 125,000, boards of review were made up of three members elected to six-year terms.⁵ This arrangement, with some changes in population requirements and appointees, has continued to the present.

¹L. 1839, p. 7; L. 1849, p. 65.

²L. 1851, p. 56.

³L. 1851, p. 57.

⁴L. 1872-73, p. 24.

⁵L. 1898, p. 96.

11.1 Board of Review Minutes

Minutes show the names of board members and the dates of board meetings with agendas of each meeting. Minutes also contain tax schedules; petitions for tax exemption, showing the name and address of the petitioner and a description of the property in question; tax complaints, showing the name and address of the complainant and a description of the property at issue; certificates of error, showing the name and address of the complainant, a description of the property at issue, the error in assessment, and the revised assessment; notices of hearings,

Board of Review Minutes

showing the complaint number, the name of the petitioner or complainant, and the date of the hearing; and results of hearings, showing the decision of the board.

Champaign County

1932; 1935-1950; 1951-1952.

18 volumes, indexed alphabetically by the surname of the property owner.

3/30/14

Lake County

1949-1971.

16 volumes, indexed alphabetically by the surname of the property owner.

1/104/1

McDonough County

1899-1945.

5 volumes, 1930-1945 indexed alphabetically by the surname of the property owner.

2/25/25; 2/52/5.

11.2 Board of Review Dockets

Record of the review and revision of tax assessments shows the name and address of the property owner, the board of review number, a legal description of the property in question, the page number of its entry in the Assessor's Book, the date and time of the hearing, the original assessment, the adjusted or final assessment, and the amount of increase or decrease in assessed valuation.

McDonough County

1950-1953.

1 volume, no index.

2/25/29

11.3 Tax Complaints

Complaints show the complainant's name, a legal description of the property at issue, the date of the complaint, the names of the lawyer, treasurer, and clerk, the court term, the basis for objection, and may show the ruling.

Sangamon County

1875-1876; 1880-1887; 1894-1895; 1898-1899.

2 cubic feet, no index.

4/145/1

RECORD GROUP 12

SURVEYOR

The office of county surveyor existed from 1821 to 1957. The law which created this office provided at least one official land surveyor for every county in Illinois. Surveyors were required to keep copies of original U.S. survey field notes and were allowed to hire deputies.¹ In 1829, surveyors were required to keep record books, and in 1833, land developers were required to use the official county surveyors to survey all town plats and additions.²

From 1821 to 1835, surveyors were appointed by the General Assembly; from 1835 to 1936, they were elected to four-year terms by the counties; and from 1936 to 1957, they were appointed by county boards to four-year terms.³ In 1957, the office was abolished and the surveyors transferred their records to the county recorders.⁴

¹L. 1821, p. 62.

²L. 1829, p. 172; L. 1833, p. 599.

³L. 1821, p. 62; L. 1835, p. 166; L. 1933, p. 1104.

⁴L. 1957, p. 2161.

12.1 Surveyor's Files

Descriptions of surveys show the description number, a legal description of the land, the date of survey or recording, and the surveyor's name.

Cumberland County

1880-1881.

1/10 cubic foot, no index.

5/39/9

12.2 Surveyor's Record

Record shows the date of the survey, the surveyor's description of the area surveyed, the names of the surveyor and chainmen, and includes plats of the area surveyed and usually the name of the person for whom the survey was performed.

Surveyor's Record

Calhoun County

1847-1850.

1 roll of microfilm, no index.

2/47/19

Christian County

1853-1962.

5 rolls of microfilm, indexed numerically by township, range and section.

4/196/5

Crawford County

1850-1934.

2 rolls of microfilm, indexed alphabetically by the surname of the landowner.

5/51/6

DeWitt County

1839-1867.

1/10 cubic foot, no index.

3/26/7

Edwards County

1831-1912.

2 rolls of microfilm, no index.

5/45/2

Hancock County

1836-1884.

1 roll of microfilm, indexed numerically by township and range.

2/61/53

Montgomery County

1836-1839.

1 volume, no index.

4/140/4

12.3 Original Survey Record

Record contains plats of each township and descriptions of interior and exterior sections and quarter-sections.

Edwards County

1874.

1 roll of microfilm, no index.

5/45/8

Jersey County

1856.

1 roll of microfilm, no index.

4/193/1

Ogle County

1854.

1 roll of microfilm, no index.

1/222/5

12.4 Road Survey Record

Record contains a plat of the road in question, a description of the road, the names of surveyor, chainmen, petitioner, and road viewers, with the date of the survey and occasionally the expenses.

Calhoun County

1858-1862.

1 roll of microfilm, no index.

2/47/17

McDonough County

1846-1889.

1 volume, indexed by the name of the road.

2/25/41

RECORD GROUP 13

JUSTICE OF THE PEACE

Justices of the peace were judges of local courts with limited jurisdiction. They heard legal actions for small claims, tried persons accused of misdemeanors, and conducted preliminary examinations of prisoners. Appeals from justices of the peace were always allowed. Justices did not keep records of testimony, but they were required to keep dockets, from 1827 to 1962.¹

From 1819 to 1827, justices of the peace were appointed by the General Assembly; from 1827 to 1848, two justices were elected from districts established by county commissioners' courts.² From 1827 to 1845, their terms were four years, and from 1845 to 1848, two years.³

The Constitution of 1848 revived the four-year term.⁴ After 1851, in township counties, two justices were elected for each township.⁵ From 1872-1959, additional justices were elected by every township or district with a population over 2,000.⁶ From 1959 to 1962, county boards were required to set up justice of the peace districts on the basis of one man, one vote.⁷ The office of justice of the peace was abolished in 1962, effective in 1964.⁸

Civil jurisdiction of the justice of the peace was limited to cases which involved sums beneath a statutory limit. The upper limit of jurisdiction ranged from a low of \$100 in 1819 to a high of \$1,000 in 1957.⁹ Justices held similarly limited criminal jurisdiction, over assault and battery from 1827 to 1872 and from 1895 to 1943; over vagabonds from 1895 to 1955, and over other misdemeanors punishable by fines beneath a statutory limit which ranged from \$100 from 1827 to 1872 to \$500 from 1955 to 1962.¹⁰ Other duties included punishing vice and immorality; overseeing the whipping of Negroes for larceny; fining Sabbath breakers; and fining and deporting free blacks under Illinois' Negro exclusion code.¹¹

¹Rev. L. 1827, p. 259.

²Constitution of 1818, Article IV, section 8; L. 1819, p. 22; Rev. L. 1827, p. 255.

³Rev. L. 1827, p. 255; L. 1845, p. 28.

⁴Constitution of 1848, Article V, section 27.

⁵L. 1851, p. 38.

⁶L. 1871-72, p. 521.

⁷L. 1959, p. 1981.

⁸Constitution of 1870, 1962 Amendment, Article VI, Schedule, paragraph 5.

⁹L. 1957, p. 1546.

¹⁰Rev. L. 1827, p. 274; L. 1871-2, p. 521; L. 1895, p. 222; L. 1943, v. 1, p. 844; L. 1895, p. 222; L. 1955, p. 1518; Rev. L. 1827, p. 274; L. 1871-72, p. 521; L. 1955, p. 1518.

¹¹L. 1821, p. 48; Rev. L. 1827, p. 134; Rev. L. 1829, p. 138; L. 1853, p. 57.

13.1 Justice's Court Minutes

Minutes show the names of justices of the peace, and list appointments of road viewers, constables, overseers of the poor, road supervisors, township assessors, and election judges; orders to the county treasurer for wolf bounties and care of paupers; and any licenses issued.

Randolph County

1818-1819.

1 roll of microfilm, no index.

6/11/5

13.2 Justice of the Peace Dockets

Records show the type and date of the case (common law, criminal, or chattel mortgage); the names of the plaintiff, defendant, and justice; an abstract of the proceedings; the judgment rendered; and an itemized list of fees and costs.

Bond County

1858-1873; 1896-1900; 1911-1945; 1952-1961.

39 volumes, indexed alphabetically by the surname of the plaintiff.

4/49/1

Cumberland County

1857-1861; 1873-1882; 1884-1905; 1916-1935; 1945-1955.

17 volumes, indexed alphabetically by the surname of the plaintiff.

5/29/7

DeKalb County

1869-1950.

36 volumes, indexed alphabetically by the surname of the plaintiff.

1/145/1; 1/189/2; 1/234/3.

DeWitt County

1902-1958.

55 volumes, indexed alphabetically by the surname of the plaintiff.

3/26/2

Effingham County

1838-1840; 1854-1879.

14 volumes, 1854-1879 indexed alphabetically by the surname of the plaintiff.

5/8/1

Fayette County

1839-1850; 1854-1855; 1857-1870.

7 volumes, 1839-1845 indexed alphabetically by the surname of the plaintiff; 1857-1870 indexed alphabetically by the surname of the defendant.

4/202/1

Knox County

1917-1956.

51 volumes, indexed alphabetically by the surname of the plaintiff.

2/24/1

Livingston County

1872-1873; 1883-1886; 1893-1932.

48 volumes, indexed alphabetically by the surname of the plaintiff.

3/51/1

Macon County

1898-1919.

2 volumes, indexed alphabetically by the surname of the plaintiff.

4/74/1

Marion County

1881-1894; 1897-1901.

2 volumes, indexed alphabetically by the surname of the plaintiff.

6/18/9

Mason County

1857-1864; 1866-1873; 1877-1905; 1909-1910.

18 volumes, indexed alphabetically by the surname of the plaintiff.

4/129/1

Justice of the Peace Dockets

Menard County

1961-1963.

9 volumes, indexed alphabetically by the surname of the defendant.

4/154/1

Peoria County

1858-1881.

6 volumes, 1859-1865 and 1871-1875 indexed alphabetically by the surname of the plaintiff.

2/10/7

Piatt County

1852-1857.

1 volume, no index.

3/88/2

St. Clair County

1834-1837; 1842-1898; 1920-1921; 1926.

19 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.

6/6/5

Vermilion County

1933-1963.

77 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.

3/20/2

Warren County

1856-1956.

71 volumes, indexed alphabetically by the surnames of the plaintiff and defendant.

2/32/38

RECORD GROUP 14

DRAINAGE DISTRICTS

Drainage districts are local bodies formed for the purpose of draining, ditching, and improving land for agricultural and sanitary purposes. They are authorized to build and maintain drains and levees, to sue all necessary private land within their corporate bodies for that purpose, and to tax land within their boundaries as necessary.¹

The Illinois Constitution of 1870 authorized the General Assembly to pass laws giving landowners drainage rights, including the use of adjoining land for ditching purposes.² As a result, a comprehensive drainage law was passed in 1871.³ The law set up legal procedures for local citizens to petition the county courts for drainage works, assessing and collecting the costs of the drainage construction from the owners of the lands to be benefited by the work, and compensating the owners of land which would be entered for ditching purposes. The county courts were given authority to appoint three drainage commissioners; township commissioners of highways could also serve as drainage commissioners. The 1871 law was found unconstitutional; as a result the Illinois Constitution was amended, making drainage commissioners the heads of corporate drainage districts and giving these districts constitutional authority to levy property taxes.⁴ Two separate and coequal Illinois drainage laws were passed in 1879. One, the "Levee Law," repeated the procedures of the 1871 law, with added procedures for legal appeal by landowners dissatisfied with their assessments; the second, the "Drainage District Law," made the township highway commissioners the township drainage district commissioners.⁵ For non-township-organized counties, the county commissioners served as drainage commissioners. For districts extending over three or more townships, districts were set up and temporary commissioners appointed by county courts, similarly to the "Levee Law," but if the drainage district contained more than 15 landowners, the owners elected the three commissioners. Both laws gave commissioners three-year terms.⁶ From 1871 to 1885, Illinois law required that all drainage commissions have three members.⁷ In 1885, drainage districts in which drainage construction had been completed were authorized to appoint only one commissioner.⁸ Although Illinois drainage law was recodified in 1955, the responsibilities of drainage commissioners have largely remained unchanged since 1871.⁹ From 1871 to the present, the commissioners have been required to file annual financial reports with the county or circuit courts.¹⁰

¹L. 1871-72, p. 356; L. 1879, pp. 120, 142; L. 1955, p. 512.

²Constitution of 1870, Article IV, section 31.

³L. 1871-72, p. 356.

⁴Constitution of 1870, 1878 Amendment, Article IV, section 31.

⁵L. 1879, p. 120.

⁶L. 1879, p. 142.

⁷L. 1871-72, p. 356; L. 1879, p. 120; L. 1879, p. 142.

⁸L. 1885, p. 109.

⁹L. 1871-72, p. 356; Rev. Stat. 1979, Ch. 42, secs. 4—14 to 4—17.

¹⁰L. 1871-72, p. 356; Rev. Stat. 1979, Ch. 42, sec. 4—32.

14.1 Drainage Commission Files

Files include correspondence, minutes, announcements, bills, reports, photographs, and bonds. Files concern supplies, construction estimates, drainage finance, bridge construction, inspections, meetings, engineering evaluations, and tax assessments.

Alexander County
1916-1917; 1919-1927.
1/2 cubic foot, no index.
6/227/2

14.2 Drainage Commission Minutes

Minutes of drainage district commissioners show petitions, appointments, oaths, receipts, bonds, bids, estimates, and legal descriptions of the property involved.

Jackson County
1912-1924.
1 volume, no index.
6/108/1

14.3 Drainage District Record

Record made by a civil engineer, for the purpose of widening existing drainage ditches, identifies the township and the name of the drainage ditch. Also included are plats, showing ditch right-of-ways with the names of property owners indicated.

Whiteside County
1878-1886.
4 volumes, no index.
1/77/4

14.4 Drainage District Treasurer's Annual Reports

Reports show the name of the drainage district; the date the fiscal year ended; the balance on hand at the beginning of the fiscal year; the amounts received, the date received and the source, the total receipts; the amounts disbursed, the date, the order number, the name of the payee, and the total disbursed; a recapitulation of receipts and disbursements; the balance on hand at the end of the fiscal year; the date of the report; and the signature of the drainage district treasurer.

Iroquois County
1956-1971.
1 cubic foot, no index.
3/63/1

14.5 Drainage District Accounts

Accounts show the names of the drainage district and the bank holding the account; the source of income or the payee; the check or order number; the amount, balances, and divisions within the account; the names of the drainage commissioners and the district's lawyer.

Champaign County
1950-1962.
4 volumes, no index.
3/36/6

14.6 Drainage District Bank Book

Bank book shows the name of the bank holding the account, the name of the special drainage district, the date and amount of deposit, and the monthly balance.

Drainage District Bank Book

Champaign County

1942-1947.

1 volume, indexed alphabetically by the name of the drainage district.

3/54/5

14.7 Drainage District Ledger

Ledger shows the name of the drainage district, the name of the sub-district, the date, the name of the creditor and the amount paid, with the monthly balance.

Champaign County

1914-1916; 1926-1931.

2 volumes, indexed alphabetically by the name of the drainage district.

3/54/3

RECORD GROUP 15

COUNTY HOME

Public care of the poor in Illinois began in 1819. In that year, the General Assembly passed a law mandating public care and maintenance of those unable to support themselves and without family support. County overseers of the poor farmed out care of the destitute to private citizens.¹

In 1839, this system was reauthorized. County commissioners' courts were also authorized to establish county poorhouses, at their own discretion, to replace the farm-out system; to hire keepers of the poor, and to levy a property tax for poorhouse support.² This poorhouse authorization was renewed in 1845 and 1861.³

An 1874 law required all keepers of county poorhouses to keep books of account.⁴ In 1917, counties were authorized to establish joint poorhouses and poor farms with other counties; and in 1919, the county poorhouses' names were changed to county homes.⁵ The county home law was renewed in 1935 and 1945.⁶

In 1949, the Public Assistance Code was passed, making relief of the indigent a function of the new county departments of welfare. County homes were reauthorized only for care of infirm or chronically ill persons; counties were specifically forbidden from placing destitute but physically healthy persons in county homes.⁷ In 1967, the Public Aid Code repealed the county home laws and deauthorized the county homes remaining in Illinois.⁸

¹L. 1819, p. 127.

²L. 1839, p. 138.

³Rev. Stat. 1845, p. 402; L. 1861, p. 181.

⁴Rev. Stat. 1874, p. 754.

⁵L. 1917, p. 638; L. 1919, p. 698.

⁶L. 1935, p. 1055; L. 1945, p. 1139.

⁷L. 1949, p. 404.

⁸L. 1967, p. 118.

15.1 Almshouse Registers

Registers show the dates of admission and discharge; the name of the person authorizing admission; the name, sex, age, color, occupation, residence, birthplace, education, literacy, and marital status of the inmate; the cause of pauperism; the personal habits of the inmate; and any remarks.

Almshouse Registers

Adams County

1873-1898.

1 roll of microfilm, no index.

2/70/1

Fulton County

1877-1908.

1 volume, no index.

2/31/2

McDonough County

1863-1914.

1 volume, no index.

2/20/1

Menard County

1879-1945.

1 volume and 1 roll of microfilm, no index.

4/185/4

Ogle County

1878-1933.

1 volume, no index.

1/218/1

Shelby County

1870-1942.

1 roll of microfilm, no index.

5/44/1

Stark County

1868-1941.

1 roll of microfilm, no index.

2/69/1

15.2 Workhouse Record

Record shows the number of men on a job, the task, the date,

and the number of hours of work. Some months also show the total monthly hours of work.

St. Clair County
1943-1949.
1 volume, no index.
6/103/3

15.3 Charitable Institution Registers

Register shows the name of the institution in account with the county and the name of the charity patient, with the date, number, amount, and purpose of the order.

Calhoun County
1879-1888.
1 roll of microfilm, no index.
2/47/12

15.4 County Farm Inmate Registers

Record shows the inmate's name, bed number, place of residence, age and occupation, and diseases, the dates admitted and of death or discharge, the name of the person ordering the discharge, and the number of days spent at the farm. Record may show whether the inmate was a pauper, colored, or a child, and the inmate's place of nativity.

St. Clair County
1857-1866; 1867-1955.
7 volumes, indexed separately by 6/24/15.
6/24/16

15.5 County Farm Inmate Index

Index shows the name of the inmate and the page of entry in the Inmate Register.

County Farm Inmate Index

St. Clair County
1881-1955.
4 volumes.
6/24/15

15.6 County Farm Daily Reports

Reports show the date of entry, the number of male, female, insane male, insane female, male child, and female child inmates, with the total present for each day.

St. Clair County
1883-1885; 1891-1952.
3 volumes, no index.
6/24/3

15.7 County Farm Daybook

Daybook shows the date that goods or services were supplied to the farm, the name of the supplier, a description of the goods or services, the amount charged, and the date the claim was allowed.

St. Clair County
1898-1901.
1 volume, no index.
6/24/14

15.8 County Farm Death and Discharge Record

Record shows the name of the inmate and the date of death or discharge. Record may show the duration of stay at the farm and the nativity of the inmate.

St. Clair County
1854-1882.
1 volume, no index.
6/24/9

15.9 County Farm Death Record

Record shows the name of the inmate, the date of death, and whether the inmate was insane, colored, or a child. Record may show the cause of death, the place of burial, and whether an inquest was held.

St. Clair County
1854-1911.
1 volume, no index.
6/24/10

15.10 County Farm Ledger

Record includes an account for each firm doing business with the county farm, showing the date goods or services were delivered, a description of the goods or services, the price, and the date the expenditure was allowed. Record also contains a payroll account for employees of the county farm, showing the date of each payroll, the name, title, and salary of each employee, and the date allowed.

St. Clair County
1889-1890; 1901-1904; 1911-1919.
3 volumes, indexed alphabetically by the name of the supplying firm.
6/24/13

15.11 County Farm Reports

Reports contain quarterly and annual reports to the county board of supervisors. Both show the beginning and ending dates of the reporting period, the total inmate population at the close of the period, and are signed and dated by the superintendent of

County Farm Reports

the farm.

St. Clair County

1881-1893.

1 volume, no index. For 1883-1884, the record also contains monthly reports, which show the date, the number of inmates present, admitted during the month, born during the month, the total number present, the number of inmates discharged, running away, died during the month, and the total number remaining.

6/24/5

15.12 County Hospital Daily Reports

Reports show the date of entry, the number of male adults, female adults, and children present each day, the total number present, the number admitted each day, the number discharged each day, and the number of deaths each day.

St. Clair County

1901-1905.

1 volume, no index.

6/24/4

15.13 County Farm Interment Record

Record shows the inmate's name, birthplace, residence, age, sex, and marital status, the date and cause of death, the date of burial, the gravesite, the name of the undertaker, and a note on the inmate's race.

St. Clair County

1904-1955.

2 volumes, 1904-1931 indexed alphabetically by the surname of the inmate.

6/24/8

15.14 Undertaker's Book

Record shows the date the undertaker received a body, the names of the undertaker, the deceased, and the person delivering the remains, with the location of the burial site.

St. Clair County

1891-1925.

1 volume, no index.

6/24/7

RECORD GROUP 16

COUNTY MINE INSPECTOR

The office of county mine inspector was created by the General Assembly in 1872. Mine inspectors oversaw the health and safety of Illinois coal miners, and were authorized to inspect any coal mine. Inspectors were also required to investigate all coal mine explosions and accidents; to collect specified information on county coal mines for the Illinois State Geologist; and to collect maps and plans of all coal mines in their counties. From 1872, this office was filled by the county surveyors on an *ex-officio* basis.¹ From 1877 to 1899 county mine inspectors were appointed by county boards for one-year terms. County boards were required to hire experienced miners for the position, and could reappoint the incumbents. Only counties with mines were required to appoint county mine inspectors.²

In 1899 a new mining code transferred mine inspection duties to the state district mine inspectors. The district inspectors were authorized to order the county boards to hire county inspectors, who served, when appointed, as assistants to the state inspectors. The state inspectors were authorized to deputize their authority to the county inspectors, at their own discretion.³ In 1953 the county mine inspectors were required to report monthly to the state inspectors.⁴ The office of county mine inspector was abolished in 1967.⁵

¹L. 1871-72, p. 572.

²L. 1877, p. 141.

³L. 1899, p. 306.

⁴L. 1953, p. 709.

⁵L. 1967, p. 2076.

16.1 Mine Inspector's Record

Record shows the name of the mine owner, the location of the mine, the number of miners and other workers employed at the mine, the condition of the mine, the name of the inspector, and the date of inspection. Record may also include references to previous visits, the name of the mine superintendent, the acreage being mined, the capital stock of the mining company, the previous year's production, the thickness of the beds, the depth of the shaft, and the duration of the mine's operation.

Bureau County

1873-1892.

2 rolls of microfilm, 1883-1892 indexed by the name of the mine.

1/230/3

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Note: Numbers refer to record series description, not page number.

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- 2.34 Tax Sale Record
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- 2.73 Physician Certificate Record
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- 4.1 Circuit Court Case Files
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- 4.20 Judgment Dockets
- 4.21 Judgment Docket and Claims Register
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- 2.1 Taxable Lands Lists

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- 3.1 Entry Books
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- 2.70 Marriage Licenses
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- 6.13 Administrator's Record With Will Annexed
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9.28, 9.29.

Taxes, Complaints

11.1, 11.2, 11.3.

Taxes, Delinquent

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Taxes, Inheritance

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2.36, 2.37, 2.38, 2.39, 2.40, 2.41, 2.42, 2.43, 2.47, 11.1.

Taxes, Sale For

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2.44, 2.45, 2.116.

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15.10, 15.11, 15.12, 15.13.

Wills

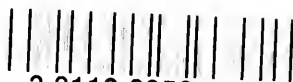
6.1, 6.9, 6.10, 6.11.

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